



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: December 19, 2023

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: 1-415-655-0001

Access Code: 2557 706 8896

Meeting Password: 7282

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order
- B) Pledge of Allegiance
- C) Approval of the Agenda
- D) Health & Human Services (see separate HHS Agenda)

9:55 a.m.

E) Citizens Public Comment- Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-727 option 7 no later than 2:30 P.M. on the Monday before the meeting.

2) Consent Agenda- All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

- A) **Correspondence File-**
December 12, 2023 - December 18, 2023
- B) **Approve County Board Minutes-**
December 12, 2023
- C) **Approve Electronic Funds Transfers**
EFT through 12-11-23
- D) **Approve Manual Warrants/Voids/Corrections-**
Manual Warrants 12-07-23
- E) **Adopt Resolution-**
LG220 Application for Exempt Gambling - Ducks Unlimited Garrison Wildlife
- F) **Adopt Resolution-**
Reaffirm Change Funds
- G) **Adopt Resolution-**
Electronic Funds Transfers
- H) **Adopt Resolution-**
County Liquor Licenses 2024
- I) **Approve County Board Minutes-**
COW 12-08-23
- J) **Approve Auditor Vouchers-**
Sales/Use and Diesel Tax, November 2023
- K) **Approve Auditor Vouchers-**
Property Tax Overpays 12-15-23
- L) **Adopt Resolution-**
County On, Off and Sunday Sale Liquor License - Red Rock Bar & Grill
- M) **Adopt Resolution-**
Appointment of Mail and Absentee Ballot Board
- N) **Approve-**
Approve Job Re-evaluation (Child Support Specialist)

10:00 a.m.

- 3) John Welle – County Engineer
A) Adopt Resolution - Award Contract 20241
B) Adopt Resolution - Award Contract 20242
C) Adopt Resolution - Award Contract 20243

10:15 a.m.

- 4) Jim Bright – Facilities Coordinator
A) Approve Boiler/Chiller Replacement

10:20 a.m.

- 5) Andrew Carlstrom – Environmental Services Director
A) Approve Expansion of McGregor Recycling Center

10:25 a.m.

- 6) Mike Dangers – County Assessor
A) Approve Individual Disaster Abatement and Credit - Parcel 24-1-085200

10:35 a.m.

- 7) Jessica Seibert – County Administrator
A) Adopt Resolution - 2024 Elected Officials Salaries
B) Adopt Resolution - 2024 Commissioners Salaries
C) Approve 2024 Budget Resolutions
D) Approve 5-Year Capital Plan
E) Administrator Updates

11:10 a.m.

- 8) Board of Commissioners
A) Board of Commissioners Committees

11:30 a.m.

- 9) Jessica Seibert – County Administrator
A) Closed Session under MN Statute 13D.03 Subd. 1(b) Labor Negotiations

ADJOURN



AITKIN COUNTY BOARD OF COMMISSIONERS

December 12, 2023

3:30 p.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 3:32 p.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Bret Sample
	Item 2Q removed from Consent agenda and added as item 2.5

1.D **Citizens Public Comment - None**

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda, as amended

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Laurie Westerlund

A) Correspondence File-

November 29, 2023 - December 11, 2023

B) Approve County Board Minutes-

November 28, 2023

C) Approve Electronic Funds Transfers

Total	\$936,839.73
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D) Approve Auditor Vouchers-

R&B 12-01-23

R&B	\$26,325.55					Total	\$26,325.55
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E) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 11-30-23

General	\$1,378.30					Total	\$1,378.30
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F) Approve Manual Warrants/Voids/Corrections-

ELAN 11-24-23

General	\$1,185.88	Reserves	\$10.00	Trust	\$921.49	LLCC	\$18.60
HHS	\$807.72	Opiod	\$16.03	R&B	\$405.00	Total	\$3,364.72

- G) **Approve-**
Donation - Aitkin County K-9 fund - Edge of the Wilderness Sams
- H) **Adopt Resolution-**
Off Sale Liquor License - 1865 Liquor, LLC
- I) **Adopt Resolution-**
Cory Aultman application to repurchase tax-forfeited property
- J) **Adopt Resolution-**
LG220 Application for Exempt Permit - Up North Riders ATV Club
- K) **Approve-**
Reaffirm Annual Code of Ethics
- L) **Adopt Resolution-**
On, Off and Sunday Sale Liquor License - Mudflats Bar & Grill LLC
- M) **Adopt Resolution-**
"On" and "Sunday" Sale Liquor License - RD Experience LLC
- N) **Approve-**
Donation - Aitkin County Search and Rescue - Aitkin Lions Club
- O) **Approve Commissioner's Vouchers**
Commissioner Warrants 12-08-23

General	\$207,535.81	Reserves	\$2,170.46	R&B	\$94,210.26	HHS	\$16,386.55
State	\$6,788.50	Trust	\$964.95	Forest	\$11,333.98	LLCC	\$3,444.05
Parks	\$6,622.39	COVID	\$10,494.43			Total	\$359,951.38

- P) **Approve-**
Personnel Policy Updates (Nursing Mothers and Lactating Employees)

Regular Agenda

2.5 **Adopt Resolution-**

County Liquor and 3.2% Malt Liquor Licenses for 2024

RESULT:	ROLL CALL VOTE:
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Bret Sample Commissioner Westerlund abstained

3A Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution for Camping Rate Increase for 2024

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska

3B Dennis Thompson – Land Commissioner

Informational Only

Scott Johnson - Ruffed Grouse Society - Discussion Only

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

4A Sarah Pratt – Health & Human Services Director

Motion to:

Approve Amendment to Charter Agreement

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska Approved as amended "no earlier than"

5A Bobbie Danielson – Human Resources Director

Motion to:

Approve Personnel Committee Recommendations

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Michael Kearney Chief Deputy Recorder

Motion to:

Approve Personnel Committee Recommendations

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Laurie Westerlund
Time accrual banks

Motion to:

Approve Personnel Committee Recommendations

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Laurie Westerlund
Equipment Operator

5B Bobbie Danielson – Human Resources Director

Motion to:

Approve Job Evaluation (New Position, Community Corrections Dept.)

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

5C Bobbie Danielson – Human Resources Director

Informational Only

Elected Officials 2024 Salaries - Discussion Only

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

6A Mark Jeffers – Economic Development Coordinator

Motion to:

Public Hearing - Housing Trust Fund Ordinance

PUBLIC HEARING:
Open: 4:40 p.m.
Public Comment: None
Closed: 4:41 p.m.

6B Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Resolution- Aitkin County Housing Trust Fund Ordinance

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

6C Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Childcare Acceleration Grant: Award Funding

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

6D Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Revitalization Grant: Award Funding

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Bret Sample

6E Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Fiscal Recovery Fund request- Economic Development projects

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Bret Sample

7A Jessica Seibert – County Administrator

Informational Only

2024 Commissioner Salary Discussion

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

7B Jessica Seibert – County Administrator

Informational Only

2023 Reserves Discussion

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

7C Jessica Seibert – County Administrator

Informational Only

2024 Capital Improvement Plan Discussion

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

7D Jessica Seibert – County Administrator

Informational Only

Administration Updates

Department Heads meeting, Regional MACA call, meeting with Mr. Amundson regarding ditches, AMC Conference, Records Retention Training, call with DDA, Committee of the Whole

8A Board of Commissioners

Informational Only

Commissioner Committees

AMC Conference, Committee of the Whole, East Central Regional Library Board, Aquatic Invasive Species, NACo Conference, Aitkin Airport Commission, H&HS Advisory, Personnel Committee

Motion to Adjourn

Motion made at 5:54 p.m.

MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Bret Sample
Next Meeting: Tuesday, December 19, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: 12/19/2023

Title of Item: EFT Report

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams	Department: County Treasurer	
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: EFT Report thru 12/11/2023		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

ELECTRONIC FUNDS TRANSFER

Thru December 11, 2023 Board Meeting December 19, 2023

Abstract Number	Date	Amount	Reason
21901	12/8/23	\$134,981.97	Commissioner Abstract
21902	12/7/23	\$92,533.38	Manual Abstract
21903	12/8/23	\$3,015.82	Auditor Abstract
21904	12/8/23	\$11,070.27	Commissioner Abstract
21905	12/7/23	\$1,773.44	Manual Abstract

\$0
Voids/No ACH

\$243,374.88

S:Board Report:2023 EFT Board Report Thru Date

KMR1
12/7/23 12:37PM

Aitkin County



2D

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1
12/7/23 12:37PM
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
780	Bremer Bank					
12	01-040-000-0000-5081		0.01	MTG REG - NOVEMBER	NOV 2023	Mortgage Registry-3% N
13	01-042-000-0000-5079		0.02	DEED TAX - NOVEMBER	NOV 2023	3% State Deed Tax N
780	Bremer Bank		0.03			2 Transactions
8410	Bremer Bank					
14	01-044-904-0000-6360		6.72	MED FSA CLAIMS 2023	12/05/2023	Flex Plan Withdrawals N
2	01-044-904-0000-6360		26.65	MED FSA CLAIMS 2023	12/4/2023	Flex Plan Withdrawals N
3	01-044-904-0000-6360		416.68	DEP CARE FSA CLAIMS 2023	12/4/2023	Flex Plan Withdrawals N
4	01-044-904-0000-6360		811.30	MED FSA CLAIMS 2023	12/4/2023	Flex Plan Withdrawals N
19	01-042-000-0000-5079		3.47	3% DEED TAX	RETURN CHK 10/23	3% State Deed Tax N
15	01-100-000-0000-5529		14.50	COUNTY GENERAL FUND	RETURN CHK 10/23	County Recorder Fees N
17	01-100-195-0000-5529		11.00	RECORDER COMPLIANCE FUND	RETURN CHK 10/23	Recorder Fees-Land Records Complia N
18	01-100-196-0000-5529		10.00	RECORDER TECHNOLOGY FUND	RETURN CHK 10/23	Recorder Fees-Recorder's Tech Fund N
6	01-100-000-0000-5529		43.50	COUNTY GENERAL FUND	RETURNED CHECK	County Recorder Fees N
8	01-100-195-0000-5529		33.00	RECORDER COMPLIANCE FUND	RETURNED CHECK	Recorder Fees-Land Records Complia N
9	01-100-196-0000-5529		30.00	RECORDER TECHNOLOGY FUND	RETURNED CHECK	Recorder Fees-Recorder's Tech Fund N
8410	Bremer Bank		1,406.82			11 Transactions
1 Fund Total:			1,406.85	General Fund	2 Vendors	13 Transactions

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1
12/7/23 12:37PM
9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11	780 Bremer Bank 09-000-000-0000-2025		44,621.57	DEED TAX - NOVEMBER	NOV 2023	State's Share Of Deed Tax (97%)	N
10	09-000-000-0000-2026		44,783.16	MTG REG - NOVEMBER	NOV 2023	State Share Of Mortgage Registry (97%)	N
	780 Bremer Bank		89,404.73	2 Transactions			
20	8410 Bremer Bank 09-000-000-0000-2025		112.03	STATE DEED TAX	RETURN CHK 10/23	State's Share Of Deed Tax (97%)	N
16	09-000-000-0000-2036		10.50	STATE TREASURY GENERAL FUND	RETURN CHK 10/23	Recording Surcharges (Was 5871 & 62	N
7	09-000-000-0000-2036		31.50	STATE TREASURY GENERAL FUND	RETURNED CHECK	Recording Surcharges (Was 5871 & 62	N
	8410 Bremer Bank		154.03	3 Transactions			
9 Fund Total:			89,558.76	State	2 Vendors	5 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1
12/7/23 12:37PM
13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
21	8410 Bremer Bank 13-943-000-0000-2001		NSF HILL/NIEMI - P3	3052	Cur - Property Taxes	N
22	13-943-000-0000-2001		STOP PMT - P3	3068 & 3069	Cur - Property Taxes	N
	8410 Bremer Bank			2 Transactions		
13 Fund Total:			1,526.32	Taxes & Penalties	1 Vendors	2 Transactions

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1
12/7/23 12:37PM
19 Long Lake Conservation Cer

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1	8410 Bremer Bank 19-522-000-0000-6267		MONTHLY CREDIT CARD FEES	461201214886	Credit Card Fees	N
5	19-522-000-0000-6267		FEES FOR NOVEMBER	461201217886	Credit Card Fees	N
	8410 Bremer Bank		2 Transactions			
19 Fund Total:			41.45	Long Lake Conservation Center	1 Vendors	2 Transactions
Final Total:			92,533.38	6 Vendors	22 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,406.85	General Fund
9	89,558.76	State
13	1,526.32	Taxes & Penalties
19	41.45	Long Lake Conservation Center
All Funds	92,533.38	Total

Approved by,
.....
.....



Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: December 19, 2023

Title of Item: LG 220 Application for Exempt Gambling - Ducks Unlimited Garrison Wildlife

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Event Date: February 17, 2024 Application for Exempt Gambling: LG220 - Ducks Unlimited Garrison Wildlife Chapter - Raffle		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to adopt attached resolution.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

LG 220 Application for Exempt Permit – Ducks Unlimited Garrison Wildlife Chapter

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Ducks Unlimited Garrison Wildlife Chapter at the following location – (Ice Fishing Contest) On Mille Lacs Lake N46. 18 W93.45 Aitkin, MN 56431 – Hazelton Township.
Date of Raffle: February 17, 2024

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December, 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: 12/19/2023

Title of Item: Reaffirm Change Funds

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Reaffirm Change funds that the county holds.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xx

20231219-xxx

Reaffirming Change/Petty Cash Funds

BE IT RESOLVED, The Aitkin County Board of Commissioners reaffirms the following funds

Treasurer	\$800.00
Recorder	\$1000.00
Health	\$50.00
Human Resources	\$500.00
Sheriff	\$400.00
License Center	<u>\$1000.00</u>
Total General Fund	\$3750.00
Emergency Revolving fund	\$3000.00
Total Health and Human Services	\$3000.00
Long Lake Conservation Center	\$1000.00
Total for all change funds	\$7750.00

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: 12/19/2023

Title of Item: Electronic Funds Transfers

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Approve annual resolution authorizing EFT activities to the County Treasurer for the year 2024		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xx

20231219-xxx

Aitkin County Electronic Funds Policy/Procedure

WHEREAS, Minnesota Statute 471.38, allows for the use of electronic fund transfer as a means of making various payments,

WHEREAS, a local government may make an electronic funds transfer for the following:

- A. For a claim for a payment from an imprest payroll bank account or investment of excess money;
- B. For a payment of tax or aid anticipation certificates;
- C. For a payment of contributions to pension and retirement funds;
- D. For vendor payments; and
- E. For payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

WHEREAS, The County Board shall annually delegate the authority to make electronic funds transfers to the County Treasurer and the County Treasurer may designate Treasurer, Auditor , Payroll and Health and Human services staff to initiate electronic funds transfers.

THEREFORE, BE IT RESOLVED, that the Aitkin County Board delegates the authority to make electronic funds transfers to the Aitkin County Treasurer and for the County Treasurer to designate county staff to make electronic funds transfers for the year 2024.

BE IT FURTHER RESOLVED, that the County Treasurer will:

- A. Provide a copy of this resolution to the disbursing bank;
- B. Identify the initiator of the transaction and document the transaction with proper approval including confirmation of transaction;
- C. Provide a list of all transactions made by electronic fund transfer to the County Board at its next regularly scheduled meeting.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December, 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: December 19, 2023

Title of Item: County Liquor Licenses for 2024

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy Bishop		Department: Auditor's Office
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: <p style="text-align: center;">Applications for County Liquor License Renewals for 2024 Applications subject to completion of all paperwork and all signatures that are required.</p> <p style="text-align: center;">(Current listing of establishments will be presented at the board meeting.)</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: <p style="text-align: center;">Resolution to approve Liquor Licenses, subject to completion of all documents and required signatures.</p>		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

County Liquor Licenses 2024

WHEREAS, approval of applications are subject to the completion of all paperwork in full.

WHEREAS, licenses are valid effective January 1, 2024 through the period ending December 31, 2024.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2024 through December 31, 2024

“ON, “OFF” and SUNDAY” Sale:

Fireside Inn Inc., d/b/a **Fireside Inn** – Jevne Township
This establishment has an address of 415 Meadows Dr., McGregor, MN 55760

Hillcrest Resort McGregor LLC, d/b/a **Hillcrest Resort** – Shamrock Township
This establishment has an address of 20612 498th Lane, McGregor, MN 55760

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December, 2023

Jessica Seibert
County Administrator



AITKIN COUNTY BOARD OF COMMISSIONERS

December 8, 2023

1:00 p.m.

Government Center Training Room

Committee of the Whole Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 1:01 p.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Absent
Michael Kearney	District #5	Arrived late, 1:35pm
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

RESULT:	APPROVED (3 to 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund
	Commissioner Michael Kearney arrived after approval of agenda.

2.A FACILITIES

3.A 2024 Capital Improvement Plan

4.A 2024 Budget

Motion to Adjourn

Motion made at 2:55 p.m.

RESULT:	APPROVED (4 to 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
43	DEPT			Assessor			
89991	Bremer Bank						
	01-043-000-0000-5840		3.35	Receipt Nbr 21346 11/02/2023		Misc Receipts	N
89991	Bremer Bank		3.35	1 Transactions			
43	DEPT Total:		3.35	Assessor	1 Vendors	1 Transactions	
90	DEPT			Attorney			
89991	Bremer Bank						
	01-090-000-0000-5840		9.01	Receipt Nbr 21324 11/01/2023		Misc Receipts	N
	01-090-000-0000-5840		5.47	Receipt Nbr 21428 11/21/2023		Misc Receipts	N
	01-090-000-0000-5840		5.79	Receipt Nbr 21451 11/30/2023		Misc Receipts	N
89991	Bremer Bank		20.27	3 Transactions			
90	DEPT Total:		20.27	Attorney	1 Vendors	3 Transactions	
100	DEPT			Recorder			
89991	Bremer Bank						
	01-100-000-0000-5840		0.13	Receipt Nbr 6539 11/01/2023		Misc Receipts	N
	01-100-000-0000-5840		0.58	Receipt Nbr 6560 11/02/2023		Misc Receipts	N
	01-100-000-0000-5840		10.94	Receipt Nbr 6571 11/03/2023		Misc Receipts	N
	01-100-000-0000-5840		9.23	Receipt Nbr 6574 11/06/2023		Misc Receipts	N
	01-100-000-0000-5840		0.19	Receipt Nbr 6607 11/09/2023		Misc Receipts	N
	01-100-000-0000-5840		1.67	Receipt Nbr 6633 11/16/2023		Misc Receipts	N
	01-100-000-0000-5840		0.58	Receipt Nbr 6641 11/16/2023		Misc Receipts	N
	01-100-000-0000-5840		6.63	Receipt Nbr 6644 11/17/2023		Misc Receipts	N
	01-100-000-0000-5840		0.32	Receipt Nbr 6660 11/21/2023		Misc Receipts	N
	01-100-000-0000-5840		21.87	Receipt Nbr 6668 11/22/2023		Misc Receipts	N
89991	Bremer Bank		52.14	10 Transactions			
100	DEPT Total:		52.14	Recorder	1 Vendors	10 Transactions	
252	DEPT			Corrections			
89991	Bremer Bank						
	01-252-252-0000-5872		118.38	Receipt Nbr 21411 11/17/2023		Phone Card Prisoner Welfare(Taxable)	N
89991	Bremer Bank		118.38	1 Transactions			

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
252	DEPT Total:		118.38	Corrections	1 Vendors	1 Transactions	
1	Fund Total:		194.14	General Fund		15 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
89991	Bremer Bank						
	03-000-000-0000-5517		2.89	Receipt Nbr 21328 11/01/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 21344 11/02/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 21353 11/03/2023		Charges-Individuals	N
	03-000-000-0000-5517		14.47	Receipt Nbr 21353 11/03/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 21370 11/08/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 21377 11/09/2023		Charges-Individuals	N
	03-000-000-0000-5517		9.65	Receipt Nbr 21378 11/09/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 21405 11/16/2023		Charges-Individuals	N
	03-000-000-0000-5517		9.65	Receipt Nbr 21407 11/17/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 21430 11/22/2023		Charges-Individuals	N
	03-000-000-0000-5517		14.47	Receipt Nbr 21436 11/22/2023		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 21452 11/30/2023		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 21452 11/30/2023		Charges-Individuals	N
	89991 Bremer Bank		79.08	13 Transactions			
0	DEPT Total:		79.08	Undesignated	1 Vendors	13 Transactions	
303	DEPT			R&B Highway Maintenance			
89991	Bremer Bank						
	03-303-000-0000-6570		35.83	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		13.26	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		9.88	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		12.41	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		15.80	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		99.66	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		33.86	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		108.91	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		71.10	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		102.42	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		10.73	DIESEL TAX: NOVEMBER 2023	DIESEL TAX NOV 20	Motor Fuel & Lubricants	N
	89991 Bremer Bank		513.86	11 Transactions			
303	DEPT Total:		513.86	R&B Highway Maintenance	1 Vendors	11 Transactions	
3	Fund Total:		592.94	Road & Bridge		24 Transactions	

KMR1
 12/12/23 1:57PM
 10 Trust

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
	89991 Bremer Bank						
	10-923-000-0000-5260		29.59	Receipt Nbr 3835 11/13/2023		FTS-Leases/Easements	N
	89991 Bremer Bank		29.59	1 Transactions			
923	DEPT Total:		29.59	Forfeited Tax Sales	1 Vendors	1 Transactions	
10	Fund Total:		29.59	Trust		1 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration			
	89991 Bremer Bank					
	19-521-000-0000-5885		47.73	Receipt Nbr 21349 11/03/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		3.59	Receipt Nbr 21352 11/03/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		3.39	Receipt Nbr 21354 11/06/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		1.00	Receipt Nbr 21355 11/06/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		0.91	Receipt Nbr 21382 11/13/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		36.60	Receipt Nbr 21389 11/14/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		30.76	Receipt Nbr 21390 11/14/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		4.16	Receipt Nbr 21396 11/14/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		13.57	Receipt Nbr 21419 11/20/2023		Commissary Sales Taxable N
	89991 Bremer Bank		141.71	9 Transactions		
521	DEPT Total:		141.71	LLCC Administration	1 Vendors	9 Transactions
19	Fund Total:		141.71	Long Lake Conservation Center		9 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
89991	Bremer Bank						
	21-520-000-0000-5510		15.44	Receipt Nbr 3829 11/02/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.64	Receipt Nbr 3829 11/02/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 3829 11/02/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.38	Receipt Nbr 3829 11/02/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.77	Receipt Nbr 3829 11/02/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.96	Receipt Nbr 3837 11/16/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 3837 11/16/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.68	Receipt Nbr 3837 11/16/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.64	Receipt Nbr 3837 11/16/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3838 11/21/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 3838 11/21/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.32	Receipt Nbr 3838 11/21/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.64	Receipt Nbr 3838 11/21/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		16.73	Receipt Nbr 3847 11/29/2023		Co. Parks Campground Fees	N
	89991 Bremer Bank		49.48	14 Transactions			
520	DEPT Total:		49.48	Parks	1 Vendors	14 Transactions	
21	Fund Total:		49.48	Parks		14 Transactions	
	Final Total:		1,007.86	9 Vendors	63 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	194.14	General Fund
3	592.94	Road & Bridge
10	29.59	Trust
19	141.71	Long Lake Conservation Center
21	49.48	Parks
All Funds	1,007.86	Total

Approved by,
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WLB1
12/13/23

9:44AM

Aitkin County



2K

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	DEPT			Treasurer			
999999000	MERCHANTS BANK 01-042-000-0000-6820		19.44	SEE REC. #21513	3111 & 3112	Refunds	N
999999000	MERCHANTS BANK		19.44	1 Transactions			
42	DEPT Total:		19.44	Treasurer	1 Vendors	1 Transactions	
1	Fund Total:		19.44	General Fund		1 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
999999000	BEN THOMPSON 13-943-000-0000-2001		549.92	PROPERTY TAX OVERPAYMENT - 3	3092	Cur - Property Taxes	N
999999000	BEN THOMPSON		549.92	1 Transactions			
999999000	CAROL BERG 13-943-000-0000-2001		75.00	PROPERTY TAX OVERPAYMENT - 3	3078	Cur - Property Taxes	N
999999000	CAROL BERG		75.00	1 Transactions			
999999000	CATHERINE GRUNEWALD 13-943-000-0000-2001		58.08	PROPERTY TAX OVERPAYMENT - 3	3087 & 3088	Cur - Property Taxes	N
999999000	CATHERINE GRUNEWALD		58.08	1 Transactions			
999999000	DON MATTA 13-943-000-0000-2001		117.69	PROPERTY TAX OVERPAYMENT - 3	3090	Cur - Property Taxes	N
999999000	DON MATTA		117.69	1 Transactions			
999999000	ERNESTINE WALTERS 13-943-000-0000-2001		78.00	PROPERTY TAX OVERPAYMENT - 3	3083	Cur - Property Taxes	N
999999000	ERNESTINE WALTERS		78.00	1 Transactions			
999999000	GEOFFREY SPRINGER 13-943-000-0000-2001		120.00	PROPERTY TAX OVERPAYMENT - 3	3084	Cur - Property Taxes	N
999999000	GEOFFREY SPRINGER		120.00	1 Transactions			
999999000	IRENE SCHMIDT 13-943-000-0000-2001		67.64	PROPERTY TAX OVERPAYMENT - 3	3079	Cur - Property Taxes	N
999999000	IRENE SCHMIDT		67.64	1 Transactions			
999999000	JACOB KOEN 13-943-000-0000-2001		1,388.00	PROPERTY TAX OVERPAYMENT - 3	3109	Cur - Property Taxes	N
999999000	JACOB KOEN		1,388.00	1 Transactions			
999999000	JAMES LEDWEIN 13-943-000-0000-2001		15.30	PROPERTY TAX OVERPAYMENT - 3	3076 & 3077	Cur - Property Taxes	N
999999000	JAMES LEDWEIN		15.30	1 Transactions			
999999000	JANICE GALLION 13-943-000-0000-2001		88.00	PROPERTY TAX OVERPAYMENT - 3	3085	Cur - Property Taxes	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	JANICE GALLION		88.00		1 Transactions		
999999000	JEAN LINK 13-943-000-0000-2001		219.44	PROPERTY TAX OVERPAYMENT - 3	3102	Cur - Property Taxes	N
999999000	JEAN LINK		219.44		1 Transactions		
999999000	JOHN TERRY 13-943-000-0000-2001		31.00	PROPERTY TAX OVERPAYMENT - 3	3086	Cur - Property Taxes	N
999999000	JOHN TERRY		31.00		1 Transactions		
999999000	KATHY NELSON 13-943-000-0000-2001		64.00	PROPERTY TAX OVERPAYMENT - 3	3096	Cur - Property Taxes	N
999999000	KATHY NELSON		64.00		1 Transactions		
999999000	KHAMBAA REAL ESTATE INC 13-943-000-0000-2001		23.04	PROPERTY TAX OVERPAYMENT - 3	3081	Cur - Property Taxes	N
999999000	KHAMBAA REAL ESTATE INC		23.04		1 Transactions		
999999000	LISA KESKE 13-943-000-0000-2001		122.76	PROPERTY TAX OVERPAYMENT - 3	3094	Cur - Property Taxes	N
999999000	LISA KESKE		122.76		1 Transactions		
999999000	MICHELLE JOHNSON 13-943-000-0000-2001		72.72	PROPERTY TAX OVERPAYMENT - 3	3080	Cur - Property Taxes	N
999999000	MICHELLE JOHNSON		72.72		1 Transactions		
999999000	PEGGY SOLNITSKY 13-943-000-0000-2001		214.52	PROPERTY TAX OVERPAYMENT - 3	3091	Cur - Property Taxes	N
999999000	PEGGY SOLNITSKY		214.52		1 Transactions		
999999000	SAMUEL SWEDBERG 13-943-000-0000-2001		16.00	PROPERTY TAX OVERPAYMENT - 3	3093	Cur - Property Taxes	N
999999000	SAMUEL SWEDBERG		16.00		1 Transactions		
999999000	STANLEY MILLER 13-943-000-0000-2001		12.41	PROPERTY TAX OVERPAYMENT - 3	3089	Cur - Property Taxes	N
999999000	STANLEY MILLER		12.41		1 Transactions		
999999000	STEVEN BENSON						

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	STEVEN BENSON 13-943-000-0000-2001		22.66 22.66	PROPERTY TAX OVERPAYMENT - 3 1 Transactions	3082	Cur - Property Taxes	N
999999000	STEVEN SYDLOSKI 13-943-000-0000-2001		14.88 14.88	PROPERTY TAX OVERPAYMENT - 3 1 Transactions	3095	Cur - Property Taxes	N
999999000	SYLVIA TROUP 13-943-000-0000-2001		11.40 11.40	PROPERTY TAX OVERPAYMENT - 3 1 Transactions	3097	Cur - Property Taxes	N
999999000	WAITE FAMILY PARTNERSHIP 13-943-000-0000-2001		1,072.00 1,072.00	PROPERTY TAX OVERPAYMENT - 3 1 Transactions	3098	Cur - Property Taxes	N
943	DEPT Total:		4,454.46	Taxes And Penalties	23 Vendors	23 Transactions	
13	Fund Total:		4,454.46	Taxes & Penalties		23 Transactions	
	Final Total:		4,473.90	24 Vendors	24 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	19.44	General Fund
	13	4,454.46	Taxes & Penalties
All Funds		4,473.90	Total

Approved by,

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Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: December 19, 2023

Title of Item: County On, Off and Sunday Sale Liquor License - Red Rock Bar & Grill LLC

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Application for 2024 Aitkin County On, Off and Sunday Sale Liquor Renewal License for Red Rock Bar & Grill LLC d/b/a Red Rock Bar & Grill. This establishment has an address of 49463 202nd Place, McGregor, MN 55760: Shamrock Township		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Resolution to approve 2024 Aitkin County On, Off and Sunday Sales Liquor Renewal License for Red Rock Bar & Grill LLC d/b/a Red Rock Bar & Grill located at 49463 202nd Place, McGregor, MN 55760: Shamrock Township		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

County On, Off and Sunday Sale Liquor License - Red Rock Bar & Grill LLC

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following renewal liquor license for a period of January 1, 2024 - December 31, 2024:

“ON, OFF AND SUNDAY” Sale:

Red Rock Bar & Grill, LLC d/b/a Red Rock Bar & Grill

This establishment has an address of 49463 202nd Place, McGregor, MN 55760: Shamrock Township

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December, 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December, 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

ESTABLISHING AN ABSENTEE/MAIL BALLOT BOARD

WHEREAS, by ordinance or resolution, the governing body of Aitkin County is required by Minnesota Statute 203B.121 to establish a ballot board to accept and reject absentee and mail ballots; and

WHEREAS, this Board will bring uniformity in the processing of accepting or rejecting returned absentee and mail ballots in Aitkin County; and

WHEREAS, the Absentee/Mail Ballot Board would consist of a sufficient number of Election Judges as provided in Sections 204B.19 to 204B.22;

THEREFORE BE IT RESOLVED THAT, the Aitkin County Board of Commissioners hereby establishes an Absentee/Mail Ballot Board that would consist of a sufficient number of Election Judges as provided in Minnesota Statute 204B.19 to 204B.22 to perform the task for the 2024 elections and all future elections.

BE IT ALSO RESOLVED, the Aitkin County Board of Commissioners grants the County Auditor the right to add or remove Election Judges when appropriate throughout the 2024 Election season.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: December 19, 2023

Title of Item: Job Re-evaluation (Child Support Specialist)

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson		Department: HR
Presenter (Name and Title):		Estimated Time Needed: 0
Summary of Issue: The Child Support Enforcement Aide's (aka Case Aide in child support division) job was re-evaluated. The consultant recommends this as a Grade 5 position.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to accept the consultants recommendation of Grade 5 for the Child Support Specialist position. (HHS Dept.)		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Increased from Grade 4 to Grade 5. One incumbent job class. Employee's wage will increase from \$19.82 per hour to \$21.01 per hour, effective 12/19/2023, contingent upon board approval today.		

Legally binding agreements must have County Attorney approval prior to submission.



CHILD SUPPORT SPECIALIST

Use "Child Support Enforcement Aide" MN Merit System Register for recruitments.

Department Health and Human Services Department
DBM/Grade To be determined
Reports to Child Support Supervisor
FLSA Status Non-exempt
Union Status AFSCME HHS Unit

Final Appointing Authority

This position shall not be filled until final approval of the County Administrator. All offers of employment are made in writing by the Human Resources Department.

Job Summary

To obtain accurate information, documents and collect genetic materials for use in establishing paternity and child support orders within the State of Minnesota. To initiate the sanction process on child care and public assistance for uncooperative custodial parents - enters required information into the computer system to ensure data integrity and determine next case action. To monitor accounts for compliance with court ordered payment plans, opens and closes cases, and performs related work as assigned.

Supervision Received

Employees working in this job class work under general supervision and usually receive some instruction with respect to details of most assignments, but are free to develop their own work sequences within established procedures, methods, and policies. They are often physically removed from their supervisor and are only subject to periodic supervisory checks.

Supervision Exercised

No formal supervisory authority.

Essential Functions

This position description is not intended to be all-inclusive. Employee may perform other essential and nonessential functions as assigned or apparent to meet the ongoing needs of the department and organization. Regular attendance and punctuality are essential requirements of this position.

1. Caseload management may include the following types of cases; interstate, locate, intake, and/or inactive.
2. Reviews, initiates, and prepares legal documents for service on participants.
3. E-files documents into the court system into existing cases or builds new court files for filing.
4. Evaluates and processes caseloads in order to proceed with legal actions in proper jurisdictions, in state or out of state, by identifying and obtaining sufficient documentation required for child support officers to establish court orders for child support or paternity, or proceed with support enforcement actions.
5. Reviews court orders establishing support payments and makes financial updates the computer system, which generates billings, case management reports and statistical reports. Audits the files, ensuring that the court order and judgments are recorded correctly.



Position Description

6. Analyzes accounts by calculating support due, support paid, reviewing payments to ensure that balances due are correct and reviews accounts to ensure that billing information is correct. Monitors on-going accounts for compliance with court orders and recommends action with regard to delinquent accounts, i.e., income withholding, referring case to child support officer to pursue court remedy.
7. Responds to written and phone inquiries from custodial and non-custodial parents, other staff, counties, states, attorneys and payers of funds, and performs necessary case maintenance.
8. Explains application procedures to individuals or groups and answers questions of individuals on how to complete the application forms. Builds new and/or reopens child support cases and enters data into computer system. Requests paternity affidavit and/or financial statements from custodial parent/non custodial parent in person, by phone and/or through written correspondence.
9. Arranges interviews and appointments for genetic testing of alleged fathers, mother and child to establish paternity. Interview applicants to obtain information in completing the necessary paperwork and to open and maintain IV-D case files.
10. Investigates the identity, location and financial status of absent parents by making telephone and written inquiries to individuals and agencies and reviewing relevant case files. Locates absent parents through cooperative efforts with law enforcement agencies, Department of Human Services, the post office, employers, custodial parents, relatives and other information sources.
11. Researches corroborating databases to verify and obtain current drivers' license, wage match, address and employer information for the custodial and non-custodial parents; researches public assistance status, Social Security information and any related child support cases.
12. Maintains the child support front desk for reception of child support participants, acceptance of payments and determination and referral of participant need to the child support officer and/or other internal and external departments. Sorts and distributes incoming mail and collects and prepares outgoing mail. Performs clerical functions as assigned. Performs other related duties as assigned or apparent.
13. Attends training and meetings as needed. Participates in meetings, committees, new staff orientations, workshops, training sessions, special projects and program development/evaluation.
14. Assists in implementing program changes as mandated by the legislature and Department of Human Services.
15. Performs other related duties as assigned or apparent.

Minimum Qualifications

Must be eligible for appointment by the MN Merit System.

High school diploma, plus three years of increasingly responsible clerical experience or experience working with the public

Valid Minnesota driver's license required. Employment reference checks and a criminal background check will be performed as part of the pre-employment process.

Knowledge, Skills, and Abilities Required

Knowledge of:

1. County and departmental policies, procedures, and practices.



Position Description

2. Federal, State, and local laws, rules, and regulations relevant to the work performed in this position, including the MN Data Practices Act as it pertains to the activities of the unit.
3. Income maintenance programs and eligibility requirements.
4. Databases maintained by federal, state, and county jurisdictions and the flow of information between these databases in order to access, change and print relevant case information.
5. Legal terminology as it applies to assigned child support unit duties.
6. Interviewing techniques and skills in conducting interviews.
7. Human behavior.
8. Available community resources.
9. Basic mathematics.
10. Advanced office principles and procedures, accounting, and recordkeeping skills.
11. Working knowledge of the methods and techniques for a multitude of state and federal Health and Human Service programs.

Skill in:

1. Communication and interpersonal skills as applied to interaction with supervisors, staff, and the general public sufficient to exchange or convey information and to receive work direction.
2. Completing case documentation and related requirements (including collecting genetic materials) for child support enforcement.
3. Obtaining information from multiple databases for the purpose of determining paternity and establishment.
4. Investigative tools used to locate absent parents.
5. Typing skill sufficient to complete 35 net words per minute without errors.
6. Skill in organizing and prioritizing work.

Ability to:

1. Present a positive attitude in the workplace, promote a spirit of teamwork and cooperation, and be able to treat others with respect, honesty, and consideration.
2. Handle a large volume of work in an efficient manner.
3. Handle frequent public contact, including contact with individuals who are hostile or uncooperative.
4. Communicate effectively both orally and in writing.
5. Establish and maintain effective working relationships with co-workers, clients and personnel from other organizations and employers.
6. Maintain effective working relationships with individuals from all cultural, occupational and socioeconomic backgrounds.
7. Obtain and maintain information from multiple types of databases and paper file systems.
8. Enter and retrieve data from a computer system using a keyboard.
9. Handle confidential information with discretion.
10. Conduct an effective interview.
11. Understand written guidelines and laws.
12. Understand and apply office policies, including those that pertain to data and physical security.
13. Prioritize, organize, process, and complete high volumes of case work accurately and in a timely manner.
14. Maintain composure under stressful situations.



Position Description

15. Read and interpret court orders, legal documents and state statutes.

Language Skills

Intermediate Skills - Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write reports and correspondence. Ability to speak effectively before groups of customers or employees of the organization.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Skills

Intermediate Skills – Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills

To perform this job successfully, an individual should be proficient at using assigned software which may include:

County Payroll Software E-time, Microsoft Word, Excel, Outlook, Publisher, Access, PowerPoint, Follow Along Program, PHAT, MMIS, MN-IT'S, CATCH3, MAXIS, PRISM, SSIS, SMI/SIR, HUBERT, Odessey, Adobe, Internet and other job-related software.

Ability to Travel

Regularly travel to various clinic sites, mandatory trainings, client transports and visits.

Competencies

To perform the job successfully, an individual should consistently demonstrate the following competencies (definitions attached or available upon request):

Ethics, attendance/punctuality, safety and security, dependability, analytical, design, problem solving, project management, technical skills, customer service, interpersonal skills, oral communication, written communication, teamwork, leadership, cost consciousness, diversity, organizational support, judgment, motivation, planning/organizing, professionalism, quality, quantity, adaptability, initiative, and innovation.

Work Environment

The noise level in the work environment is usually moderate.

Equipment and Tools

Computer or laptop, copier, fax, telephone, printer, 10-key calculator, shredder, scanner, Cat 5 network cables, USB flash drives, Kensington locks, router, signature pad, air card, digital camera, digital scales, county-owned vehicles and personal vehicle (requires proof of insurance on file).



Position Description

Physical Activities/Requirements

Climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, carrying, use of fingers, grasping, talking, hearing, seeing, and repetitive motions. Must have the ability to lift and/or carry up to 30 pounds.

While performing the duties of this job, the employee performs light work, exerting up to 30 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

Working safely is a condition of employment. Aitkin County is a drug-free and alcohol-free workplace.

Disclaimer

The above statements are intended to describe the general nature and level of the work being performed by employees assigned to this job classification. This is not an exhaustive list of all duties and responsibilities. Aitkin County reserves the right to amend and change responsibilities to meet organizational needs as necessary. This job description does not constitute an employment agreement between the employer and employee.

Reasonable Accommodation Notice

The County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer:

12/4/2023

Our Vision: *We strive to be a county of safe, vibrant communities that place value on good stewardship of local resources.*

Our Mission: *Aitkin County's mission is to provide outstanding service in a fiscally responsible manner through innovation and collaboration with respect for all.*

Our Core Values: *Collaboration, Innovation, Integrity, People-Focused, Professionalism*



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: 12-19-23

Title of Item: Award Contract 20241

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle		Estimated Time Needed: 5 minutes
Summary of Issue: Bids were opened on Monday, December 4, 2023, for Contract No. 20241 which includes project SP 001-605-016 - bridge replacement on CH 5 over the Willow River. All construction costs for this project will be paid by a federal Bridge Formula Program (BFP) grant. As shown on the attached abstract of bids, four bids were received with S&R Reinforcing Inc. - Aitkin, MN submitting the low bid in the amount of \$1,050,797.20. With the cost of this contract estimated at \$1,017,651.00, the low bid is 3.26% above the estimated amount.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Award Contract 20241 to S&R Reinforcing, Inc. by attached resolution.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 1,050,797.20 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

**Aitkin County
Bid Abstract**

Project Name: Willow River Bridge Replacement on CSAH 5
 Bid Opening: December 4, 2023 at 2:00 PM

Contract No: 20241
 Project No: SP 001-605-016

Project: SP 001-605-016 - Willow River Bridge Replacement on CSAH 5						S & R Reinforcing, Inc. - Aitkin, MN		Redstone Construction, LLC - Mora, MN		Structural Specialties Inc. - Hutchinson, MN		Northland Constructors of Duluth, Inc. - Duluth, MN		
Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total	Price	Total	Price	Total	Price	Total	Price	Total
Non Participating														
10	2442.501	REMOVE EXISTING BRIDGE	LS	1	\$30,000.00	\$30,000.00	\$30,236.00	\$30,236.00	\$50,000.00	\$50,000.00	\$100,000.00	\$100,000.00	\$47,500.00	\$47,500.00
24	2101.501	CLEARING AND GRUBBING	LS	1	\$1,500.00	\$1,500.00	\$5,500.00	\$5,500.00	\$3,000.00	\$3,000.00	\$5,500.00	\$5,500.00	\$2,000.00	\$2,000.00
25	2106.507	EXCAVATION - COMMON (P)	C Y	327	\$8.00	\$2,616.00	\$13.00	\$4,251.00	\$20.00	\$6,540.00	\$16.00	\$5,232.00	\$16.00	\$5,232.00
26	2106.507	COMMON EMBANKMENT (CV)	C Y	1,318	\$16.00	\$21,088.00	\$19.00	\$25,042.00	\$10.00	\$13,180.00	\$19.00	\$25,042.00	\$35.00	\$46,130.00
27	2118.507	AGGREGATE SURFACING (CV) CLASS 5 (P)	C Y	382	\$60.00	\$22,920.00	\$30.00	\$11,460.00	\$35.00	\$13,370.00	\$32.00	\$12,224.00	\$57.00	\$21,774.00
28	2573.503	SILT FENCE, TYPE MS	LF	1,640	\$4.00	\$6,560.00	\$3.00	\$4,920.00	\$3.00	\$4,920.00	\$3.00	\$4,920.00	\$4.75	\$7,790.00
29	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	LF	320	\$20.00	\$6,400.00	\$19.95	\$6,384.00	\$19.95	\$6,384.00	\$20.00	\$6,400.00	\$35.50	\$11,360.00
30	2575.501	TURF ESTABLISHMENT	LS	1	\$2,500.00	\$2,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$3,500.00	\$3,500.00
31	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	1,527	\$4.00	\$6,108.00	\$1.95	\$2,977.65	\$1.95	\$2,977.65	\$2.00	\$3,054.00	\$2.10	\$3,206.70
32	2575.505	RAPID STABILIZATION METHOD 1	ACRE	0.3	\$1,200.00	\$360.00	\$9,500.00	\$2,850.00	\$9,500.00	\$2,850.00	\$9,500.00	\$2,850.00	\$1,500.00	\$450.00
						\$100,052.00		\$100,120.65		\$109,721.65		\$171,722.00		\$148,942.70
Participating														
1	2021.501	MOBILIZATION	LS	1	\$100,000.00	\$100,000.00	\$49,400.00	\$49,400.00	\$148,000.00	\$148,000.00	\$148,282.00	\$148,282.00	\$101,903.10	\$101,903.10
2	2401.503	TYPE S (TL-4) BARRIER CONCRETE (3S52) (P)	LF	251	\$115.00	\$28,865.00	\$150.00	\$37,650.00	\$100.00	\$25,100.00	\$140.00	\$35,140.00	\$155.00	\$38,905.00
3	2401.507	STRUCTURAL CONCRETE (3B52) (P)	C Y	110	\$1,050.00	\$115,500.00	\$1,205.00	\$132,550.00	\$1,250.00	\$137,500.00	\$1,100.00	\$121,000.00	\$1,500.00	\$165,000.00
4	2401.508	REINFORCEMENT BARS (EPOXY COATED) (P)	LB	76,270	\$1.70	\$129,659.00	\$1.31	\$99,913.70	\$1.50	\$114,405.00	\$1.50	\$114,405.00	\$1.50	\$114,405.00
5	2401.518	BRIDGE SLAB CONCRETE (BYHPC-M) (P)	SF	4,405	\$46.00	\$202,630.00	\$66.85	\$294,474.25	\$51.25	\$225,756.25	\$60.00	\$264,300.00	\$65.00	\$286,325.00
6	2401.601	STRUCTURE EXCAVATION	LS	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$40,000.00	\$40,000.00	\$17,500.00	\$17,500.00	\$35,000.00	\$35,000.00
7	2401.601	SLOPE PREPARATION	LS	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$10,000.00	\$10,000.00	\$14,000.00	\$14,000.00
8	2402.502	FLOOR DRAIN TYPE B702 MODIFIED	EACH	6	\$300.00	\$1,800.00	\$516.00	\$3,096.00	\$770.00	\$4,620.00	\$550.00	\$3,300.00	\$900.00	\$5,400.00
9	2402.508	STRUCTURAL STEEL (3306) (P)	LB	640	\$8.00	\$5,120.00	\$5.00	\$3,200.00	\$5.50	\$3,520.00	\$6.00	\$3,840.00	\$8.00	\$5,120.00
11	2452.502	C-I-P CONCRETE TEST PILE 115 FT LONG 12"	EACH	1	\$20,000.00	\$20,000.00	\$22,000.00	\$22,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$9,000.00	\$9,000.00
12	2452.502	C-I-P CONCRETE TEST PILE 125 FT LONG 12"	EACH	1	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	\$22,500.00	\$22,500.00	\$21,000.00	\$21,000.00	\$10,000.00	\$10,000.00
13	2452.502	C-I-P CONCRETE TEST PILE 125 FT LONG 16"	EACH	2	\$29,000.00	\$58,000.00	\$40,750.00	\$81,500.00	\$30,000.00	\$60,000.00	\$38,000.00	\$76,000.00	\$15,000.00	\$30,000.00
14	2452.502	PILE REDRIVING	EACH	8	\$1,000.00	\$8,000.00	\$500.00	\$4,000.00	\$750.00	\$6,000.00	\$1.00	\$8.00	\$300.00	\$2,400.00
15	2452.502	PILE POINTS 12"	EACH	10	\$300.00	\$3,000.00	\$321.00	\$3,210.00	\$335.00	\$3,350.00	\$375.00	\$3,750.00	\$350.00	\$3,500.00
16	2452.502	PILE POINTS 16"	EACH	10	\$350.00	\$3,500.00	\$455.00	\$4,550.00	\$390.00	\$3,900.00	\$500.00	\$5,000.00	\$450.00	\$4,500.00
17	2452.503	C-I-P CONCRETE PILING 12"	LF	880	\$75.00	\$66,000.00	\$49.02	\$43,137.60	\$45.00	\$39,600.00	\$40.00	\$35,200.00	\$60.00	\$52,800.00
18	2452.503	C-I-P CONCRETE PILING 16"	LF	920	\$90.00	\$82,800.00	\$80.00	\$73,600.00	\$65.00	\$59,800.00	\$60.00	\$55,200.00	\$140.00	\$128,800.00
19	2502.501	DRAINAGE SYSTEM TYPE (B910)	LS	1	\$2,500.00	\$2,500.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
20	2511.504	GEOTEXTILE FILTER TYPE 7	SY	790	\$5.00	\$3,950.00	\$5.00	\$3,950.00	\$2.00	\$1,580.00	\$4.00	\$3,160.00	\$3.60	\$2,844.00
21	2511.507	RANDOM RIPRAP CLASS III	C Y	410	\$75.00	\$30,750.00	\$92.25	\$37,822.50	\$100.00	\$41,000.00	\$100.00	\$41,000.00	\$65.00	\$26,650.00
22	2563.601	TRAFFIC CONTROL	LS	1	\$1,500.00	\$1,500.00	\$5,700.00	\$5,700.00	\$5,250.00	\$5,250.00	\$10,000.00	\$10,000.00	\$5,250.00	\$5,250.00
23	2575.504	ROLLED EROSION PREVENTION CATEGORY 74	SY	81	\$25.00	\$2,025.00	\$22.50	\$1,822.50	\$22.50	\$1,822.50	\$22.50	\$1,822.50	\$19.20	\$1,555.20
					Total Participating:	\$917,599.00		\$950,676.55		\$969,203.75		\$992,407.50		\$1,045,857.30
					Total Non-Participating:	\$100,052.00		\$100,120.65		\$109,721.65		\$171,722.00		\$148,942.70
					Total Participating:	\$917,599.00		\$950,676.55		\$969,203.75		\$992,407.50		\$1,045,857.30
					Totals for Project SP 001-605-016	\$1,017,651.00		\$1,050,797.20		\$1,078,925.40		\$1,164,129.50		\$1,194,800.00
					% of Estimate for Project SP 001-605-016			3.26%		6.02%		14.39%		17.41%

I hereby certify that this is an exact reproduction of bids received.

Certified By: John Welle License No. 24340
 Date: 12-11-23

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

Award Contract 20241

WHEREAS, Contract No. 20241 is for construction of SP 001-605-016, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, December 4, 2023 with a total of four bids received, and

WHEREAS, S&R Reinforcing, Inc. – Aitkin, MN was the lowest responsible bidder in the amount of \$1,050,797.20.

THEREFORE, BE IT RESOLVED, that S&R Reinforcing, Inc. is awarded Contract No. 20241.

BE IT FURTHER RESOLVED, that this award is contingent upon S&R Reinforcing, Inc. gaining MnDOT OCR DBE certification of this bid.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: 12-19-23

Title of Item: Award Contract 20242

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): John Welle	Estimated Time Needed: 5 minutes
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Summary of Issue:
Bids were opened on Monday, December 4, 2023, for Contract No. 20242 which includes project SAP 001-599-041 - bridge replacement on 420th Avenue (Farm Island Township Road) over the Ripple River. Construction costs for this project will be paid by state bridge funds and a \$10,000 local match amount.

As shown on the attached abstract of bids, nine bids were received with Marvin Tretter Inc. - Pierz, MN submitting the low bid in the amount of \$202,272.00. With the cost of this contract estimated at \$271,965.00, the low bid is 25.63% below the estimated amount.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Award Contract 20242 to Marvin Tretter Inc. by attached resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 202,272.00

Is this budgeted? Yes No *Please Explain:*

**AITKIN COUNTY
Project Bid Abstract**

Project Name: **Farm Island Township Culvert Replacement on 420th Avenue**
 Bid Opening: **December 4, 2023 at 2:00 PM**

Contract No.: **20242**
 Project No.: **SAP 001-599-041**

Line No.	Item	Units	Quantity	Engineers Estimate		Marvin Tretter INC. - Pierz, MN		Houle Excavating LLC - Little Falls, MN		Midwest Contracting, LLC - Marshall, MN		DeChantal Excavating LLC - Brainerd, MN	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
NON-PARTICIPATING													
1	2051.501 MAINT AND RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00
2	2101.501 CLEARING AND GRUBBING	LS	1	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00
3	2104.503 REMOVE PIPE CULVERTS	LF	34	\$50.00	\$1,700.00	\$25.00	\$850.00	\$140.00	\$4,760.00	\$65.00	\$2,210.00	\$45.00	\$1,530.00
4	2106.507 EXCAVATION - COMMON (P)	CY	170	\$15.00	\$2,550.00	\$15.00	\$2,550.00	\$12.00	\$2,040.00	\$8.00	\$1,360.00	\$25.75	\$4,377.50
5	2106.507 COMMON EMBANKMENT (CV) (P)	CY	620	\$20.00	\$12,400.00	\$18.00	\$11,160.00	\$15.00	\$9,300.00	\$15.00	\$9,300.00	\$18.25	\$11,315.00
6	2118.507 AGGREGATE SURFACING (LV), CLASS 5	CY	302	\$30.00	\$9,060.00	\$28.00	\$8,456.00	\$28.00	\$8,456.00	\$30.00	\$9,060.00	\$31.50	\$9,513.00
7	2573.503 SILT FENCE, TYPE HI	LF	505	\$5.00	\$2,525.00	\$4.00	\$2,020.00	\$5.00	\$2,525.00	\$4.00	\$2,020.00	\$4.00	\$2,020.00
8	2573.503 FLOTATION SILT CURTAIN TYPE STILL WATER	LF	50	\$25.00	\$1,250.00	\$20.00	\$1,000.00	\$20.00	\$1,000.00	\$20.00	\$1,000.00	\$19.95	\$997.50
9	2574.507 COMMON TOPSOIL BORROW	CY	36	\$25.00	\$900.00	\$29.00	\$1,044.00	\$35.00	\$1,260.00	\$40.00	\$1,440.00	\$54.00	\$1,944.00
10	2575.501 TURF ESTABLISHMENT	LS	1	\$6,000.00	\$6,000.00	\$8,500.00	\$8,500.00	\$14,000.00	\$14,000.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
11	2575.504 ROLLED EROSION PREVENTION CATEGORY 20	SY	100	\$10.00	\$1,000.00	\$4.00	\$400.00	\$3.50	\$350.00	\$4.00	\$400.00	\$3.95	\$395.00
12	2575.523 RAPID STABILIZATION METHOD 3	MGAL	2	\$900.00	\$1,800.00	\$1,000.00	\$2,000.00	\$700.00	\$1,400.00	\$995.00	\$1,990.00	\$995.00	\$1,990.00
Total Non-Participating:					\$42,685.00		\$40,480.00		\$48,091.00		\$39,281.00		\$43,083.00
PARTICIPATING													
13	2021.501 MOBILIZATION	LS	1	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$19,500.00	\$19,500.00	\$34,616.00	\$34,616.00
14	2412.502 16X6 PRECAST CONCRETE BOX CULVERT END SECTION	EACH	2	\$42,000.00	\$84,000.00	\$22,500.00	\$45,000.00	\$23,000.00	\$46,000.00	\$27,500.00	\$55,000.00	\$20,528.00	\$41,056.00
15	2412.503 16X6 PRECAST CONCRETE BOX CULVERT	LF	38	\$3,000.00	\$114,000.00	\$2,050.00	\$77,900.00	\$2,250.00	\$85,500.00	\$2,375.00	\$90,250.00	\$2,164.00	\$82,232.00
16	2451.507 STRUCTURE EXCAVATION CLASS U (P)	CY	422	\$10.00	\$4,220.00	\$15.00	\$6,330.00	\$8.00	\$3,376.00	\$8.00	\$3,376.00	\$11.50	\$4,853.00
17	2451.507 GRANULAR BACKFILL (LV)	CY	334	\$20.00	\$6,680.00	\$18.00	\$6,012.00	\$20.00	\$6,680.00	\$20.00	\$6,680.00	\$21.25	\$7,097.50
18	2451.507 COARSE AGGREGATE BEDDING (CV)	CY	50	\$60.00	\$3,000.00	\$40.00	\$2,000.00	\$60.00	\$3,000.00	\$50.00	\$2,500.00	\$92.00	\$4,600.00
19	2511.507 RANDOM RIPRAP CLASS III	CY	34	\$70.00	\$2,380.00	\$75.00	\$2,550.00	\$75.00	\$2,550.00	\$65.00	\$2,210.00	\$140.00	\$4,760.00
20	2563.601 TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00	\$1,750.00	\$1,750.00
Total Participating:					\$229,280.00		\$161,792.00		\$158,606.00		\$181,316.00		\$180,964.50
TOTAL NON-PARTICIPATING					\$42,685.00		\$40,480.00		\$48,091.00		\$39,281.00		\$43,083.00
TOTAL PARTICIPATING					\$229,280.00		\$161,792.00		\$158,606.00		\$181,316.00		\$180,964.50
TOTALS FOR PROJECT SAP 001-599-041					\$271,965.00		\$202,272.00		\$206,697.00		\$220,597.00		\$224,047.50
							-25.63%		-24.00%		-18.89%		-17.62%

Project: SAP 001-599-041 - Farm Island Township Culvert Replacement on 420th Avenue				Gladen Construction Inc - Laporte, MN		TNT Aggregates, LLC - Grand Rapids, MN		Landwehr Construction, Inc. - St. Cloud, MN		Utility Systems of America Inc. - Eveleth, MN		Shoreline Landscaping & Contracting - Chisago City,		
Line No.	Item	Units	Quantity	Price	Total	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
NON-PARTICIPATING														
1	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	1	\$250.00	\$250.00	\$0.01	\$0.01	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$15,000.00	\$15,000.00
2	2101.501	CLEARING AND GRUBBING	LS	1	\$450.00	\$450.00	\$1,750.00	\$1,750.00	\$3,980.00	\$3,980.00	\$3,500.00	\$3,500.00	\$6,500.00	\$6,500.00
3	2104.503	REMOVE PIPE CULVERTS	LF	34	\$140.00	\$4,760.00	\$75.00	\$2,550.00	\$150.00	\$5,100.00	\$220.00	\$7,480.00	\$400.00	\$13,600.00
4	2106.507	EXCAVATION - COMMON (P)	CY	170	\$45.00	\$7,650.00	\$15.00	\$2,550.00	\$10.90	\$1,853.00	\$20.00	\$3,400.00	\$15.00	\$2,550.00
5	2106.507	COMMON EMBANKMENT (CV) (P)	CY	620	\$30.00	\$18,600.00	\$15.00	\$9,300.00	\$12.10	\$7,502.00	\$12.00	\$7,440.00	\$12.00	\$7,440.00
6	2118.507	AGGREGATE SURFACING (LV), CLASS 5	CY	302	\$45.00	\$13,590.00	\$40.00	\$12,080.00	\$27.90	\$8,425.80	\$47.00	\$14,194.00	\$100.00	\$30,200.00
7	2573.503	SILT FENCE, TYPE HI	LF	505	\$4.00	\$2,020.00	\$4.75	\$2,398.75	\$4.10	\$2,070.50	\$6.00	\$3,030.00	\$4.00	\$2,020.00
8	2573.503	FLOTATION SILT CURTAIN TYPE STILL WATER	LF	50	\$19.95	\$997.50	\$30.00	\$1,500.00	\$25.50	\$1,275.00	\$45.00	\$2,250.00	\$20.00	\$1,000.00
9	2574.507	COMMON TOPSOIL BORROW	CY	36	\$20.00	\$720.00	\$75.00	\$2,700.00	\$54.00	\$1,944.00	\$60.00	\$2,160.00	\$40.00	\$1,440.00
10	2575.501	TURF ESTABLISHMENT	LS	1	\$8,500.00	\$8,500.00	\$5,000.00	\$5,000.00	\$10,170.00	\$10,170.00	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00
11	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	100	\$3.95	\$395.00	\$2.00	\$200.00	\$2.30	\$230.00	\$4.00	\$400.00	\$6.00	\$600.00
12	2575.523	RAPID STABILIZATION METHOD 3	MGAL	2	\$995.00	\$1,990.00	\$0.01	\$0.02	\$580.00	\$1,160.00	\$2,200.00	\$4,400.00	\$300.00	\$600.00
				Total Non-Participating:		\$59,922.50		\$40,028.78		\$44,710.30		\$52,254.00		\$85,950.00
PARTICIPATING														
13	2021.501	MOBILIZATION	LS	1	\$28,000.00	\$28,000.00	\$27,413.22	\$27,413.22	\$30,140.00	\$30,140.00	\$55,000.00	\$55,000.00	\$25,000.00	\$25,000.00
14	2412.502	16X6 PRECAST CONCRETE BOX CULVERT END SECTION	EACH	2	\$17,660.00	\$35,320.00	\$22,400.00	\$44,800.00	\$21,300.00	\$42,600.00	\$20,000.00	\$40,000.00	\$28,300.00	\$56,600.00
15	2412.503	16X6 PRECAST CONCRETE BOX CULVERT	LF	38	\$2,175.00	\$82,650.00	\$2,800.00	\$106,400.00	\$3,400.00	\$129,200.00	\$2,700.00	\$102,600.00	\$2,320.00	\$88,160.00
16	2451.507	STRUCTURE EXCAVATION CLASS U (P)	CY	422	\$25.00	\$10,550.00	\$15.00	\$6,330.00	\$12.90	\$5,443.80	\$10.00	\$4,220.00	\$15.00	\$6,330.00
17	2451.507	GRANULAR BACKFILL (LV)	CY	334	\$45.00	\$15,030.00	\$42.00	\$14,028.00	\$22.00	\$7,348.00	\$32.00	\$10,688.00	\$48.00	\$16,032.00
18	2451.507	COARSE AGGREGATE BEDDING (CV)	CY	50	\$83.00	\$4,150.00	\$65.00	\$3,250.00	\$75.25	\$3,762.50	\$75.00	\$3,750.00	\$120.00	\$6,000.00
19	2511.507	RANDOM RIPRAP CLASS III	CY	34	\$98.00	\$3,332.00	\$125.00	\$4,250.00	\$128.00	\$4,352.00	\$100.00	\$3,400.00	\$120.00	\$4,080.00
20	2563.601	TRAFFIC CONTROL	LS	1	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$2,150.00	\$2,150.00	\$2,500.00	\$2,500.00	\$11,500.00	\$11,500.00
				Total Participating		\$181,032.00		\$208,971.22		\$224,996.30		\$222,158.00		\$213,702.00
				TOTAL NON-PARTICIPATING		\$59,922.50		\$40,028.78		\$44,710.30		\$52,254.00		\$85,950.00
				TOTAL PARTICIPATING		\$181,032.00		\$208,971.22		\$224,996.30		\$222,158.00		\$213,702.00
				TOTALS FOR PROJECT SAP 001-599-041		\$240,954.50		\$249,000.00		\$269,706.60		\$274,412.00		\$299,652.00
				% OF ESTIMATE FOR PROJECT SAP 001-599-041		-11.40%		-8.44%		-0.83%		0.90%		10.18%

I hereby certify that this is an exact reproduction of bids received.

Certified By: John Welle Digitally signed by John Welle
Date: 2023.12.06 12:30:24
+0500 License No. 24340
Date: 12-6-23

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

Award Contract 20242

WHEREAS, Contract No. 20242 is for construction of SAP 001-599-041, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, December 4, 2023 with a total of nine bids received, and

WHEREAS, Marvin Tretter Inc. – Pierz, MN was the lowest responsible bidder in the amount of \$202,272.00.

THEREFORE, BE IT RESOLVED, that Marvin Tretter Inc. is awarded Contract No. 20242.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: 12-19-23

Title of Item: Award Contract 20243

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle		Estimated Time Needed: 5 minutes
Summary of Issue: Bids were opened on Monday, December 4, 2023, for Contract No. 20243 which includes project SAP 001-599-043 - bridge replacement on 210th Lane (Pliny Township Road) over the Snake River. Construction costs for this project will be paid by state bridge funds and a \$10,000 local match amount. As shown on the attached abstract of bids, three bids were received with Redstone Construction LLC - Mora, MN submitting the low bid in the amount of \$552,663.35. With the cost of this contract estimated at \$484,613.00, the low bid is 14.04% above the estimated amount.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Award Contract 20243 to Redstone Construction LLC by attached resolution.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 552,663.35 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Bid Abstract

Project Name: Pliny Township Bridge Replacement over Snake River
 Bid Opening: December 4, 2023 at 2:00 PM

Contract No.: 20243
 Project No.: SAP 001-599-043

Project: SAP 001-599-043 - Pliny Township Bridge Replacement over Snake River				Engineers Estimate		Redstone Construction, LLC - Mora, MN		S & R Reinforcing, Inc. - Aitkin, MN		Structural Specialties Inc. - Hutchinson, MN		
Line	Number	Description	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Non Participating												
21	2101.501	CLEARING AND GRUBBING	LS	1	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00
22	2106.507	EXCAVATION - COMMON (P)	CY	167	\$8.00	\$1,336.00	\$25.00	\$4,175.00	\$16.00	\$2,672.00	\$16.00	\$2,672.00
23	2106.507	COMMON EMBANKMENT (CV)	CY	462	\$16.00	\$7,392.00	\$10.00	\$4,620.00	\$19.00	\$8,778.00	\$19.00	\$8,778.00
24	2118.507	AGGREGATE SURFACING (CV) CLASS 5 (P)	CY	163	\$60.00	\$9,780.00	\$50.00	\$8,150.00	\$32.00	\$5,216.00	\$32.00	\$5,216.00
25	2442.501	REMOVE EXISTING BRIDGE	LUMP SUM	1	\$30,000.00	\$30,000.00	\$12,000.00	\$12,000.00	\$17,763.00	\$17,763.00	\$90,000.00	\$90,000.00
26	2573.503	SILT FENCE, TYPE MS	LF	972	\$4.00	\$3,888.00	\$3.00	\$2,916.00	\$3.00	\$2,916.00	\$3.00	\$2,916.00
27	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	LF	200	\$20.00	\$4,000.00	\$19.95	\$3,990.00	\$19.95	\$3,990.00	\$20.00	\$4,000.00
28	2575.501	TURF ESTABLISHMENT	LS	1	\$2,500.00	\$2,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
29	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	773	\$4.00	\$3,092.00	\$1.95	\$1,507.35	\$1.95	\$1,507.35	\$2.00	\$1,546.00
30	2575.523	RAPID STABILIZATION METHOD 3	MGAL	0.9	\$750.00	\$675.00	\$3,500.00	\$3,150.00	\$3,500.00	\$3,150.00	\$3,500.00	\$3,150.00
						\$64,163.00		\$47,508.35		\$55,992.35		\$128,278.00
Participating												
1	2021.501	MOBILIZATION	LUMP SUM	1	\$44,000.00	\$44,000.00	\$62,500.00	\$62,500.00	\$43,800.00	\$43,800.00	\$123,549.00	\$123,549.00
2	2401.503	TYPE S (TL-4) BARRIER CONC (3S52) (P)	LF	120	\$115.00	\$13,800.00	\$125.00	\$15,000.00	\$206.25	\$24,750.00	\$150.00	\$18,000.00
3	2401.507	STRUCTURAL CONCRETE (3B52) (P)	CY	78	\$1,050.00	\$81,900.00	\$1,250.00	\$97,500.00	\$1,353.59	\$105,580.02	\$1,100.00	\$85,800.00
4	2401.508	REINFORCEMENT BARS (EPOXY COATED) (P)	LB	31,140	\$1.70	\$52,938.00	\$1.50	\$46,710.00	\$1.28	\$39,859.20	\$1.50	\$46,710.00
5	2401.518	BRIDGE SLAB CONCRETE (3YHPC-M) (P)	SF	1,611	\$42.00	\$67,662.00	\$60.00	\$96,660.00	\$74.47	\$119,971.17	\$59.00	\$95,049.00
6	2401.601	STRUCTURE EXCAVATION	LUMP SUM	1	\$20,000.00	\$20,000.00	\$34,500.00	\$34,500.00	\$30,000.00	\$30,000.00	\$17,500.00	\$17,500.00
7	2401.601	SLOPE PREPARATION	LUMP SUM	1	\$10,000.00	\$10,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00
8	2402.502	FLOOR DRAIN TYPE B702 MODIFIED	EACH	6	\$300.00	\$1,800.00	\$750.00	\$4,500.00	\$516.00	\$3,096.00	\$550.00	\$3,300.00
9	2402.508	STRUCTURAL STEEL (3306) (P)	LB	400	\$8.00	\$3,200.00	\$7.00	\$2,800.00	\$5.26	\$2,104.00	\$6.50	\$2,600.00
10	2452.502	C-I-P CONCRETE TEST PILE 50 FT LONG 12"	EACH	2	\$8,750.00	\$17,500.00	\$12,500.00	\$25,000.00	\$10,000.00	\$20,000.00	\$15,000.00	\$30,000.00
11	2452.502	C-I-P CONCRETE TEST PILE 50 FT LONG 16"	EACH	2	\$11,500.00	\$23,000.00	\$20,000.00	\$40,000.00	\$17,000.00	\$34,000.00	\$20,000.00	\$40,000.00
12	2452.502	PILE POINTS 12"	EACH	8	\$300.00	\$2,400.00	\$345.00	\$2,760.00	\$320.00	\$2,560.00	\$375.00	\$3,000.00
13	2452.502	PILE POINTS 16"	EACH	8	\$350.00	\$2,800.00	\$405.00	\$3,240.00	\$425.00	\$3,400.00	\$500.00	\$4,000.00
14	2452.503	C-I-P CONCRETE PILING 12"	LF	270	\$75.00	\$20,250.00	\$45.00	\$12,150.00	\$60.52	\$16,340.40	\$40.00	\$10,800.00
15	2452.503	C-I-P CONCRETE PILING 16"	LF	270	\$90.00	\$24,300.00	\$60.00	\$16,200.00	\$124.52	\$33,620.40	\$60.00	\$16,200.00
16	2502.501	DRAINAGE SYSTEM TYPE (B910)	LS	1	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$2,100.00	\$2,100.00	\$2,500.00	\$2,500.00
17	2511.504	GEOTEXTILE FILTER TYPE 7	SY	540	\$5.00	\$2,700.00	\$2.00	\$1,080.00	\$5.00	\$2,700.00	\$4.00	\$2,160.00
18	2511.507	RANDOM RIPRAP CLASS IV	CY	350	\$75.00	\$26,250.00	\$100.00	\$35,000.00	\$87.50	\$30,625.00	\$100.00	\$35,000.00
19	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00	\$2,300.00	\$2,300.00	\$2,500.00	\$2,500.00
20	2575.504	ROLLED EROSION PREVENTION CATEGORY 74	SY	78	\$25.00	\$1,950.00	\$22.50	\$1,755.00	\$22.50	\$1,755.00	\$22.50	\$1,755.00
Total Participating:						\$420,450.00		\$505,155.00		\$523,561.19		\$550,423.00
Total Non-Participating:						\$64,163.00		\$47,508.35		\$55,992.35		\$128,278.00
Total Participating:						\$420,450.00		\$505,155.00		\$523,561.19		\$550,423.00
Totals for Project SAP 001-599-043						\$484,613.00		\$552,663.35		\$579,553.54		\$678,701.00
% of Estimate for Project SAP 001-599-043							14.04%		19.59%		40.05%	

I hereby certify that this is an exact reproduction of bids received.

Certified By: John Welle Digitally signed by John Welle
Date: 2023.12.04 07:17:30 -0500 License No. 24340
 Date: 12-6-23

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

Award Contract 20243

WHEREAS, Contract No. 20243 is for construction of SAP 001-599-043, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, December 4, 2023 with a total of three bids received, and

WHEREAS, Redstone Construction LLC – Mora, MN was the lowest responsible bidder in the amount of \$552,663.35.

THEREFORE, BE IT RESOLVED, that Redstone Construction LLC is awarded Contract No. 20243.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: December 19, 2023

Title of Item: Jail Boiler/Chiller Replacement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jim Bright	Department: Facilities	
Presenter (Name and Title): Jim Bright, Facilities Coordinator		Estimated Time Needed: 5 minutes
Summary of Issue: Boiler and Chiller have reached life expectancy.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve going out for bids for replacement.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

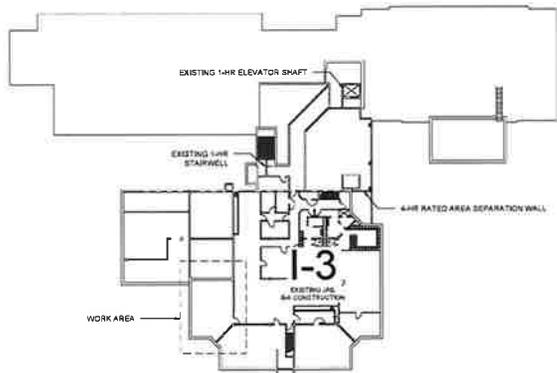
Legally binding agreements must have County Attorney approval prior to submission.

AITKIN COUNTY JAIL HVAC UPGRADES

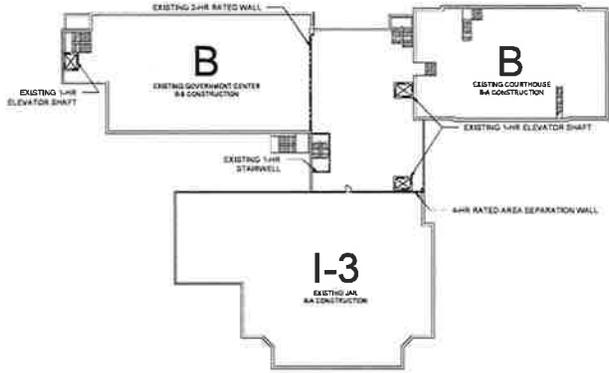
CITY OF AITKIN
AITKIN, MN 56432

ABBREVIATIONS

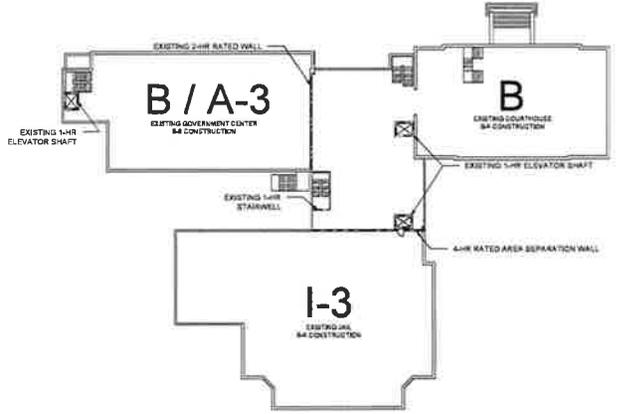
ELECT	ELECTRIC (ALS)	LB	LAG BOLT	PWD	PLYWOOD	TYV	TYPICAL
ENC	ELECTRIC WATER COOLER	LHM	LAMMITE (ES)	PT	POINT	UG	UNDERGROUND
EL	ELEVATOR	LAV	LAVATORY	LBS	POUNDS PER SQUARE INCH	UNF	UNFINISHED
ELV	ELEVATION	LH	LEFT HINGE	PSI	POUNDS PER SQUARE INCH	UNO	UNLESS NOTED OTHERWISE
EQ	EQUIPMENT	LT	LEFT	PC	PREFAB	UR	UNREINFORCED
EXP	EXPANDED	LL	LEFT LOAD	PTK	PREFINISHED		
EXT	EXTENDING	LL	LONG LED HORIZONTAL	QT	QUARRY TILE	VB	VAPOR BARRIER
EXP	EXPANSION	LW	LONG LED VERTICAL	RAC	REFRIGERANT	VNR	VERTICAL
ES	EXPANSION BOLT	LW	LONG LED VERTICAL	REFR	REFRIGERANT	VEST	VERTICAL
ES	EXPANSION JOINT	LVE	LONG LED VERTICAL	RE	REQUIRED	VNTJ	VERTICAL JOINT
EST	ESTERER	LVE	LONG LED VERTICAL	RE	REQUIRED	VNTJ	VERTICAL JOINT
FB	FACE BRICK	MFR	MANUFACTURER	RECD	RETURN AIR	VCT	VINYL COMPOSITION TILE
FAC	FACE OF CONCRETE	MO	MASONRY OPENING	RA	REVERSE	WH	WALL HUNG
FOM	FACE OF MASONRY	MTL	MATERIAL (S)	RVS	REVISION	WC	WATER CLOSET
FOS	FACE OF STUD	MAX	MASONRY	RW	RIGHT HAND	WP	WATERPROOFING
FBI	FINISH	MECH	MECHANICAL	RH	RIGHT OF WAY	W	WELDED WIRE FABRIC
FPE	FIBERED FLOOR ELEVATION	MD	MEDIUM	RUN	RIB	W	WEST OF WIDTH WIDE
FBS	FIBRE BRICK	MS	MESH	R	ROOM	W	WINDOOR
FE	FIRE STOPPING	MW	MEMBRANE	RD	ROUGH OPENING	WG	WIRE MESH
FEC	FIRE EXTINGUISHER CABINET	MET	METAL	RD	ROUGH OPENING	WV	WET
FP	FIRE PROOF	MIL	MIL	RD	ROUGH OPENING	WV	WET
FPL	FLOOR PLAN	MIL	MIL	RD	ROUGH OPENING	WV	WET
FDR	FLOOR DRAIN	MIL	MIL	RD	ROUGH OPENING	WV	WET
FT	FLOOR TILE	MIL	MIL	RD	ROUGH OPENING	WV	WET
FTD	FLOOR TILE DETAIL	MIL	MIL	RD	ROUGH OPENING	WV	WET
FND	FLOOR FINISH	MIL	MIL	RD	ROUGH OPENING	WV	WET
FPA	FLOOR PANEL	MIL	MIL	RD	ROUGH OPENING	WV	WET
FPR	FLOOR PANEL REINFORCED	MIL	MIL	RD	ROUGH OPENING	WV	WET
FUR	FURRED JOINT	MIL	MIL	RD	ROUGH OPENING	WV	WET
FUT	FUTURE	MIL	MIL	RD	ROUGH OPENING	WV	WET
FVP	FUTURE VENT	MIL	MIL	RD	ROUGH OPENING	WV	WET
GA	GALVANIZED	MIL	MIL	RD	ROUGH OPENING	WV	WET
GA	GALVANIZED IRON	MIL	MIL	RD	ROUGH OPENING	WV	WET
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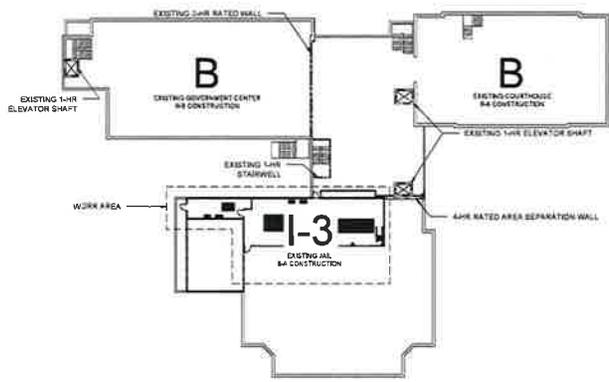
1
G02.1 NTS
LIFE SAFETY PLAN - BASEMENT



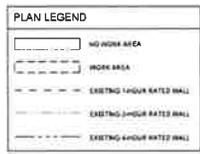
2
G02.2 NTS
LIFE SAFETY PLAN - FIRST FLOOR



3
G02.3 NTS
LIFE SAFETY PLAN - SECOND FLOOR



4
G02.4 NTS
LIFE SAFETY PLAN - THIRD FLOOR



CODE REVIEW

PROJECT SUMMARY	APPLICABLE CODES
THE EXISTING JAIL BUILDING WILL UNDERGO REMOVAL AND REPLACEMENT OF AN EXISTING BOILER, AIR HANDLING UNIT, AND ROOF TOP CHILLERS. THERE WILL BE NO CHANGE TO THE BUILDING SQUARE FOOTAGE, OCCUPANCY OR USE.	2020 MINNESOTA STATE BUILDING CODE WHICH ADOPTS AND AMENDS THE 2018 IBC
	2020 MINNESOTA CONSERVATION CODE FOR EXISTING BUILDINGS MINNESOTA RULES 1311
	2020 MINNESOTA MECHANICAL AND FUEL GAS CODE, MINNESOTA RULES CHAPTER 1508
	2020 NATIONAL ELECTRICAL CODE MINNESOTA RULES CHAPTER 1515
	2020 MINNESOTA PLUMBING CODE MINNESOTA RULES CHAPTER 1514
	2020 MINNESOTA STATE FIRE CODE MINNESOTA RULES CHAPTER 1511
	2020 MINNESOTA COMMERCIAL ENERGY CODE MINNESOTA RULES CHAPTER 1521
	2020 MINNESOTA ACCESSIBILITY CODE MINNESOTA RULES CHAPTER 1541

2020 MINNESOTA CONSERVATION CODE

CHAPTER #	CLASSIFICATION OF WORK	ALTERATION LEVEL	REQUIREMENTS
CHAPTER 2	CLASSIFICATION OF WORK	ALTERATION LEVEL 2	
CHAPTER 3	GENERAL		MANTAIN CURRENT LEVEL OF SAFETY
	CONFORMANCE		OPERATIONAL, FROM INSIDE ROOMS, SOUND ALARM READY
	EMERGENCY ESCAPE AND RESCUE OPENINGS		
	BUILDING FRAMEWORK AND MATERIALS		NEW WORK TO COMPLY WITH IBC, IBC, IMC AND IRC
	MATERIALS AND METHODS		EXISTING SPRINKLER SYSTEM TO REMAIN
	FIRE PROTECTION		
	ROOFING		COMPLY WITH IBC CHAPTER 15
	GENERAL		NEW EQUIPMENT DOES NOT EXCEED MARKED ROOF LOAD CAPACITY
	STRUCTURAL LOADS		NEW ROOF TOP CHILLERS DO NOT EXCEED SEWAGE-CAPACITY RATE
	STRUCTURAL		COMPLY WITH IBC RULES 1502
	REPLACEMENT OF ROOF TOP EQUIP		
	ADDITIONAL REQUIREMENTS		
	ENERGY CONSERVATION		
CHAPTER 6	MEANS OF EGRESS AND MATERIALS		EXISTING STAIRWELLS AND ELEVATOR SHAFTS ARE RATED
	ELECTRICAL OPENINGS		
	FIRE PROTECTION		EXISTING AUTOMATIC SPRINKLER TO REMAIN
	STAIRWELL RAMPING		EXISTING FIRE ALARM TO REMAIN
	AUTOMATIC SPRINKLER SYSTEM		NOT TO BE BOLD
	FIRE ALARM AND DETECTION		
	GASBURN INDOOR DETECTION		
	WELLS OF EGRESS		
	STAIRWELL		NEW EQUIPMENT DOES NOT EXCEED DOWN-CAPACITY RATED
CHAPTER 7	MEANS OF EGRESS BUILDING CODE		
CHAPTER 8	SPECIAL REQUIREMENTS		
CHAPTER 9	MEANS OF EGRESS		
CHAPTER 10	MEANS OF EGRESS BUILDING CODE		
CHAPTER 11	MEANS OF EGRESS BUILDING CODE		
CHAPTER 12	MEANS OF EGRESS BUILDING CODE		
CHAPTER 13	MEANS OF EGRESS BUILDING CODE		
CHAPTER 14	MEANS OF EGRESS BUILDING CODE		
CHAPTER 15	MEANS OF EGRESS BUILDING CODE		
CHAPTER 16	MEANS OF EGRESS BUILDING CODE		
CHAPTER 17	MEANS OF EGRESS BUILDING CODE		
CHAPTER 18	MEANS OF EGRESS BUILDING CODE		
CHAPTER 19	MEANS OF EGRESS BUILDING CODE		
CHAPTER 20	MEANS OF EGRESS BUILDING CODE		
CHAPTER 21	MEANS OF EGRESS BUILDING CODE		
CHAPTER 22	MEANS OF EGRESS BUILDING CODE		
CHAPTER 23	MEANS OF EGRESS BUILDING CODE		
CHAPTER 24	MEANS OF EGRESS BUILDING CODE		
CHAPTER 25	MEANS OF EGRESS BUILDING CODE		
CHAPTER 26	MEANS OF EGRESS BUILDING CODE		
CHAPTER 27	MEANS OF EGRESS BUILDING CODE		
CHAPTER 28	MEANS OF EGRESS BUILDING CODE		
CHAPTER 29	MEANS OF EGRESS BUILDING CODE		
CHAPTER 30	MEANS OF EGRESS BUILDING CODE		
CHAPTER 31	MEANS OF EGRESS BUILDING CODE		
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CHAPTER 99	MEANS OF EGRESS BUILDING CODE		
CHAPTER 100	MEANS OF EGRESS BUILDING CODE		

NOT FOR CONSTRUCTION

WIDSETH
ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS

ATKIN COUNTY JAIL HVAC UPGRADES
CITY OF ATKIN
ATKIN, MN 56431

DATE: 10/20/2023
SCALE: AS SHOWN
DRAWN BY: [REDACTED]
CHECKED BY: [REDACTED]
PROJECT NO: 2022-117

SHEET 2 OF 10

GENERAL NOTES (APPLIES TO ALL ELECTRICAL SHEETS)

- FOR EXACT LOCATIONS OF ALL WALL MOUNTED DEVICES, REFER TO ARCHITECTURAL INTERIOR ELEVATIONS. FOR CEILING MOUNTED DEVICES, SEE ARCHITECTURAL REFLECTED CEILING PLANS, RECEPTACLE & DATA OUTLET AND/OR RECEPTACLE & AV OUTLET PANELS LOCATED IN THE GENERAL VICINITY OF EACH OTHER ON THE PLANS ARE TO BE POSITIONED ADJACENT TO ONE ANOTHER ON THE WALL.
- THE ELECTRICAL CONTRACTOR SHALL COORDINATE RACEWAY INSTALLATIONS WITH ALL OTHER TRADES TO ENSURE CLEARANCE & ACCESSIBILITY OF MECHANICAL EQUIPMENT & CEILING ACCESS POINTS ARE MAINTAINED. RACEWAY INCLUDES CONDUITS, VARE-WAYS, ETC.
- OPENINGS AROUND ELECTRICAL PENETRATIONS THROUGH FIRE RESISTIVE RATED WALLS, PARTITIONS, FLOORS, OR CEILING SHALL BE FIRE STOPPED USING APPROVED METHODS TO MAINTAIN FIRE RESISTIVE RATINGS.
- THE CONTRACTOR SHALL PROVIDE ALL NECESSARY FRAMING, PATCHING, AND PAINTING TO MATCH EXISTING CONDITIONS IN AREAS BEING REWORKED WHERE NEW DEVICES/STRUCTURES ARE BEING INSTALLED AT EXISTING DEVICES/STRUCTURE LOCATIONS.
- MINIMUM WIRE SIZE FOR BRANCH CIRCUIT HOME-RUNS BASED ON 20 AMP CIRCUIT SHALL BE AS FOLLOWS:
OVER 50 SHALL BE #10 AWG. UNLESS NOTED
OVER 100 SHALL BE #8 AWG. UNLESS NOTED
OVER 150 SHALL BE #6 AWG. UNLESS NOTED
OVER 250 SHALL BE #4 AWG. UNLESS NOTED
- PROVIDE (1) NEUTRAL FOR EACH CIRCUIT. MULTI WIRE HANDLE TIES ARE NOT ALLOWED.
- WHERE CABLE TRAY PASSES THROUGH RATED WALLS, PROVIDE STEADY PATH.
- WHERE ELECTRICAL DEVICES ARE LOCATED, PRE-CAST CONCRETE WALLS LOCATE ROUGHINGS DURING THE MANUFACTURING/CASTING OF THE WALLS AT THE FACTORY. COORDINATE WITH MANUFACTURER & GENERAL CONTRACTOR.
- WHERE PRACTICAL AND COMPLIANT WITH ALL RELEVANT CODE, THE CONTRACTOR IS PERMITTED TO REUSE EXISTING WIRE, CONDUIT, STARTERS AND DISCONNECTS.

ELECTRICAL CONSTRUCTION NOTES:

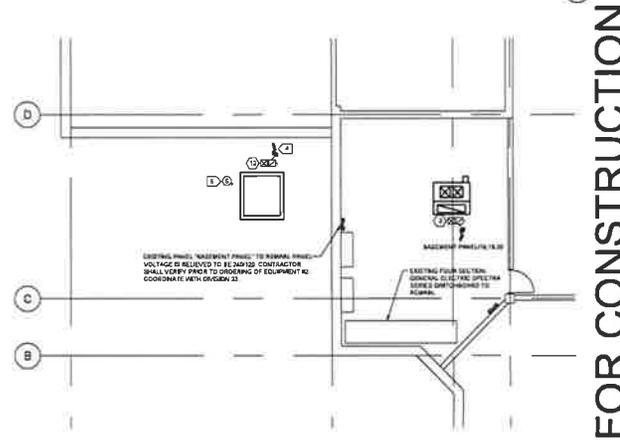
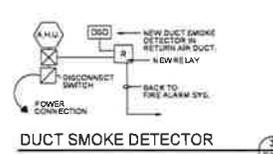
- VERIFY EXISTING RECEPTACLES, COORDINATE EQUIPMENT LOCATION WITH DESIGNER.
- CONNECT TO MSB, PROVIDE 400A-3P DISCONNECT.
- CONNECT TO MSB, PROVIDE 400A-3P DISCONNECT.
- CONNECT TO MSB, PROVIDE 400A-3P DISCONNECT.
- SEE DUCT SMOKE DETECTOR DETAIL.
- SEE DUCT SMOKE DETECTOR VERIFY LOCATION.

PANEL ELP-3B SCHEDULE

TYPE	LOAD	WATTS	BRKR	PH	A	B	C	BRKR	WATTS	LOAD
1	1000	1000	20							
2	1000	1000	20							
3	1000	1000	20							
4	1000	1000	20							
5	1000	1000	20							
6	1000	1000	20							
7	1000	1000	20							
8	1000	1000	20							
9	1000	1000	20							
10	1000	1000	20							
11	1000	1000	20							
12	1000	1000	20							
13	1000	1000	20							
14	1000	1000	20							
15	1000	1000	20							
16	1000	1000	20							
17	1000	1000	20							
18	1000	1000	20							
19	1000	1000	20							
20	1000	1000	20							

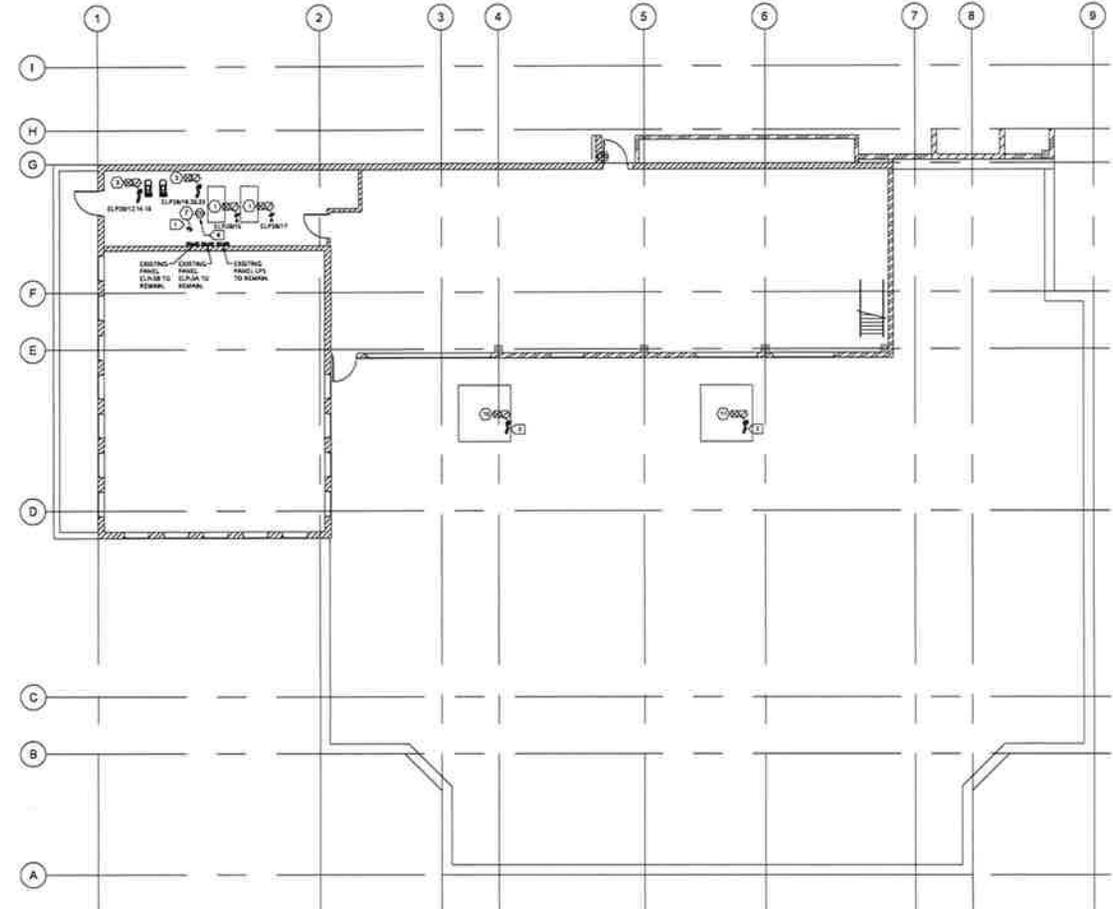
PANEL "BASEMENT PANEL" SCHEDULE

TYPE	LOAD	WATTS	BRKR	PH	A	B	C	BRKR	WATTS	LOAD
1	1000	1000	20							
2	1000	1000	20							
3	1000	1000	20							
4	1000	1000	20							
5	1000	1000	20							
6	1000	1000	20							
7	1000	1000	20							
8	1000	1000	20							
9	1000	1000	20							
10	1000	1000	20							
11	1000	1000	20							
12	1000	1000	20							
13	1000	1000	20							
14	1000	1000	20							
15	1000	1000	20							
16	1000	1000	20							
17	1000	1000	20							
18	1000	1000	20							
19	1000	1000	20							
20	1000	1000	20							



BASEMENT ELECTRICAL PLAN

SCALE: 1/8" = 1'-0"



PENTHOUSE/ROOF ELECTRICAL PLAN

SCALE: 1/8" = 1'-0"

NOT FOR CONSTRUCTION



Board of County Commissioners Agenda Request



Requested Meeting Date: December 19, 2023

Title of Item: Expansion of McGregor Recycling Center

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom	Department: Environmental Services	
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 5 Minutes
Summary of Issue: The Facilities Committee met on August 17, 2023 to review the proposed future land expansion of the Aitkin and McGregor Recycling Centers. A wetland delineation was completed in July for both sites, and shows allowance for a modest increase in land size expansion for both facilities. Looking into the future, this will allow Aitkin County to offer more services such as re-use, composting and yard waste disposal.		
Alternatives, Options, Effects on Others/Comments: Motion to deny the modest land expansion at the McGregor Recycling Center.		
Recommended Action/Motion: Motion to approve the modest land expansion at the McGregor Recycling Centers in order to offer more services to Aitkin County citizens in the future.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 45,000.00 <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This same amount of money was budgeted for the 2023 & 2024 Environmental Services Budget, with the plans to increase and improve both Aitkin County Recycling Centers in the coming years.		

Legally binding agreements must have County Attorney approval prior to submission.

McGregor Recycling Center Expansion

44112 State Highway 65, McGregor, MN 55760. PID 22-0-010702. Est. 8.03 acres (349,968 SF)

Statistics:

- Attended and contract operated by Countryside Sanitation since 2010. Compound is locked during closed hours. Source separated recycling.
- 2021 total residential recycling: 274 tons
- 2022 total residential recycling: 267 tons

Future Improvements:

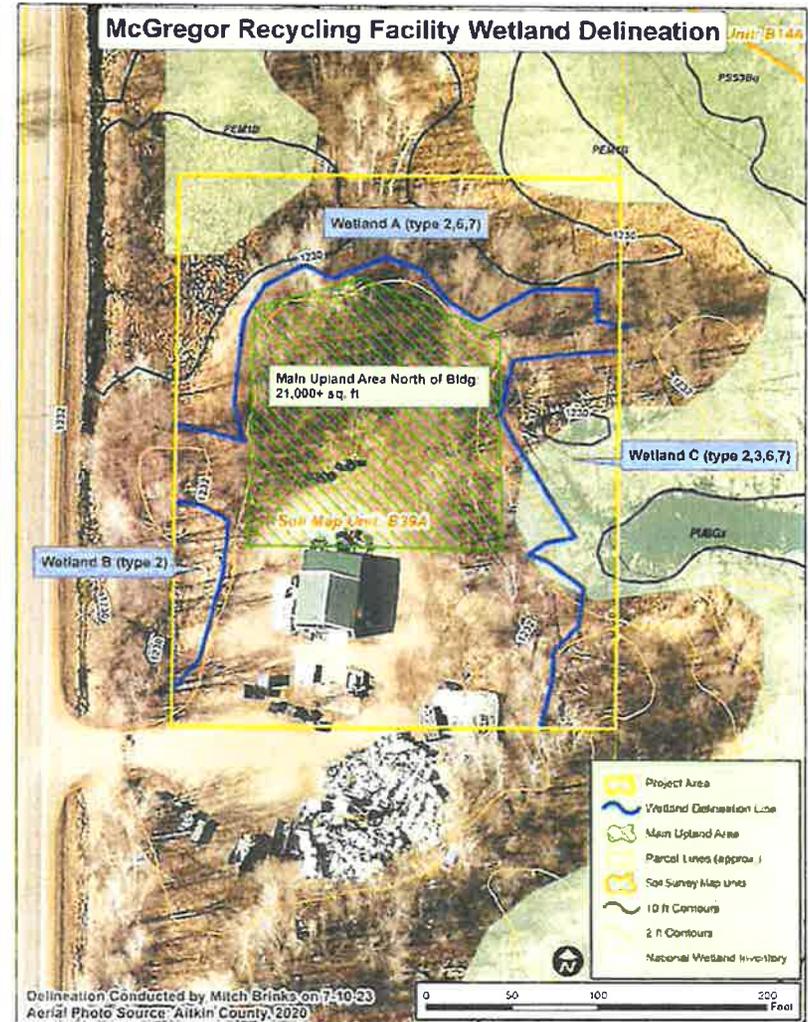
- 2024 budgeted Capital Improvement Plan - \$45,000.00
- In 2023/2024 vision is to increase footprint of site to include compost/yard waste disposal for McGregor area residents and allow more maneuver room for contracted hauler

Proposed Timeline:

- Summer 2023-Wetland Delineation completed.
- Winter 2024-Tree cutting & expanding footprint to north.
- Spring/Summer 2025 – Expanded footprint complete and expanded services offered.

Budget:

- Capital Improvement Plan budgeted \$45,000.00 for FY24.
- Service, Labor, Contracts budgeted \$20,000.00 for FY24.
- Future state grant opportunities for further expansions in Recycle, Reuse, and Composting.





Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: December 19, 2023

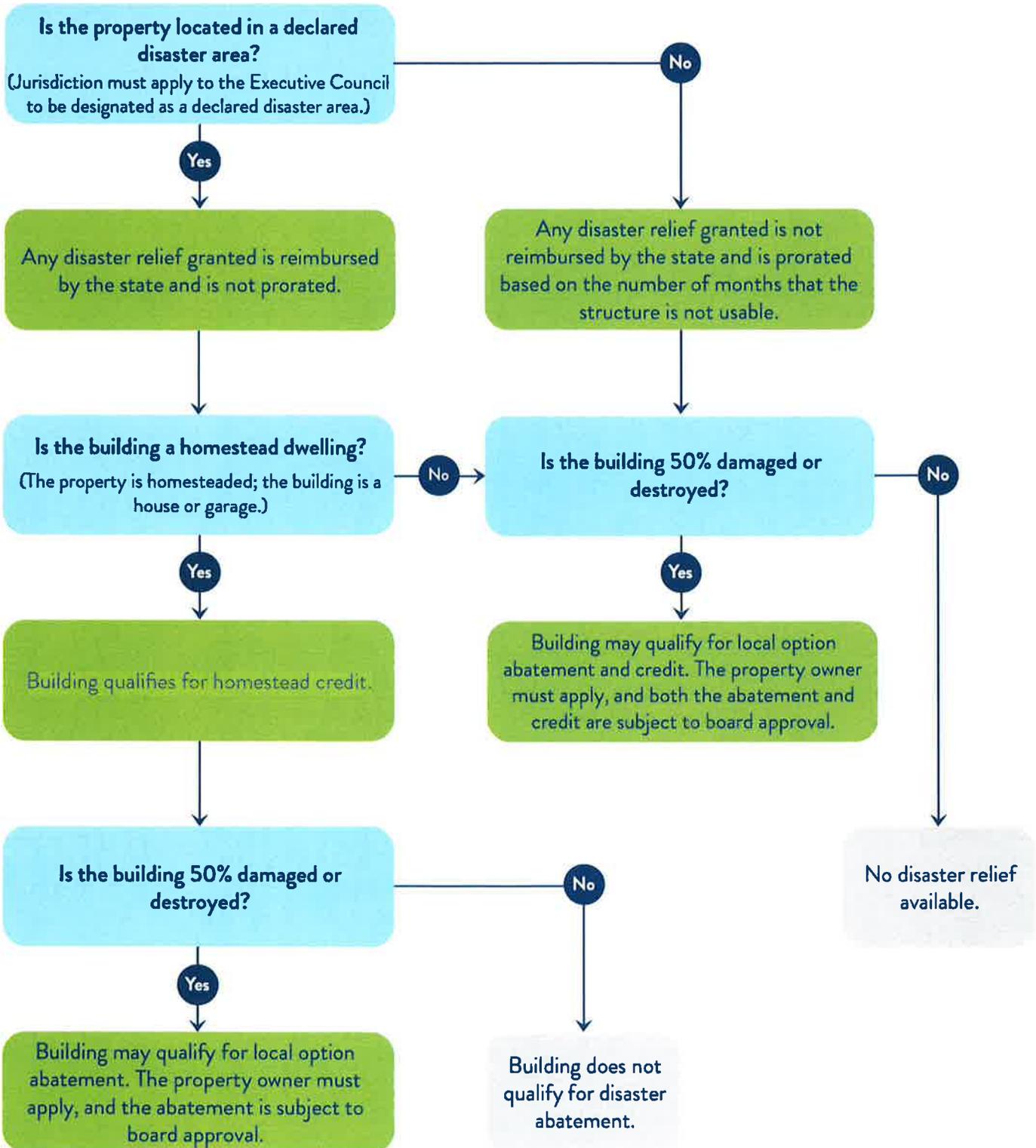
Title of Item: Individual Disaster Abatement and Credit - Parcel 24-1-085200

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mike Dangers		Department: County Assessor
Presenter (Name and Title): Mike Dangers, County Assessor		Estimated Time Needed: 10 minutes
Summary of Issue: <p>The County received a fire abatement application from Terri Toms, personal representative for the Estate of Jacquelyn Willprecht. The fire occurred on February 20, 2023, on this seasonal property. Ms. Willprecht lost her life in this fire.</p> <p>The local option disaster abatement and credit is for owners that have lost at least 50% of their home or other structure to a disaster such as a fire. The benefits are a reduction in property taxes for the year of the disaster plus a tax credit for the following year. These benefits are prorated based on the number of months the property was unusable.</p> <p>On page 2 is a short spreadsheet that shows the details of the situation. The tax reduction for both taxes payable in 2023 and 2024 is \$138 for each year. Page 3 has a flowchart summary of how the disaster abatement and credit works. The right hand column pertains to this situation. On page 4 is a copy of the abatement application. The last pages show a death certificate of the owner and photos of the property before and after the fire. The family does not plan to rebuild the structure and may move a travel trailer on the property in the near future.</p> <p>Since this application was made by the personal representative of the Estate of the deceased owner, the advice of the County Attorney was requested. State Dept of Revenue guidance states that only the owner at the time of the disaster is eligible to apply for the abatement. The County Attorney advises that the personal representative is eligible to apply for this abatement.</p>		
Alternatives, Options, Effects on Others/Comments: Approval of this is at the Board's discretion. The Board could choose to just approve the abatement or credit (to provide one year of relief) and not both years. If neither the abatement or the credit is approved, the taxes would be reduced for payable 2025.		
Recommended Action/Motion: Motion to approve both the abatement and the credit as presented. The cost of this abatement and credit is paid by other property owners in the County through the property tax system. If this was large scale disaster affecting many properties, we could apply to get State reimbursement of the costs.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 276 (total of both the credit and abatement) <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> We have not budgeted a cost for abatements or credits. The cost above does not include the administrative cost to process the paperwork.		

Legally binding agreements must have County Attorney approval prior to submission.

Local Option Disaster Abatement and Credit Summary - December 19, 2023 County Board Meeting										
Owner Name	Parcel	Date of Fire	Number of Full Months Unusable	Homestead?	Estimated Market Value Before Fire	Estimated Market Value After Fire	Property Tax for 2023 Payable	Hypothetical 2023 Payable Tax After Fire	Prorated Abatement Amount 2023	Estimated Disaster Credit Amount 2024 Payable
Lowell and Jacquelyn Willprecht	24-1-085200	2/20/2023	10	no	142600	98600	728	562	138	138

Disaster Relief Qualification



For Office Use Only

Name of applicant _____ Assessment year _____

Approved

ALODA

Assessor's signature _____ Date _____

Denied

Application for Local Option Disaster Abatements and Credits

AITKIN County

If your property has been damaged or destroyed by a natural disaster or other type of accident, you may be eligible to receive some property tax relief on this year's and next year's property taxes. The type of tax relief you receive will depend on whether your property is homesteaded, whether it is located within a declared disaster or emergency area, the amount of damage sustained, and a number of other factors. If an assessor has not already reassessed your property, you should contact your county assessor's office and request that an assessor view the damage for the purpose of receiving disaster relief.

ESTATE OF

Applicant and Property Information

Last Name <u>WILLBRECHT</u>	First Name <u>JACQUELYN</u>	M.I. <u>L</u>	Social Security Number _____
Mailing Address - Street <u>8398 GROVELAND RD</u>	City/Town <u>MOUNDS VIEW</u>	State <u>MN</u>	Zip Code <u>55112</u>
Telephone (Work) <u>NA</u>	Telephone (Home) <u>NA</u>		

Property ID or Parcel Number (found on your property tax statement)

24-1-085200

Address of Damaged Property (if different than mailing address)

32421 355th AVE, AITKIN MN 56431

Legal Description of Property (found on your property tax statement)

Is the property homesteaded?

Yes No

How many months was the property unable to be occupied or used?

Date you left property: 2/20/23

Is the property located in a county designated as a disaster or emergency area?

Yes No

Date you returned to property: _____

Applicant's statement of facts. (Please list type of disaster, type of damage, and any other information you deem relevant.)

PROPERTY WAS DESTROYED IN A FIRE ON 2/20/23. CURRENTLY A VACANT LOT W NO ELECTRIC, WATER OR SEWER

Statement of Facts

By signing below, I certify, to the best of my knowledge, the above statements are true and correct.

Signature of Property Owner

Date

Tina Tomp PR.

11-3-23

Sign Here

Note: Minnesota Statutes, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000.00, or both."

Use of Information

The information on this form is required by Minnesota Statutes, section 273.1233 to properly identify you and determine if you qualify for a disaster abatement and/or credit. Your Social Security number is required. If you do not provide the required information, your application may be delayed or denied. Your County Assessor may also ask for additional verification of qualifications. Your Social Security number is considered private data.

(Rev 6/13)

**Return to: Aitkin County Assessor, 307 Second St NW Room 120, Aitkin MN 56431
Phone: 218-927-7327**

CERTIFICATE OF DEATH

STATE FILE NUMBER 2023-MN-007227

DECEDENT JACQUELYN LYNN WILLPRECHT
 LAST NAME BEFORE REHM
 FIRST MARRIAGE
 ALSO KNOWN AS
 SOCIAL SECURITY NUMBER
 SEX FEMALE
 BORN
 PLACE OF BIRTH GENEVA ILLINOIS

DATE OF DEATH FEBRUARY 20, 2023
 PLACE OF DEATH AITKIN AITKIN MINNESOTA

MARITAL STATUS WIDOWED (AND NOT REMARRIED)
 SPOUSE
 LAST NAME BEFORE FIRST MARRIAGE
 RESIDENCE MOUNDS VIEW RAMSEY MINNESOTA
 PARENT LOIS STOTT
 PARENT ROBERT REHM
 FUNERAL HOME CRESCENT TIDE LLC
 DISPOSITION CREMATION

CAUSE OF DEATH
 IMMEDIATE ASPHYXIA
 UNDERLYING CARBON MONOXIDE AND SOOT INHALATION
 RESIDENTIAL FIRE

OTHER CONTRIBUTING
 CONDITIONS

MANNER ACCIDENT
 MEDICAL CERTIFIER KELLY MILLS, M.D.
 300 E UNIVERSITY AVENUE, SAINT PAUL, MINNESOTA, 55101

THIS RECORD HAS NOT BEEN AMENDED

THIS IS A TRUE AND CORRECT RECORD OF DEATH REGISTERED IN THE MINNESOTA OFFICE OF VITAL RECORDS.



27A-001849646

MR&C Certificate ID
 14559085

FILED FEBRUARY 23, 2023

Molly Mulcahy Crawford

Molly Mulcahy Crawford
 STATE REGISTRAR

ISSUED MARCH 24, 2023

HENNEPIN COUNTY SERVICE CENTER-GC

THIS CERTIFICATE IS VALID ONLY WHEN PRINTED ON OFFICIAL WATERMARKED
 SECURITY PAPER WITH A SECURITY THREAD AND STATE SEAL OF MINNESOTA.

ANY ALTERATION OR ERASURE VOIDS THIS CERTIFICATE



Willprecht Parcel 24-1-085200

Before Fire



Willprecht Parcel 24-1-085200
After Fire





Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: December 19, 2023

Title of Item: Adopt Resolution - 2024 Elected Officials Salaries

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 Min.
Summary of Issue: <p>A resolution is attached to set the 2024 Elected Official salaries. This represents a 5% increase from 2023. The Board has provided direction to reexamine these amounts in 2024 as part of the salary survey process with possible additional adjustments to be made in 2024.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Adopt resolution setting the 2024 Elected Official salary rate.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

By Commissioner: xxx

20231219-xxx

2024 Elected Officials Salaries

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2024 salaries of Aitkin County Elected Officials at:

GRAMS	LORI	\$	99,287.81
GUIDA	DANIEL	\$	123,261.22
PEYSAR	KIRK	\$	115,399.26
RATZ	JAMES	\$	153,620.42
SNYDER	TARA	\$	79,800.00

These salaries are based upon responsibilities of the office, duties, skills, qualifications, experience, and performance.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December, 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December, 2023.

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

7B
Agenda Item #

Requested Meeting Date: December 19, 2023

Title of Item: Adopt Resolution - 2024 Commissioner Salaries

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 Min.
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Summary of Issue:

A resolution is attached to set the 2024 Commissioner salary rate. This represents a 0% increase from 2023.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt resolution setting the 2024 Commissioner salary rate.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

By Commissioner: xxx

20231219-xxx

2024 Commissioner Salaries

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2024 County Commissioner's salary at \$ 35,409.60. Commissioners are not eligible to receive per diems from Aitkin County. Per diems may be accepted from other organizations in accordance with the law and the Aitkin County Code of Ethics.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023.

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: December 19, 2023

Title of Item: Approve 2024 Budget Resolutions

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kathleen Ryan		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 15 minutes
Summary of Issue: Approve/Adopt Budget Resolutions - 2024 Final Budget and 2023 Ditch Budget and 2023 Transfers		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve Resolutions		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Budget Resolutions		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

2024 Appropriations

BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby adopts the final appropriation and dues amounts payable in 2024.

Dues		
North Counties Land Use Coordinating Board (10-921.6240)	\$2,000	
MN Rural Counties Caucus (MRCC) (01-44.6844)	\$2,300	
Association of MN Counties (AMC) (01-44.6845)	\$11,142	
Arrowhead Counties (01-44.6846)	\$2,750	
Joint Counties Natural Resource Board (10-921.6240)	\$1,000	
Joint Powers		
East Central Regional Library (Dept 500-500.6801)	\$251,450	
Airport-McGregor (Dept 700-903.6801)	\$15,600	
Snake River Watershed (Dept 600-552.6836)	\$0	
Airport-Aitkin (Dept 700-903.6800)	\$30,000	
Mississippi Headwaters Board (Dept 600-552.6847)	\$1,500	
Appropriations		
Soil and Water (Dept 600-552.6801)	\$81,549	\$68,849 County Allocation
C.A.R.E. (Dept 500-502.6848)	\$37,900	\$7,700 LCWP
Historical Society (Dept 500-501.6801)	\$25,000	\$5,000 Ag Inspector
Historical Society Insurance (Dept 500)	\$5,435	
Ag Society (Dept 600-550.6801)	\$14,000	
Ag Society Capital Improvement (Dept 600-550.6843)	\$10,000	
Ag Society Insurance (Dept 600)	\$9,278	
ANGELS (01-044.6849)	\$0	
Support Within Reach (01-44.6847)	\$2,000	
Total Dues & Appropriations	\$502,904	

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

Fund Transfers – 2024 Budget

BE IT RESOLVED, that the County Auditor is hereby anticipated at year-end 2024 to transfer the following sums of money from the ConCon Trust, Unorganized Townships and County Ditch accounts to the County Road and Bridge fund. Monies to be transferred from the funds as given below. Purpose of these claims are to cover the expense of maintenance within ConCon Trust areas and Unorganized Townships with county equipment.

ConCon Trust	\$120,000 Aggregate Surfacing (exact amount based on R&B Claim)
ConCon Trust	\$12,500 Ditch Maintenance (exact amount based on R&B Claim)
Unorganized Townships Claim)	\$200,000 Maintenance of Roads (exact amount based on R&B Claim)

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

2023 Reserve Funds

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following amounts be place in reserve funds for fiscal year end 2023:

2023 Reserve Requests

Department	Reserve Balance as of 11/2023	2023 Funds to Reserve	Balance for 2024	Project
Court Administration	3,837.45	5,000.00	8,837.45	Jury Deliberation/Technology
Assessor	0.00	2,900.00	2,900.00	iPads
Auditor	3,000.00	1,400.00	4,400.00	Computers/Office Equipment
Auditor	11,000.00	0.00	11,000.00	Scanning
Extension	4,800.00	3,680.00	8,480.00	Summer Intern
Extension	2,000.00	2,000.00	4,000.00	Supplies/Technology
Central Services	59,748.60	0.00	59,748.60	Strategic Plan/LEAN Training
Central Services	6,471.07	0.00	6,471.07	Scanning
Central Services	0.00	518,898.00	518,898.00	Public Safety Aid
IT	7,068.00	0.00	7,068.00	Staff Training
IT	0.00	15,000.00	15,000.00	Back up System
HR	4,480.42	519.58	5,000.00	Staff Training
Election	96,542.24	50,000.00	146,542.24	Ballots & Programming
Attorney	10,000.00	0.00	10,000.00	Murder Trial Expenses
Maintenance	3,355.82	6,000.00	9,355.82	Equipment
Buildings	34,764.09	44,783.98	79,548.07	Capital Projects
Motor Pool	0.00	16,000.00	16,000.00	Vehicle Replacement
Veteran Service	1,899.63	2,500.00	4,399.63	Donations for Vets
Sheriff	120,000.00	0.00	120,000.00	Buildings-Future Repairs
Sheriff	29,000.00	0.00	29,000.00	Equipment/Radios
Sheriff	110,149.15	0.00	110,149.15	Enforcement/Squad Cars
Sheriff	36,849.10	0.00	36,849.10	Aitkin Co. Search & Rescue
Sheriff	7,895.57	0.00	7,895.57	Technology Funds
Sheriff	10,000.00	0.00	10,000.00	Canine Replacement
Sheriff	8,000.00	4,000.00	12,000.00	Snowmobile Replacement
Sheriff	0.00	10,000.00	10,000.00	Office Furniture
Sheriff	0.00	44,627.54	44,627.54	NG911
Sheriff	14,449.89	4,364.91	18,814.80	Forfeiture
STS	30,000.00	10,000.00	40,000.00	Van
Community Corrections	677.02	0.00	677.02	Baker Foundation Grant
Community Corrections	0.00	4,500.00	4,500.00	Computers
FPL/Environmental Services	4,545.00	0.00	4,545.00	Vehicle Replacement
Economic Development	2,440.00	0.00	2,440.00	Business Development & Rec. Grant
Economic Development	0.00	4,200.00	4,200.00	Advertising
Economic Development	0.00	50,000.00	50,000.00	Future Economic Develop Initiative
TOTAL	<u>622,973.05</u>	<u>800,374.01</u>	<u>1,423,347.06</u>	TOTAL
Econ Development from 16.952	8,492.61	0.00	8,492.61	Broadband
TOTAL	<u>631,465.66</u>		<u>1,431,839.67</u>	TOTAL

Current reserve balances are requested to transfer to fiscal year 2024.

Commissioner xxx moved for adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

By Commissioner: xxx

20231219-xxx

Fund Transfers to Long Lake Conservation Center

WHEREAS, the projected balance of the LLCC fund effective December 31, 2023 is anticipated to be lower than desirable;

THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following transfers of funds:

\$49,000 (minus Interest Amount from Fund 18) from Fund 21 Parks to Fund 19 Long Lake Conservation Center
\$26,000 from Fund 18 Environmental Trust Fund to Fund 19 Long Lake Conservation Center

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

By Commissioner: xxx

20231219-xxx

Fund Transfers to Support Survey/GIS

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following transfers of funds:

\$215,195 from Fund 10 ConCon Trust to Fund 11 Surveyor/GIS (50% of yearly cost to zero out at year end)
\$215,195 from Fund 11 Resource Development to Fund 11 Surveyor/GIS (50% of yearly cost to zero out at year end)

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

2024 Levy

BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby adopts the final property tax levy for taxes payable in 2024 for the following funds:

<u>FUND</u>	<u>LEVY</u>
Revenue Fund	\$10,011,608
Road and Bridge Fund	\$3,137,978
Solid Waste	\$331,075
Health & Human Services Fund	\$3,257,787
County Parks	\$15,000
Debt Service	\$745,516
Total:	\$17,498,964

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

2024 Budgets

BE IT RESOLVED, that the following 2024 budgets be set for the leviable funds of Aitkin County:

Fund/Account	Revenues	Reserves	Expenditures
General Fund	\$18,027,455	\$276,500	\$18,303,955
Road and Bridge	\$13,245,578	\$0	\$13,245,578
Health & Human Service	\$7,798,747	\$0	\$7,798,747
Parks	\$840,904	\$67,128	\$908,032
Debt Service	\$745,516	(\$45,001)	\$700,515
ARPA Funds		\$0	\$0
Total:	\$40,658,200	\$298,627	\$40,956,827

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

2024 Boat & Water Safety Agreement Budget

BE IT RESOLVED, the Aitkin County Board of Commissioners approves the 2024 annual Boat and Water Safety Agreement budget in file in the Office of County Auditor in the amount of \$134,980 for a term January 1, 2024 to December 31, 2024.

	REVENUE	Co. SHARE	EXPENDITURES
Misc. Revenue	\$ 0		
Boat & Water Grant	\$ 30,613		
Co. Share		\$ 104,367	
Total			\$ 134,980

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY,
MINNESOTA**

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

2024 ECRL Levy

BE IT RESOLVED, that the amount of \$251,450 be budgeted and levied for the year 2024 for the East Central Regional Library.

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner:

20231219-xxx

2024 Unorganized Townships

BE IT RESOLVED, that the following 2024 budgets be set for Unorganized Townships:

	<u>Revenues</u>	<u>Reserves</u>	<u>Expenditures</u>
Unorganized Road and Bridge	\$46,000		\$46,000
Unorganized Fire Fund	\$37,850		\$37,850
Unorganized Cemetery	\$2,700		\$2,700

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

2024 ACSW and Snake River Watershed Appropriations

BE IT RESOLVED, that the budget and appropriation in the amount of \$106,549 be set for 2023 for the Aitkin County Soil and Water Conservation District (\$81,549 from the General Revenue Fund and \$25,000 from County Development Funds) and \$0 be set for the Snake River Watershed District.

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

By Commissioner: xxx

20231219-xxx

2023 Ditch Fund Budgets

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets for 2023:

Fund/Account	Fund/Acct	Revenues	Reserves	Expenditures
Judicial Ditch 2	7-350	\$62	\$418	\$480
Co Ditch 5	7-353	\$0		
Co Ditch 21		\$0		
Co Ditch 24		\$0		
Co Ditch 28		\$0		
Co Ditch 30	7-352	\$1413		
Co Ditch 34		\$0		
Co Ditch 36	7-358	\$0		
Co Ditch 37	7-359	\$0		
St Ditch 63	7-362	\$0		
St Ditch 66	7-363	\$0		
Co Ditch 2	7-367	\$0		
Diversion Channel		\$0		
Co Ditch 23		\$0		
Co Ditch 25	7-355	\$0		
Co Ditch 42		\$0		
Co Ditch 58	7-361	\$0		
Co Ditch 20		\$0		
Co Ditch 43	7-366	\$0		
Co Ditch 29		\$0		
Co Ditch 38		\$0		
Co Ditch 14	7-369	\$0		
Co Ditch 63	7-362	\$0		
St Ditch 88		\$0		
Co Ditch 13		\$0		

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

2024 Non-Levy Budgets

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets that are non-levy for 2024.

Fund/Account	Revenues	Reserves	Expenditure
Law Library	\$30,000	\$0	\$30,000
TRUST (include FTS)	\$1,850,340	\$46,995	\$1,897,335
Resource Management	\$485,700	\$138,053	\$623,753
County Surveyor	\$430,470	\$0	\$431,470
Missing Heirs	\$0	\$0	\$0
MCIT	\$0	\$0	\$0
Collaborative Grant	\$65,795	\$0	\$65,795
Environmental Trust	\$26,000	\$0	\$26,000
LLCC	\$938,731	\$(5,072)	\$933,659

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

County Ditch and County Development Transfers

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the ditch accounts to the County Road and Bridge fund. Monies to be transferred from the individual accounts of the ditch as given below. Purpose of this claim is to cover the expense of Assessment and Maintenance of ditches.

Judicial Ditch 2	\$480
County Ditch 5	\$
County Ditch 20	\$
County Ditch 30	\$
County Ditch 37	\$
County Ditch 63	\$

BE IT FURTHER RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the County Development Fund to the County Road and Bridge Fund to cover maintenance of the following County Ditches:

County Ditch 5	\$1552.63
County Ditch 13	\$
County Ditch 20	\$480.00
County Ditch 21	\$
County Ditch 23	\$594.31
County Ditch 24	\$
County Ditch 28	\$
County Ditch 34	\$795.00
County Ditch 38	\$
County Ditch 42	\$
State Ditch 58	\$223.76
State Ditch 66	\$1202.63
County Ditch 29	\$
Mississippi River Diversion Channel	\$

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 19, 2023

By Commissioner: xxx

20231219-xxx

Unorganized Road & Bridge Transfers

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the Unorganized Road and Bridge account to the County Road and Bridge fund. Monies to be transferred from the individual accounts of the Unorganized Townships as given below. The purpose of this claim is to cover the expense of snowplowing and repairing of road in the Unorganized Townships with county equipment.

Unorganized Township	
45-24	\$15,534.74
47-24	\$40,687.49
48-27	\$9,369.88
49-27	\$13,359.07
50-25	\$8,790.36
50-26	\$1,347.79
50-27	\$662.50
51-25	\$2,482.36
51-27	\$1,925.00
52-22	\$8,792.21
52-24	\$13,723.89
52-25	\$5,335.28
52-27	\$4,995.41

Commissioner xxx seconded the adoption of the resolution, and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 19th day of December 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 19th day of December 2023

Jessica Seibert
County Administrator

Aitkin County



USER-SELECTED BUDGET REPORT

Options: 1 = Budget Amount, 2 = Yearly Amount, 3 = Dashed Lines, 4 = Estimated Annual

Page Break Option: 1 1 - Page Break by FUND
2 - Page Break by DEPT
3 - Page Break by PROGRAM
4 - Page Break by SERVICE

Column Selection: 1 1 0 0 0

Column Headings: ADOPTE 2023 PROPOS 2024

Line Spacing: 1 1 - Single Spaced
2 - Double Spaced

Year:

Months:

Print Subtotal By FUND N
Print Subtotal By DEPT N
Print Subtotal By PROGRAM N
Print Subtotal By SERVICE N
Print Subtotal By Object Range N

Report Basis 1 1 - Cash
2 - Modified Accrual
3 - Full Accrual

Include on the Report: 1 1 - All G/L Accounts
2 - Only G/L Accounts with Budget Amts.
3 - Only G/L Accounts without Budget Amts.
4 - Only Budget Accounts with zero Amts.
5 - Only Active G/L Accounts

Include Zero Dollar Accts: N
Round Amounts: Y
Save Report: N

Comment:

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
001	DEPT Commissioners			
	01-001-000-0000-6101	Salaries	177,048	177,050
	01-001-000-0000-6124	Medicare-Employer 1.45%	2,567	2,568
	01-001-000-0000-6148	Employer Deduct Contribution-HSA	14,380	8,780
	01-001-000-0000-6150	Health Insurance-Employer	61,022	50,231
	01-001-000-0000-6152	Life Insurance-Employer	555	366
	01-001-000-0000-6154	Long Term Disability-Employer	0	487
	01-001-000-0000-6162	Pera-Dcp 5%	8,852	8,853
	01-001-000-0000-6165	Fica-Employer 6.20%	0	10,977
	01-001-000-0000-6168	NACO Deferred Comp ER in Lieu Hea	0	5,600
	01-001-000-0000-6171	Workers Compensation	370	368
	01-001-000-0000-6220	Telephone	2,700	2,400
	01-001-000-0000-6230	Printing, Publishing & Adv	3,500	4,000
	01-001-000-0000-6241	Registration Fee	6,500	8,000
	01-001-000-0000-6330	Transportation/Travel/Parking	9,000	14,000
	01-001-000-0000-6332	Hotel / Motel Lodging	6,500	7,000
	01-001-000-0000-6339	Meals (Overnight)	500	500
	01-001-000-0000-6352	Insurance	1,375	1,795
	01-001-000-0000-6405	Office Supplies	1,500	1,500
	01-001-000-0000-6485	Computer/Technology Supplies	0	1,500
012	DEPT Court Administration			
	01-012-000-0000-5603	Child Support Motion Fee	100 -	0
	01-012-000-0000-5840	Misc Receipts	5,000 -	6,000 -
	01-012-000-0000-6205	Postage	2,200	1,000
	01-012-000-0000-6262	Contract Service or Medical Service	5,000	0
	01-012-000-0000-6263	Contract Legal Services	80,000	45,000
	01-012-000-0000-6625	Capital - Office & Other Equipment	5,000	5,000
040	DEPT Auditor			
	01-040-000-0000-5076	Judgement Costs	16,000 -	15,000 -
	01-040-000-0000-5081	Mortgage Registry-3%	10,000 -	12,000 -
	01-040-000-0000-5115	Auctioneers Licenses	140 -	140 -
	01-040-000-0000-5116	1/2 Beer License	125 -	125 -
	01-040-000-0000-5119	Liquor Licenses	57,000 -	57,000 -
	01-040-000-0000-5132	Cigarette License Fees	1,550 -	1,500 -
	01-040-000-0000-5517	Fees For Services	6,900 -	2,500 -
	01-040-000-0000-5526	TinT Reimb from Schools/City/Twp	9,300 -	10,000 -

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

Account Number	Account Description	ADOPTED	PROPOSED
		2023	2024
01-040-000-0000-5590	Auditor Fee-Clerical FTS Sales & Fees	30,000 -	30,000 -
01-040-000-0000-5840	Misc Receipts	60 -	50 -
01-040-000-0000-6101	Salaries-Full Time	371,625	433,749
01-040-000-0000-6108	Meals (Not Overnight)	100	0
01-040-000-0000-6109	Overtime-Salaries	3,000	500
01-040-000-0000-6124	Medicare-Employer 1.45%	5,389	6,289
01-040-000-0000-6148	Employer Deduct Contribution-HSA	13,840	15,560
01-040-000-0000-6150	Health Insurance-Employer	61,022	78,596
01-040-000-0000-6152	Life Insurance-Employer	555	468
01-040-000-0000-6154	Long Term Disability-Employer	1,014	1,192
01-040-000-0000-6159	PERA 7.50%	27,872	32,531
01-040-000-0000-6165	Fica-Employer 6.20%	23,041	26,893
01-040-000-0000-6171	Workers Compensation	549	519
01-040-000-0000-6205	Postage	19,500	10,000
01-040-000-0000-6220	Telephone	400	400
01-040-000-0000-6230	Printing, Publishing & Adv	36,000	25,000
01-040-000-0000-6240	Membership/Dues/Association Fees	360	360
01-040-000-0000-6241	Registration Fee	1,000	1,400
01-040-000-0000-6266	Data Processing/Computer Services	30,000	15,000
01-040-000-0000-6268	Staff Training, Development	500	500
01-040-000-0000-6330	Transportation/Travel/Parking	600	600
01-040-000-0000-6332	Hotel / Motel Lodging	1,500	1,500
01-040-000-0000-6335	Gas/Vehicle Fuel Charges	100	100
01-040-000-0000-6339	Meals (Overnight)	100	100
01-040-000-0000-6352	Insurance	1,375	1,795
01-040-000-0000-6360	Services, Labor, Contracts	26,000	21,000
01-040-000-0000-6405	Office Supplies	2,700	2,700
01-040-000-0000-6480	Small Furniture/Equipment	1,500	3,000
01-040-000-0000-6590	Repair & Maintenance Supplies	100	0
01-040-021-0000-5504	G & F License Fee	3,500 -	4,000 -
01-040-021-0000-5522	Motor Vehicle License/Tab Fees	167,000 -	200,000 -
01-040-021-0000-5523	DNR/License Tab Fees	17,000 -	15,000 -
01-040-021-0000-5840	Misc Receipts	300 -	400 -
01-040-021-0000-6101	Salaries-Full Time	146,285	142,346
01-040-021-0000-6109	Overtime-Salaries	2,000	500
01-040-021-0000-6124	Medicare-Employer 1.45%	2,150	2,071
01-040-021-0000-6148	Employer Deduct Contribution-HSA	9,780	6,520

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
Account Number	Account Description		
01-040-021-0000-6150	Health Insurance-Employer	54,390	37,805
01-040-021-0000-6152	Life Insurance-Employer	333	306
01-040-021-0000-6154	Long Term Disability-Employer	374	392
01-040-021-0000-6159	PERA 7.50%	11,121	10,713
01-040-021-0000-6165	Fica-Employer 6.20%	9,194	8,857
01-040-021-0000-6168	NACO Deferred Comp ER in Lieu Hea	0	2,800
01-040-021-0000-6171	Workers Compensation	201	182
01-040-021-0000-6205	Postage	1,000	1,000
01-040-021-0000-6220	Telephone	350	350
01-040-021-0000-6230	Printing, Publishing & Adv	350	900
01-040-021-0000-6241	Registration Fee	260	260
01-040-021-0000-6352	Insurance	825	1,077
01-040-021-0000-6360	Services, Labor, Contracts	800	800
01-040-021-0000-6405	Office Supplies	4,000	6,000
01-040-021-0000-6480	Small Furniture/Equipment	2,000	2,000
041 DEPT	Internal Audit		
01-041-000-0000-6360	Services, Labor, Contracts	78,500	78,500
042 DEPT	Treasurer		
01-042-000-0000-5079	3% State Deed Tax	8,000 -	14,000 -
01-042-000-0000-5106	Marriage License / Cert Copies	1,600 -	1,600 -
01-042-000-0000-5524	Handling Fee (Nfs Check)	400 -	400 -
01-042-000-0000-5526	TinT Reimb from Schools/City/Twp	2,000 -	5,000 -
01-042-000-0000-5840	Misc Receipts	12,000 -	12,000 -
01-042-000-0000-6101	Salaries-Full Time	192,911	199,664
01-042-000-0000-6108	Meals (Not Overnight)	100	100
01-042-000-0000-6109	Overtime-Salaries	500	250
01-042-000-0000-6124	Medicare-Employer 1.45%	2,797	2,899
01-042-000-0000-6148	Employer Deduct Contribution-HSA	8,780	9,780
01-042-000-0000-6150	Health Insurance-Employer	43,831	58,193
01-042-000-0000-6152	Life Insurance-Employer	306	234
01-042-000-0000-6154	Long Term Disability-Employer	471	549
01-042-000-0000-6157	Retiree Health	0	6,145
01-042-000-0000-6159	PERA 7.50%	14,468	14,993
01-042-000-0000-6165	Fica-Employer 6.20%	11,960	12,395
01-042-000-0000-6171	Workers Compensation	296	282
01-042-000-0000-6205	Postage	14,000	14,000

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-042-000-0000-6220	Telephone	200	200
01-042-000-0000-6230	Printing, Publishing & Advertising	60	60
01-042-000-0000-6240	Membership/Dues/Association Fees	400	400
01-042-000-0000-6241	Registration Fee	500	500
01-042-000-0000-6266	Data Processing/Computer Services	400	400
01-042-000-0000-6330	Transportation/Travel/Parking	600	600
01-042-000-0000-6332	Hotel / Motel Lodging	1,400	1,400
01-042-000-0000-6335	Gas/Vehicle Fuel Charges	50	50
01-042-000-0000-6339	Meals (Overnight)	100	100
01-042-000-0000-6342	Office Equipment Rental/Contracts	0	2,300
01-042-000-0000-6352	Insurance	825	1,077
01-042-000-0000-6360	Services, Labor, Contracts	16,000	16,000
01-042-000-0000-6405	Office Supplies	13,000	7,000
043 DEPT Assessor			
01-043-000-0000-5526	Assessor Township Assessment	144,656 -	150,402 -
01-043-000-0000-5840	Misc Receipts	10,500 -	25,500 -
01-043-000-0000-6101	Salaries-Full Time	558,816	591,990
01-043-000-0000-6108	Meals (Not Overnight)	300	300
01-043-000-0000-6109	Overtime-Salaries	100	100
01-043-000-0000-6124	Medicare-Employer 1.45%	8,103	8,584
01-043-000-0000-6148	Employer Deduct Contribution-HSA	23,880	24,340
01-043-000-0000-6150	Health Insurance-Employer	109,035	128,827
01-043-000-0000-6152	Life Insurance-Employer	1,020	774
01-043-000-0000-6154	Long Term Disability-Employer	1,353	1,602
01-043-000-0000-6157	Retiree Health	6,145	12,290
01-043-000-0000-6159	PERA 7.50%	41,411	44,399
01-043-000-0000-6165	Fica-Employer 6.20%	34,647	36,703
01-043-000-0000-6171	Workers Compensation	5,313	4,484
01-043-000-0000-6205	Postage	6,500	7,600
01-043-000-0000-6220	Telephone	5,800	5,000
01-043-000-0000-6230	Printing, Publishing & Adv	1,500	1,500
01-043-000-0000-6240	Dues & License Renewal	2,300	2,200
01-043-000-0000-6266	Data Processing/Computer Services	4,000	6,000
01-043-000-0000-6268	Staff Training, Development	7,800	6,600
01-043-000-0000-6272	Physical Examinations	300	100
01-043-000-0000-6302	Vehicle Maintenance	2,500	2,500
01-043-000-0000-6330	Transportation/Travel/Parking	800	800

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-043-000-0000-6332	Hotel / Motel Lodging	5,000	4,000
01-043-000-0000-6335	Gas/Vehicle Fuel Charges	8,000	8,000
01-043-000-0000-6339	Meals (Overnight)	1,000	800
01-043-000-0000-6352	Insurance	5,507	6,512
01-043-000-0000-6359	Wrecker Service	200	200
01-043-000-0000-6360	Services, Labor, Contracts, GIS Mappi	6,000	6,400
01-043-000-0000-6374	Auto & Trailer License	100	100
01-043-000-0000-6405	Office Supplies	4,000	4,000
01-043-000-0000-6485	Computer/Technology Supplies	3,000	3,500
01-043-000-0000-6620	Auto, Trailers, Snowmobiles, ATV	0	22,000
01-043-000-0000-6625	Capital - Office & Other Equipment	20,000	0
044 DEPT	Central Services		
01-044-000-0000-5403	Cost Allocation Reimbursement	185,000 -	185,000 -
01-044-000-0000-5791	Interest Income	150,000 -	301,381 -
01-044-000-0000-5840	Misc Receipts	1,000 -	1,000 -
01-044-000-0000-5841	Mcit Dividend	25,170 -	10,000 -
01-044-000-0000-5910	Transfer in From Other Funds	700,000 -	0
01-044-000-0000-5970	Payroll - Contingency Funds	0	60,000 -
01-044-000-0000-6352	Insurance	51,611	51,517
01-044-000-0000-6360	Services, Labor, Contracts	100,000	100,000
01-044-000-0000-6841	Ambulance Appropriations	42,000	42,000
01-044-000-0000-6844	MN Rural Counties Caucus	2,300	2,300
01-044-000-0000-6845	Assoc of MN Counties	11,142	11,614
01-044-000-0000-6846	Arrowhead Counties Appropriations	2,750	2,750
01-044-000-0000-6847	Support within Reach	2,000	2,000
01-044-048-0000-6342	Postage Rental	0	2,870
01-044-048-0000-6405	Postage Supplies	0	900
01-044-100-0000-5001	Property Taxes - Current	9,996,526 -	10,011,608 -
01-044-100-0000-5060	Mobile Home-Current	11,000 -	11,000 -
01-044-100-0000-5065	Severed Mineral-Current	5,000 -	5,000 -
01-044-100-0000-5067	Industrial Minerals-Current	500 -	500 -
01-044-100-0000-5070	Penalty - Current	32,000 -	32,000 -
01-044-100-0000-5071	Penalty & Interest - Delinquent	55,000 -	42,000 -
01-044-100-0000-5207	Affordable Housing Aid	0	97,222 -
01-044-100-0000-5210	County Program Aid	827,057 -	1,083,447 -
01-044-100-0000-5211	Public Safety Aid	0	518,898 -
01-044-100-0000-5251	In Lieu Apportionments & Receipts	1,200,000 -	1,898,275 -

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-044-100-0000-5252	Forf Tax Sales Apportionment	150,000 -	150,000 -
01-044-100-0000-6360	Services, Labor, Contracts	0	518,898
01-044-100-0000-6800	Tax Abatements	16,500	10,000
01-044-904-0000-6379	Flex Services, Labor, Etc.	5,000	8,500
045 DEPT	Motor Pool		
01-045-000-0000-5840	Misc Receipts	48,000 -	42,000 -
01-045-000-0000-5920	Sales of Capital Assets/Auction Proce	12,000 -	18,000 -
01-045-000-0000-6302	Vehicle Maintenance	5,000	5,000
01-045-000-0000-6352	Insurance	4,375	4,636
01-045-000-0000-6360	Services, Labor, Contracts	2,670	0
01-045-000-0000-6374	Auto & Trailer License	215	215
01-045-000-0000-6480	Car Equipment	500	500
01-045-000-0000-6621	Auto Replacement	16,000	28,000
049 DEPT	Information Technologies		
01-049-000-0000-5525	Label & Listing Sales	1,500 -	1,500 -
01-049-000-0000-5947	Planned Use of Fund Balance	20,000 -	20,000 -
01-049-000-0000-6101	Salaries-Full Time	356,451	376,005
01-049-000-0000-6124	Medicare-Employer 1.45%	5,169	5,452
01-049-000-0000-6148	Employer Deduct Contribution-HSA	12,840	10,040
01-049-000-0000-6150	Health Insurance-Employer	53,536	48,753
01-049-000-0000-6152	Life Insurance-Employer	555	294
01-049-000-0000-6154	Long Term Disability-Employer	980	1,020
01-049-000-0000-6159	PERA 7.50%	26,734	28,200
01-049-000-0000-6165	Fica-Employer 6.20%	22,100	23,312
01-049-000-0000-6168	NACO Deferred Comp ER in Lieu Hea	0	2,800
01-049-000-0000-6171	Workers Compensation	522	432
01-049-000-0000-6205	Postage	100	100
01-049-000-0000-6220	Telephone	500	500
01-049-000-0000-6240	Membership/Dues/Association Fees	1,800	1,800
01-049-000-0000-6266	Software Fees/License Fees	53,000	53,000
01-049-000-0000-6268	Staff Training, Development	10,000	10,000
01-049-000-0000-6283	Programming, Services, Contracts	216,200	202,712
01-049-000-0000-6330	Transportation/Travel/Parking	1,000	1,000
01-049-000-0000-6332	Hotel / Motel Lodging	1,000	1,000
01-049-000-0000-6339	Meals (Overnight)	300	300
01-049-000-0000-6342	Office Equipment Rental/Contracts	1,000	1,000

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-049-000-0000-6352	Insurance	1,375	1,795
01-049-000-0000-6405	Office Supplies (Non Computer)	1,500	1,500
01-049-000-0000-6485	Computer/Technology Supplies	6,500	6,500
01-049-000-0000-6625	Capital - Office & Other Equipment	35,000	60,000
052	DEPT Administration		
01-052-000-0000-6101	Salaries-Full Time	141,776	184,081
01-052-000-0000-6108	Meals (Not Overnight)	75	75
01-052-000-0000-6124	Medicare-Employer 1.45%	2,056	2,669
01-052-000-0000-6148	Employer Deduct Contribution-HSA	4,890	5,520
01-052-000-0000-6150	Health Insurance-Employer	27,195	29,843
01-052-000-0000-6152	Life Insurance-Employer	153	204
01-052-000-0000-6154	Long Term Disability-Employer	314	487
01-052-000-0000-6159	PERA 7.50%	10,633	13,806
01-052-000-0000-6165	Fica-Employer 6.20%	8,790	11,413
01-052-000-0000-6171	Workers Compensation	240	172
01-052-000-0000-6205	Postage	200	200
01-052-000-0000-6220	Telephone	1,020	1,100
01-052-000-0000-6240	Membership/Dues/Association Fees	1,200	1,600
01-052-000-0000-6241	Registration Fee	2,000	2,000
01-052-000-0000-6263	Contract Legal Services	20,000	20,000
01-052-000-0000-6266	Data Processing/Computer Services	1,100	1,100
01-052-000-0000-6330	Transportation/Travel/Parking	1,000	1,000
01-052-000-0000-6332	Hotel / Motel Lodging	1,500	1,500
01-052-000-0000-6335	Gas/Vehicle Fuel Charges	50	50
01-052-000-0000-6339	Meals (Overnight)	200	200
01-052-000-0000-6352	Insurance	1,375	1,795
01-052-000-0000-6405	Office Supplies	2,500	1,000
01-052-000-0000-6480	Small Furniture/Equipment	0	1,500
053	DEPT Human Resources		
01-053-000-0000-6101	Salaries-Full Time	242,586	258,364
01-053-000-0000-6108	Meals (Not Overnight)	100	0
01-053-000-0000-6109	Overtime-Salaries	0	500
01-053-000-0000-6124	Medicare-Employer 1.45%	3,518	3,753
01-053-000-0000-6148	Employer Deduct Contribution-HSA	9,950	5,520
01-053-000-0000-6150	Health Insurance Employer	44,386	29,843
01-053-000-0000-6152	Life Insurance-Employer	357	306

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-053-000-0000-6154	Long Term Disability-Employer	549	608
01-053-000-0000-6159	PERA 7.50%	17,890	19,415
01-053-000-0000-6165	Fica-Employer	15,040	16,050
01-053-000-0000-6168	NACO Deferred Comp ER in Lieu Hea	0	2,800
01-053-000-0000-6171	Workers Compensation	345	386
01-053-000-0000-6199	Employee Recognition	2,500	3,550
01-053-000-0000-6205	Postage	600	1,425
01-053-000-0000-6220	Telephone	1,200	1,325
01-053-000-0000-6230	Printing, Publishing & Adv	4,000	4,000
01-053-000-0000-6240	Membership/Dues/Association Fees	500	500
01-053-000-0000-6241	Registration Fee	1,500	1,500
01-053-000-0000-6263	Contract Legal Services	15,000	15,000
01-053-000-0000-6265	Background Check Fee	4,000	13,700
01-053-000-0000-6266	Data Processing/Computer Services	2,200	2,500
01-053-000-0000-6268	Staff Training, Development	6,800	3,500
01-053-000-0000-6330	Transportation/Travel/Parking	500	500
01-053-000-0000-6332	Hotel / Motel Lodging	800	800
01-053-000-0000-6335	Gas/Vehicle Fuel Charges	100	100
01-053-000-0000-6339	Meals (Overnight)	100	100
01-053-000-0000-6360	Services, Labor, Contracts	15,000	10,000
01-053-000-0000-6405	Office Supplies	4,000	4,500
060 DEPT Elections			
01-060-000-0000-6101	Salaries-Full Time	0	27,817
01-060-000-0000-6124	Medicare-Employer 1.45%	0	403
01-060-000-0000-6159	PERA 7.50%	0	1,524
01-060-000-0000-6165	Fica-Employer 6.20%	0	1,725
01-060-000-0000-6171	Workers Compensation	28	18
01-060-000-0000-6205	Postage	1,000	4,000
01-060-000-0000-6230	Printing, Publishing & Adv	500	10,000
01-060-000-0000-6268	Staff Training, Development	250	1,000
01-060-000-0000-6330	Transportation/Travel/Parking	50	1,000
01-060-000-0000-6342	Office Equipment Rental/Contracts	0	15,000
01-060-000-0000-6360	Services, Labor, Contracts	25,000	25,000
01-060-000-0000-6405	Office Supplies	4,000	4,000
01-060-000-0000-6406	Ballots & Programming	50,000	50,000
090 DEPT Attorney			

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
01-090-000-0000-5512	Costs Of Prosecution	19,788 -	17,427 -
01-090-000-0000-5527	Asst Co Atty & Sec Fees	46,911 -	46,925 -
01-090-000-0000-5612	Drug & Forfeiture Ms387.213	11,270 -	13,186 -
01-090-000-0000-5840	Misc Receipts	2,799 -	3,677 -
01-090-000-0000-6101	Salaries-Full Time	870,127	899,763
01-090-000-0000-6102	Salaries-Part Time	0	10,720
01-090-000-0000-6108	Meals Reimbursed (Taxable)	50	50
01-090-000-0000-6109	Overtime-Salaries	0	5,000
01-090-000-0000-6124	Medicare-Employer 1.45%	12,617	13,119
01-090-000-0000-6148	Employer Deduct Contribution-HSA	27,600	25,680
01-090-000-0000-6149	Employer Deduct Contribution-Veba	0	2,260
01-090-000-0000-6150	Health Insurance-Employer	135,675	94,534
01-090-000-0000-6152	Life Insurance-Employer	1,020	1,020
01-090-000-0000-6154	Long Term Disability-Employer	2,101	2,449
01-090-000-0000-6157	Retiree Health	6,145	6,145
01-090-000-0000-6159	PERA 7.50%	64,603	67,857
01-090-000-0000-6165	Fica-Employer 6.20%	53,948	56,095
01-090-000-0000-6169	MNDP IN LIEU OF HEALTH INS	0	2,800
01-090-000-0000-6171	Workers Compensation	787	896
01-090-000-0000-6199	Employee Recognition	100	100
01-090-000-0000-6205	Postage	2,217	2,217
01-090-000-0000-6220	Telephone	3,745	3,747
01-090-000-0000-6230	Printing, Publishing & Adv	231	240
01-090-000-0000-6240	Membership/Dues/Association Fees	8,630	9,493
01-090-000-0000-6260	Professional Consulting	1,000	1,000
01-090-000-0000-6262	Witness/Expert Witness & Travel Expe	1,000	1,000
01-090-000-0000-6263	Contract Legal Services	1,000	1,000
01-090-000-0000-6264	Sheriff Services	2,434	2,677
01-090-000-0000-6265	Drug & Forfeiture MS 387.213	2,024	2,226
01-090-000-0000-6266	Computer Research	22,813	124,866
01-090-000-0000-6268	Staff Training, Development	5,000	5,000
01-090-000-0000-6269	Court Reporter Services	169	1,492
01-090-000-0000-6272	Physical Examinations	200	200
01-090-000-0000-6330	Transportation/Travel/Parking	679	708
01-090-000-0000-6332	Hotel / Motel Lodging	248	298
01-090-000-0000-6333	Crt.Related Travel Expenses	119	177
01-090-000-0000-6339	Meals (Overnight)	30	30

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-090-000-0000-6342	Office Equipment Rental/Contracts	343	4,300
01-090-000-0000-6352	Insurance	2,750	3,583
01-090-000-0000-6360	Services, Labor, Contracts	2,649	2,858
01-090-000-0000-6405	Office Supplies	13,906	8,502
01-090-000-0000-6406	Law Publ. & Subscriptions	24,036	26,199
01-090-000-0000-6485	Computer/Technology Supplies	0	636
01-090-000-0000-6625	Capital - Office & Other Equipment	10,953	5,205
100 DEPT Recorder			
01-100-000-0000-5529	County Recorder Fees	90,500 -	70,000 -
01-100-000-0000-5840	Misc Receipts	15,000 -	15,000 -
01-100-000-0000-6101	Salaries-Full Time	260,224	199,160
01-100-000-0000-6109	Overtime-Salaries	1,500	1,000
01-100-000-0000-6124	Medicare-Employer 1.45%	3,773	2,895
01-100-000-0000-6148	Employer Deduct Contribution-HSA	13,040	9,780
01-100-000-0000-6150	Health Insurance-Employer	67,399	55,222
01-100-000-0000-6152	Life Insurance-Employer	408	306
01-100-000-0000-6154	Long Term Disability-Employer	593	510
01-100-000-0000-6157	Retiree Health	517	0
01-100-000-0000-6159	PERA 7.50%	18,272	13,953
01-100-000-0000-6165	Fica-Employer 6.20%	16,134	12,379
01-100-000-0000-6171	Workers Compensation	291	374
01-100-000-0000-6205	Postage	2,000	1,500
01-100-000-0000-6220	Telephone	600	900
01-100-000-0000-6230	Printing, Publishing & Adv	600	0
01-100-000-0000-6240	Membership/Dues/Association Fees	500	600
01-100-000-0000-6241	Registration Fee	1,000	1,000
01-100-000-0000-6268	Staff Training, Development	500	1,000
01-100-000-0000-6330	Transportation/Travel/Parking	1,000	500
01-100-000-0000-6332	Hotel / Motel Lodging	3,000	2,500
01-100-000-0000-6335	Gas/Vehicle Fuel Charges	100	500
01-100-000-0000-6339	Meals (Overnight)	500	500
01-100-000-0000-6342	Office Equipment Rental/Contracts	300	300
01-100-000-0000-6352	Insurance	825	1,077
01-100-000-0000-6360	Services, Labor, Contracts	4,000	4,000
01-100-000-0000-6405	Office Supplies	4,000	4,000
01-100-195-0000-5529	Recorder Fees-Land Records Compli	55,000 -	45,000 -
01-100-195-0000-6266	Data Processing/Computer Services	0	116,500

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
Account Number	Account Description		
01-100-195-0000-6360	Services, Labor, Contracts-Land Recor	55,000	5,000
01-100-196-0000-5529	Recorder Fees-Recorder's Tech Fund	50,000 -	40,000 -
01-100-196-0000-6266	Data Processing/Computer Services	0	50,000
01-100-196-0000-6360	Services, Labor, Contracts-Recorder's	25,000	105,000
01-100-196-0000-6625	Office & Other Equipment-Recorder's	25,000	20,000
110 DEPT	Courthouse Maintenance		
01-110-000-0000-6101	Salaries-Full Time	274,508	292,146
01-110-000-0000-6109	Overtime-Salaries	1,500	500
01-110-000-0000-6124	Medicare-Employer 1.45%	3,980	4,243
01-110-000-0000-6148	Employer Deduct Contribution-HSA	16,560	14,560
01-110-000-0000-6150	Health Insurance-Employer	80,176	64,692
01-110-000-0000-6152	Life Insurance-Employer	612	468
01-110-000-0000-6154	Long Term Disability-Employer	669	803
01-110-000-0000-6159	PERA 7.50%	20,588	21,949
01-110-000-0000-6165	Fica-Employer 6.20%	17,020	18,144
01-110-000-0000-6171	Workers Compensation	5,082	5,021
01-110-000-0000-6220	Telephone	850	850
01-110-000-0000-6240	Membership/Dues/Association Fees	500	750
01-110-000-0000-6254	Utilities-Gas and Electric	80,000	85,000
01-110-000-0000-6255	Garbage	8,200	8,500
01-110-000-0000-6268	Staff Training, Development	800	800
01-110-000-0000-6271	Inspection Fees	1,150	1,150
01-110-000-0000-6272	Physical Examinations	150	150
01-110-000-0000-6330	Transportation/Travel/Parking	200	200
01-110-000-0000-6335	Gas/Vehicle Fuel Charges	400	400
01-110-000-0000-6352	Insurance	2,334	3,000
01-110-000-0000-6360	Services, Labor, Contracts	47,000	52,000
01-110-000-0000-6374	Auto & Trailer License	25	25
01-110-000-0000-6405	Office Supplies	200	250
01-110-000-0000-6415	Operational Supplies	11,000	14,000
01-110-000-0000-6422	Janitorial Supplies	7,000	11,000
01-110-000-0000-6570	Motor Fuel & Lubricants	600	1,000
01-110-000-0000-6610	Equipment	6,000	6,000
111 DEPT	Buildings		
01-111-000-0000-6360	Services, Labor, Contracts	500	1,000
01-111-000-0000-6480	Small Furniture/Equipment	5,000	7,000

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
01-111-000-0000-6605		Building & Structure Related Expendit	70,000	80,000
120	DEPT	Veterans Service		
	01-120-000-0000-5301	Co. Veteran Service Grant	10,000 -	10,000 -
	01-120-000-0000-5559	Co Service Officer Van Reimbursement	3,000 -	3,000 -
	01-120-000-0000-6101	Salaries-Full Time	114,929	120,671
	01-120-000-0000-6124	Medicare-Employer 1.45%	1,666	1,750
	01-120-000-0000-6148	Employer Deduct Contribution-HSA	3,260	0
	01-120-000-0000-6149	Employer Deduct Contribution-Veba	1,630	3,260
	01-120-000-0000-6150	Health Insurance-Employer	16,082	17,417
	01-120-000-0000-6152	Life Insurance-Employer	102	102
	01-120-000-0000-6154	Long Term Disability-Employer	185	218
	01-120-000-0000-6159	PERA 7.50%	8,620	9,050
	01-120-000-0000-6165	Fica-Employer 6.20%	7,126	7,482
	01-120-000-0000-6171	Workers Compensation	165	160
	01-120-000-0000-6205	Postage	80	50
	01-120-000-0000-6220	Telephone	1,600	1,600
	01-120-000-0000-6230	Printing, Publishing & Adv	4,000	4,000
	01-120-000-0000-6240	Membership/Dues/Association Fees	500	500
	01-120-000-0000-6241	Registration Fee	200	200
	01-120-000-0000-6278	Per Diem	5,400	5,400
	01-120-000-0000-6300	Maintenance/Service Contracts	750	900
	01-120-000-0000-6302	Vehicle Maintenance	1,000	1,000
	01-120-000-0000-6330	Transportation/Travel/Parking	1,200	1,000
	01-120-000-0000-6332	Hotel / Motel Lodging	1,000	1,200
	01-120-000-0000-6335	Gas/Vehicle Fuel Charges	4,000	4,000
	01-120-000-0000-6339	Meals (Overnight)	150	150
	01-120-000-0000-6352	Insurance	954	1,147
	01-120-000-0000-6360	Services, Labor, Contracts	750	500
	01-120-000-0000-6374	Auto & Trailer License	20	0
	01-120-000-0000-6405	Office Supplies	1,800	1,800
121	DEPT	Housing & Redevelopment		
	01-121-000-0000-6278	Advisory Board/Committee Per Diem	2,000	2,000
122	DEPT	Planning & Zoning		
	01-122-000-0000-5135	Planning & Zoning Permits	250,000 -	285,000 -
	01-122-000-0000-5302	Shoreland State Grant	10,786 -	10,786 -
	01-122-000-0000-5304	P&Z Wetland Conserv. State Grant	24,930 -	24,930 -

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
01-122-000-0000-5305	Riparian Project Aid	10,000 -	10,000 -
01-122-000-0000-5840	Misc Receipts	25,000 -	0
01-122-000-0000-6101	Salaries-Full Time	374,126	368,925
01-122-000-0000-6108	Meals Reimbursed (Taxable)	400	400
01-122-000-0000-6109	Overtime-Salaries	2,000	2,000
01-122-000-0000-6124	Medicare-Employer 1.45%	5,425	5,378
01-122-000-0000-6148	Employer Deduct Contribution-HSA	11,840	13,300
01-122-000-0000-6150	Health Insurance-Employer	51,572	69,141
01-122-000-0000-6152	Life Insurance-Employer	663	483
01-122-000-0000-6154	Long Term Disability-Employer	863	1,015
01-122-000-0000-6157	Retiree Health	4,097	0
01-122-000-0000-6159	PERA 7.50%	26,560	27,819
01-122-000-0000-6165	Fica-Employer 6.20%	23,196	22,997
01-122-000-0000-6169	MNDP IN LIEU OF HEALTH INS	0	4,200
01-122-000-0000-6171	Workers Compensation	2,981	3,072
01-122-000-0000-6205	Postage	3,500	3,500
01-122-000-0000-6220	Telephone	2,200	2,800
01-122-000-0000-6230	Printing, Publishing & Adv	3,500	3,500
01-122-000-0000-6240	Membership/Dues/Association Fees	500	250
01-122-000-0000-6241	Registration Fee	800	800
01-122-000-0000-6263	Legal Workshop Fees	0	600
01-122-000-0000-6266	Data Processing/Computer Services	3,300	3,800
01-122-000-0000-6268	Staff Training, Development	4,000	3,500
01-122-000-0000-6278	Advisory Board/Committee Per Diem	10,500	10,500
01-122-000-0000-6302	Vehicle Maintenance	2,000	2,000
01-122-000-0000-6330	Transportation/Travel/Parking	500	500
01-122-000-0000-6332	Hotel / Motel Lodging	1,200	1,000
01-122-000-0000-6335	Gas/Vehicle Fuel Charges	3,000	3,500
01-122-000-0000-6339	Meals (Overnight)	500	500
01-122-000-0000-6342	Office Equipment Rental/Contracts	2,000	3,300
01-122-000-0000-6352	Insurance	2,275	2,507
01-122-000-0000-6360	Services, Labor, Contracts	85,000	40,000
01-122-000-0000-6374	Auto & Trailer License	120	120
01-122-000-0000-6405	Office, Film, & Field Supplies	6,000	5,500
01-122-000-0000-6485	Computer/Technology Supplies	0	2,000
01-122-000-0000-6800	Miscellaneous(Promotional)	300	300
01-122-000-0000-6820	Refunds & Reimbursements	0	15,000

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-122-029-0000-5322	State Grants-Programs	18,600 -	18,600 -
01-122-038-0000-6330	BOA/PC Mileage	8,500	8,500
123 DEPT	Coroner		
01-123-000-0000-6260	Autopsies--Pathologist, Xrays, Etc	15,000	15,000
01-123-000-0000-6262	Coroner Fees	50,000	40,000
01-123-000-0000-6330	Transportation For Autopsy	25,000	20,000
200 DEPT	Enforcement		
01-200-000-0000-5307	Police State Aid-State Shared Revenue	145,000 -	145,000 -
01-200-000-0000-5308	Police Officer Training	15,000 -	15,000 -
01-200-000-0000-5310	State Grants-OT Grant	68,138 -	68,138 -
01-200-000-0000-5506	AIS Enforcement Reimbursement	0	40,000 -
01-200-000-0000-5530	County Sheriff Fees	9,000 -	9,000 -
01-200-000-0000-5532	County Sheriff Mileage	9,000 -	9,000 -
01-200-000-0000-5533	Alarm System	2,500 -	2,500 -
01-200-000-0000-5613	Cost Of Restitution	4,500 -	4,500 -
01-200-000-0000-5840	Misc Receipts	140,000 -	140,000 -
01-200-000-0000-5861	Insurance Proceeds/Reimbursements	46,000 -	46,000 -
01-200-000-0000-5920	Sales of Capital Assets/Auction Procee	5,000 -	5,000 -
01-200-000-0000-6101	Salaries-Full Time	1,629,434	1,652,137
01-200-000-0000-6108	Meals Reimbursed (Taxable)	100	100
01-200-000-0000-6109	Overtime-Salaries	108,000	108,000
01-200-000-0000-6110	Holiday Pay	60,000	60,000
01-200-000-0000-6124	Medicare-Employer 1.45%	23,627	25,522
01-200-000-0000-6148	Employer Deduct Contribution-HSA	67,400	52,940
01-200-000-0000-6150	Health Insurance-Employer	296,766	286,003
01-200-000-0000-6152	Life Insurance-Employer	2,498	1,719
01-200-000-0000-6154	Long Term Disability-Employer	4,164	4,432
01-200-000-0000-6156	ID Theft Protection	3,002	0
01-200-000-0000-6157	Retiree Health	12,290	7,169
01-200-000-0000-6159	PERA	258,991	283,564
01-200-000-0000-6165	Fica-Employer 6.20%	17,558	17,007
01-200-000-0000-6169	MNDP IN LIEU OF HEALTH INS	0	9,800
01-200-000-0000-6171	Workers Compensation	25,703	26,528
01-200-000-0000-6180	Clothing Allowance	7,000	7,000
01-200-000-0000-6205	Postage	1,800	1,800
01-200-000-0000-6220	Telephone	23,000	23,000

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
01-200-000-0000-6230	Printing, Publishing & Adv	600	600
01-200-000-0000-6240	Membership/Dues/Association Fees	5,000	5,000
01-200-000-0000-6241	Registration Fee	500	500
01-200-000-0000-6260	Professional Consulting	10,000	10,000
01-200-000-0000-6272	Physical Examinations	1,500	1,500
01-200-000-0000-6302	Vehicle Maintenance	48,000	48,000
01-200-000-0000-6335	Gas/Vehicle Fuel Charges	140,000	140,000
01-200-000-0000-6342	Office Equipment Rental/Contracts	2,050	2,050
01-200-000-0000-6352	Insurance	77,135	84,989
01-200-000-0000-6359	Wrecker Service	5,000	5,000
01-200-000-0000-6360	Services, Labor, Contracts	30,000	45,000
01-200-000-0000-6374	Auto & Trailer License	100	100
01-200-000-0000-6405	Office Supplies	8,500	8,500
01-200-000-0000-6460	Deputy Supplies	15,000	15,000
01-200-000-0000-6610	Equipment & Radios	50,000	50,000
01-200-000-0000-6620	Auto, Trailers, Snowmobiles, ATV	160,000	120,000
01-200-000-0000-6630	Miscellaneous Capital Expense	10,000	10,000
01-200-003-0000-6241	Registration Fee	8,000	8,000
01-200-003-0000-6330	Transportation/Travel/Parking	500	500
01-200-003-0000-6332	Hotel / Motel Lodging	2,000	2,000
01-200-003-0000-6335	Gas/Vehicle Fuel Charges	200	200
01-200-003-0000-6339	Meals (Overnight)	500	500
01-200-019-0000-5760	Canine Donations	100 -	100 -
01-200-019-0000-6240	Membership/Dues/Association Fees	100	100
01-200-019-0000-6332	Hotel / Motel Lodging	300	300
01-200-019-0000-6352	Insurance-Vehicles/Equipment/Liability	446	1,000
01-200-019-0000-6360	Services, Labor, Contracts	3,000	3,000
01-200-019-0000-6405	Office Supplies	1,000	1,000
01-200-019-0000-6460	Deputy Supplies	0	1,500
01-200-200-0000-5310	F-VCET P07 Grant	0	181,806 -
01-200-200-0000-6101	Salaries-Full Time	0	50,450
01-200-200-0000-6124	Medicare Employer	0	732
01-200-200-0000-6148	Employer Deduct Contribution-HSA	0	2,260
01-200-200-0000-6150	Health Insurance Employer	0	9,455
01-200-200-0000-6152	Life Insurance-Employer	0	102
01-200-200-0000-6154	Long Term Disability-Employer	0	139
01-200-200-0000-6159	PERA CO-OR	0	3,784

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-200-200-0000-6165	Fica-Employer	0	3,128
01-200-200-0000-6800	VCET Program Expenditures	0	111,756
202	DEPT Boat & Water		
01-202-000-0000-5310	State Grants-B & W Ppl (OT)	5,500 -	5,500 -
01-202-000-0000-5315	Boat & Water State Grant	20,903 -	25,113 -
01-202-000-0000-5840	Misc Receipts	100 -	0
01-202-000-0000-6101	Salaries-Full Time	64,320	68,183
01-202-000-0000-6109	Overtime-Salaries	7,100	5,000
01-202-000-0000-6110	Holiday Pay	741	741
01-202-000-0000-6124	Medicare-Employer 1.45%	933	989
01-202-000-0000-6150	Health Insurance-Employer	7,200	9,769
01-202-000-0000-6152	Life Insurance-Employer	53	55
01-202-000-0000-6154	Long Term Disability-Employer	95	101
01-202-000-0000-6156	ID Theft Protection	74	74
01-202-000-0000-6159	PERA	6,101	6,699
01-202-000-0000-6165	Fica-Employer 6.20%	1,851	2,036
01-202-000-0000-6171	Workers Compensation	1,044	362
01-202-000-0000-6180	Clothing Allowance	800	800
01-202-000-0000-6220	Telephone	400	400
01-202-000-0000-6230	Printing, Publishing & Adv	150	150
01-202-000-0000-6254	Utilities-Gas and Electric	300	300
01-202-000-0000-6272	Physical Examinations	400	0
01-202-000-0000-6302	B&W Maintenance	4,000	4,000
01-202-000-0000-6335	Gas/Vehicle Fuel Charges	8,000	8,000
01-202-000-0000-6352	Insurance	1,835	2,321
01-202-000-0000-6360	Services, Labor, Contracts	2,500	1,500
01-202-000-0000-6374	Auto & Trailer License	150	150
01-202-000-0000-6405	Office Supplies	350	350
01-202-000-0000-6462	Sheriff Field Supplies	1,000	3,000
01-202-000-0000-6610	Equipment	3,000	0
01-202-000-0000-6617	Radio Equipment	1,500	0
01-202-000-0000-6620	Auto, Trailers, Snowmobiles, ATV	20,000	20,000
203	DEPT Snowmobile		
01-203-000-0000-5315	Snowmobile State Grant	5,998 -	6,070 -
01-203-000-0000-5840	Misc Receipts	30 -	30 -
01-203-000-0000-6101	Salaries-Full Time	23,697	25,620

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-203-000-0000-6109	Overtime-Salaries	400	400
01-203-000-0000-6110	Holiday Pay	865	865
01-203-000-0000-6124	Medicare-Employer 1.45%	344	372
01-203-000-0000-6150	Health Insurance-Employer	4,950	6,796
01-203-000-0000-6152	Life Insurance-Employer	37	34
01-203-000-0000-6154	Long Term Disability-Employer	65	71
01-203-000-0000-6156	ID Theft Protection	51	51
01-203-000-0000-6159	PERA 14.4%	4,194	4,660
01-203-000-0000-6171	Workers Compensation	406	400
01-203-000-0000-6180	Clothing Allowance	300	300
01-203-000-0000-6220	Telephone	400	400
01-203-000-0000-6302	Vehicle Maintenance	3,000	3,000
01-203-000-0000-6335	Gas/Vehicle Fuel Charges	3,600	3,600
01-203-000-0000-6360	Services, Labor, Contracts	500	500
01-203-000-0000-6374	Auto & Trailer License	30	30
01-203-000-0000-6462	Sheriff Field Supplies	200	200
01-203-000-0000-6480	Trailers/Snowmobile - Under \$5000	4,000	4,000
204 DEPT ATV			
01-204-000-0000-5315	ATV State Grant	13,192 -	11,134 -
01-204-000-0000-6101	Salaries-Full Time	13,644	14,412
01-204-000-0000-6109	Overtime-Salaries	2,100	2,100
01-204-000-0000-6110	Holiday Pay	741	741
01-204-000-0000-6124	Medicare-Employer 1.45%	198	201
01-204-000-0000-6150	Health Insurance-Employer	2,850	3,823
01-204-000-0000-6152	Life Insurance-Employer	21	20
01-204-000-0000-6154	Long Term Disability-Employer	38	71
01-204-000-0000-6156	ID Theft Protection	30	0
01-204-000-0000-6159	PERA	2,415	2,622
01-204-000-0000-6171	Workers Compensation	230	249
01-204-000-0000-6220	Telephone	165	165
01-204-000-0000-6302	Vehicle Maintenance	2,000	2,000
01-204-000-0000-6335	Gas/Vehicle Fuel Charges	3,000	2,000
01-204-000-0000-6360	Services, Labor, Contracts	750	750
01-204-000-0000-6374	Auto & Trailer License	50	50
01-204-000-0000-6462	Sheriff Field Supplies	400	400
252 DEPT Corrections			

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
01-252-000-0000-5530	Corrections Fees	9,000 -	9,000 -
01-252-000-0000-5532	Transport Inmates	3,000 -	3,000 -
01-252-000-0000-5535	Board Of Prisoners	80,000 -	80,000 -
01-252-000-0000-5536	Inmate Medical (Boarding)	4,000 -	4,000 -
01-252-000-0000-5541	Pay To Stay Incounty Boarding Mn641	30,000 -	30,000 -
01-252-000-0000-5840	Misc Receipts	2,000 -	2,000 -
01-252-000-0000-5861	Medical Co Pay From Inmates	1,500 -	1,500 -
01-252-000-0000-6101	Salaries-Full Time	1,812,565	1,740,244
01-252-000-0000-6109	Overtime-Salaries	82,500	82,500
01-252-000-0000-6110	Holiday Pay	60,000	60,000
01-252-000-0000-6124	Medicare-Employer 1.45%	24,397	26,430
01-252-000-0000-6148	Employer Deduct Contribution-HSA	17,230	15,386
01-252-000-0000-6150	Health Insurance-Employer	410,319	388,457
01-252-000-0000-6152	Life Insurance-Employer	3,286	1,981
01-252-000-0000-6154	Long Term Disability-Employer	4,123	4,286
01-252-000-0000-6156	ID Theft Protection	77	0
01-252-000-0000-6157	Retiree Health	6,145	0
01-252-000-0000-6159	PERA	147,690	155,329
01-252-000-0000-6165	Fica-Employer 6.20%	100,680	110,763
01-252-000-0000-6168	NACO Deferred Comp ER in Lieu Hea	0	19,000
01-252-000-0000-6171	Workers Compensation	21,426	17,372
01-252-000-0000-6172	Unemployment Compensation	1,000	1,100
01-252-000-0000-6180	Clothing Allowance	5,000	4,000
01-252-000-0000-6220	Telephone	3,000	3,000
01-252-000-0000-6230	Printing, Publishing & Adv	500	500
01-252-000-0000-6254	Utilities-Gas and Electric	105,000	150,000
01-252-000-0000-6260	Prof Counseling - Inmates	1,000	500
01-252-000-0000-6262	Contract Service or Medical Service	160,000	300,000
01-252-000-0000-6272	Physical Examinations	1,000	1,000
01-252-000-0000-6302	Vehicle Maintenance	4,000	4,000
01-252-000-0000-6330	Prisoner Transportation & Travel	6,000	6,000
01-252-000-0000-6335	Gas/Vehicle Fuel Charges	500	500
01-252-000-0000-6342	Tower Lease and Rental/Contracts	6,500	6,500
01-252-000-0000-6360	Services, Labor, Contracts	72,000	66,000
01-252-000-0000-6374	Auto & Trailer License	50	50
01-252-000-0000-6405	Office Supplies	10,000	8,000
01-252-000-0000-6418	Groceries	130,000	130,000

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
01-252-000-0000-6420	Food Service Supplies	3,500	3,500
01-252-000-0000-6421	Laundry Supplies	300	500
01-252-000-0000-6422	Janitorial Supplies	33,000	30,000
01-252-000-0000-6430	Medical Expense/Supplies - Inmates	65,000	65,000
01-252-000-0000-6461	Jail Supplies	3,000	3,000
01-252-000-0000-6465	Inmate Supplies	6,300	6,300
01-252-000-0000-6570	Motor Fuel & Lubricants	500	500
01-252-000-0000-6590	Repair & Maintenance Supplies	15,000	15,000
01-252-000-0000-6605	Building & Structure Related Expendit	2,500	2,500
01-252-000-0000-6625	Capital - Office & Other Equipment	0	3,000
01-252-000-0000-6630	Miscellaneous Capital Expense	3,000	0
01-252-003-0000-6241	School Registration Fee	2,500	2,500
01-252-003-0000-6330	School Transportation/Travel/Parking	300	300
01-252-003-0000-6332	School Hotel / Motel Lodging	2,000	2,000
01-252-003-0000-6335	Gas/Vehicle Fuel Charges	300	300
01-252-003-0000-6339	Meals (Overnight)	500	500
253 DEPT	Sentence to Serve		
01-253-000-0000-5315	State Grant Funding	37,000 -	37,000 -
01-253-000-0000-5760	Donations	1,000 -	1,000 -
01-253-000-0000-6101	Salaries-Full Time	85,067	90,833
01-253-000-0000-6109	Overtime-Salaries	2,500	1,500
01-253-000-0000-6124	Medicare-Employer 1.45%	1,233	1,339
01-253-000-0000-6148	Employer Deduct Contribution-HSA	3,260	1,304
01-253-000-0000-6150	Health Insurance-Employer	19,154	23,215
01-253-000-0000-6152	Life Insurance-Employer	155	143
01-253-000-0000-6154	Long Term Disability-Employer	234	250
01-253-000-0000-6159	PERA	7,443	8,060
01-253-000-0000-6165	Fica-Employer	5,274	5,725
01-253-000-0000-6171	Workers Compensation	2,087	2,255
01-253-000-0000-6220	Telephone	540	400
01-253-000-0000-6302	Vehicle Maintenance	4,000	3,000
01-253-000-0000-6330	Transportation/Travel/Parking (Own At	250	250
01-253-000-0000-6332	Hotel / Motel Lodging	250	250
01-253-000-0000-6335	Gas/Vehicle Fuel Charges	7,200	5,000
01-253-000-0000-6339	Meals (Overnight)	100	100
01-253-000-0000-6352	Insurance	1,680	2,437
01-253-000-0000-6374	Auto & Trailer License	75	75

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-253-000-0000-6415	Operational Supplies	4,000	4,000
01-253-000-0000-6464	STS Supplies	1,000	2,000
01-253-000-0000-6590	Repair & Maintenance Supplies	1,500	1,000
01-253-000-0000-6610	Equipment	1,500	0
01-253-000-0000-6630	Miscellaneous Capital Expense	10,000	0
255 DEPT	Crime Victims		
01-255-000-0000-5310	Crime Victims State Grant	70,000 -	70,000 -
01-255-000-0000-6101	Salaries-Full Time	60,503	65,972
01-255-000-0000-6108	Meals Reimbursed (Taxable)	20	20
01-255-000-0000-6124	Medicare-Employer 1.45%	877	957
01-255-000-0000-6148	Employer Deduct Contribution-HSA	3,260	2,260
01-255-000-0000-6150	Health Insurance-Employer	16,082	9,455
01-255-000-0000-6152	Life Insurance-Employer	102	102
01-255-000-0000-6154	Long Term Disability-Employer	148	175
01-255-000-0000-6159	PERA 7.50%	4,538	4,948
01-255-000-0000-6165	Fica-Employer 6.20%	3,751	4,090
01-255-000-0000-6171	Workers Compensation	118	127
01-255-000-0000-6190	Gym Membership	0	10
01-255-000-0000-6205	Postage	982	982
01-255-000-0000-6220	Telephone	177	177
01-255-000-0000-6230	Printing, Publishing & Adv	500	500
01-255-000-0000-6268	Staff Training, Development	750	750
01-255-000-0000-6330	Transportation/Travel/Parking (Own At	150	150
01-255-000-0000-6332	Hotel / Motel Lodging	250	250
01-255-000-0000-6339	Meals (Overnight)	30	30
01-255-000-0000-6360	Services, Labor, Contracts	1,500	1,500
01-255-000-0000-6405	Office Supplies	1,015	1,002
01-255-000-0000-6468	Law Enforcement Supplies	416	416
01-255-000-0000-6480	Small Furniture/Equipment	584	584
01-255-003-0000-6241	Registration Fee/Training	250	250
01-255-003-0000-6330	Transportation/Travel/Parking (Own At	200	200
01-255-003-0000-6332	Hotel / Motel Lodging	300	300
01-255-003-0000-6339	Meals (Overnight)	100	100
01-255-031-0000-5840	Emergency Fund Money	1,000 -	1,000 -
01-255-031-0000-6360	Services, Labor, Contract-Emergency	0	774
257 DEPT	Community Corrections		

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
01-257-000-0000-5378	CCA Subsidy	314,684 -	867,934 -
01-257-000-0000-5554	Juvenile Supervision Fee	1,000 -	0
01-257-000-0000-5556	Supervision Fee	20,000 -	0
01-257-000-0000-6101	Salaries-Full Time	88,468	92,888
01-257-000-0000-6124	Medicare-Employer 1.45%	1,283	1,347
01-257-000-0000-6148	Employer Deduct Contribution-HSA	3,260	3,260
01-257-000-0000-6150	Health Insurance-Employer	19,154	20,388
01-257-000-0000-6152	Life Insurance-Employer	102	102
01-257-000-0000-6154	Long Term Disability-Employer	163	251
01-257-000-0000-6159	PERA 7.50%	6,635	6,967
01-257-000-0000-6165	Fica-Employer 6.20%	5,485	5,759
01-257-000-0000-6171	Workers Compensation Insurance	6,140	7,167
01-257-000-0000-6205	Postage	600	650
01-257-000-0000-6215	Wireless Telephone Services	0	700
01-257-000-0000-6220	Telephone	800	500
01-257-000-0000-6240	Membership/Dues/Association Fees	1,500	1,850
01-257-000-0000-6266	Software Fees/License Fees	6,000	7,000
01-257-000-0000-6330	Mileage	200	200
01-257-000-0000-6332	Hotel / Motel Lodging	1,000	1,400
01-257-000-0000-6335	Gas/Vehicle Fuel Charges	500	500
01-257-000-0000-6339	Meals (Overnight)	200	200
01-257-000-0000-6342	Office Equipment Rental/Contracts	2,500	2,500
01-257-000-0000-6352	Property Casualty Insurance-MCIT	2,200	2,872
01-257-000-0000-6360	Services, Labor, Contracts	2,000	2,000
01-257-000-0000-6405	Office Supplies	1,500	1,000
01-257-000-0000-6480	Small Equipment: Phones,Chairs,Tool:	150	150
01-257-000-0000-6485	Computer/Technology Supplies	4,500	4,500
01-257-251-0000-6108	Meals (Not Overnight)	100	100
01-257-251-0000-6241	Registration Fee	2,614	5,000
01-257-251-0000-6268	Staff Training, Development	200	200
01-257-251-0000-6330	Mileage	400	400
01-257-251-0000-6332	Hotel / Motel Lodging	2,000	4,000
01-257-251-0000-6335	Gas/Vehicle Fuel Charges	500	500
01-257-251-0000-6339	Meals (Overnight)	480	400
01-257-255-0000-6101	Salaries-Full Time	65,889	69,184
01-257-255-0000-6108	Meals (Not Overnight)	0	100
01-257-255-0000-6124	Medicare-Employer 1.45%	955	1,003

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
01-257-255-0000-6148	Employer Deduct Contribution-HSA	2,260	2,260
01-257-255-0000-6150	Health Insurance-Employer	8,595	9,455
01-257-255-0000-6152	Life Insurance-Employer	102	30
01-257-255-0000-6154	Long Term Disability-Employer	158	187
01-257-255-0000-6159	PERA	4,848	5,189
01-257-255-0000-6165	Fica-Employer	4,085	4,289
01-257-255-0000-6215	Wireless Telephone Services	0	700
01-257-255-0000-6269	Juvenile Detention	220,000	220,000
01-257-255-0000-6330	Mileage	50	50
01-257-255-0000-6335	Gas/Vehicle Fuel Charges	300	650
01-257-257-0000-6101	Salaries-Full Time	303,679	385,127
01-257-257-0000-6124	Medicare-Employer 1.45%	4,405	5,594
01-257-257-0000-6148	Employer Deduct Contribution-HSA	10,580	16,560
01-257-257-0000-6150	Health Insurance-Employer	44,940	86,558
01-257-257-0000-6152	Life Insurance-Employer	408	468
01-257-257-0000-6154	Long Term Disability-Employer	749	1,058
01-257-257-0000-6159	PERA	22,774	28,884
01-257-257-0000-6165	Fica-Employer	18,828	23,878
01-257-257-0000-6215	Wireless Telephone Services	2,000	2,700
01-257-257-0000-6330	Mileage	500	500
01-257-257-0000-6335	Gas/Vehicle Fuel Charges	1,200	1,000
01-257-258-0000-5333	Drug Court Grant	70,000 -	61,000 -
01-257-258-0000-6101	Salaries-Full Time	66,481	69,800
01-257-258-0000-6124	Medicare-Employer 1.45%	964	1,012
01-257-258-0000-6148	Employer Deduct Contribution-HSA	2,260	2,260
01-257-258-0000-6150	Health Insurance-Employer	8,595	9,455
01-257-258-0000-6152	Life Insurance-Employer	102	30
01-257-258-0000-6154	Long Term Disability-Employer	163	192
01-257-258-0000-6159	PERA	4,986	5,235
01-257-258-0000-6165	Fica-Employer	4,122	4,328
01-257-258-0000-6215	Wireless Telephone Services	0	700
01-257-258-0000-6335	Gas/Vehicle Fuel Charges	1,000	1,000
01-257-258-0000-6342	Equipment Rental/Contracts-Home Mc	4,000	4,000
01-257-267-0000-5333	Sex Offender Polygraph Grant Reimb.	500 -	500 -
01-257-267-0000-5555	Medical Test	100 -	100 -
01-257-267-0000-5557	Electronic Monitoring	60,000 -	60,000 -
01-257-267-0000-5559	Program Fees	5,100 -	2,100 -

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
01-257-267-0000-6230	Printing, Publishing & Advertising	400	400
01-257-267-0000-6260	Professional Consulting	5,100	2,100
01-257-267-0000-6274	Drug Testing Fee	5,000	5,000
01-257-267-0000-6285	Polygraph Services	500	500
01-257-267-0000-6342	Office Equipment Rental/Contracts	35,000	35,000
280 DEPT	Emergency Management		
01-280-000-0000-5390	Emergency Service State Grant	19,276 -	19,276 -
01-280-000-0000-6101	Salaries-Full Time	34,940	36,897
01-280-000-0000-6124	Medicare-Employer 1.45%	507	535
01-280-000-0000-6148	Employer Deduct Contribution-HSA	1,130	1,130
01-280-000-0000-6150	Health Insurance-Employer	4,298	4,728
01-280-000-0000-6152	Life Insurance-Employer	56	51
01-280-000-0000-6154	Long Term Disability-Employer	96	101
01-280-000-0000-6159	PERA 14.4%	3,057	3,228
01-280-000-0000-6165	Fica-Employer 6.20%	2,166	2,287
01-280-000-0000-6171	Workers Compensation	595	0
01-280-000-0000-6240	Membership/Dues/Association Fees	700	500
01-280-000-0000-6330	Transportation/Travel/Parking	400	400
01-280-000-0000-6352	Insurance	296	382
01-280-000-0000-6360	Services, Labor, Contracts	1,000	500
01-280-000-0000-6405	Office Supplies	500	500
01-280-000-0000-6460	Deputy Supplies	100	3,100
01-280-000-0000-6610	Equipment	5,000	0
01-280-003-0000-6241	Registration Fee	500	500
01-280-003-0000-6330	Transportation/Travel/Parking	500	0
01-280-003-0000-6332	Hotel / Motel Lodging	1,000	1,000
01-280-003-0000-6339	Meals (Overnight)	300	300
391 DEPT	Solid Waste		
01-391-000-0000-5001	Property Taxes - Current	308,985 -	331,075 -
01-391-000-0000-5137	Solid Waste License	900 -	1,100 -
01-391-000-0000-5545	Household Hazardous Waste	3,000 -	3,000 -
01-391-000-0000-5840	Misc Receipts	0	2,000 -
01-391-000-0000-5947	Planned Use of Fund Balance	45,000 -	45,000 -
01-391-000-0000-6101	Salaries-Full Time	112,060	120,647
01-391-000-0000-6108	Meals Reimbursed (Taxable)	100	100
01-391-000-0000-6109	Overtime-Salaries	500	500

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
01-391-000-0000-6124	Medicare-Employer 1.45%	1,625	1,749
01-391-000-0000-6148	Employer Deduct Contribution-HSA	6,060	3,260
01-391-000-0000-6150	Health Insurance-Employer	27,750	20,388
01-391-000-0000-6152	Life Insurance-Employer	153	117
01-391-000-0000-6154	Long Term Disability-Employer	275	332
01-391-000-0000-6157	Retiree Health	2,049	0
01-391-000-0000-6159	PERA 7.50%	8,408	9,048
01-391-000-0000-6165	Fica-Employer 6.20%	6,948	7,480
01-391-000-0000-6169	MNDP IN LIEU OF HEALTH INS	0	1,400
01-391-000-0000-6171	Workers Compensation	2,267	1,153
01-391-000-0000-6205	Postage	800	800
01-391-000-0000-6220	Telephone	1,000	700
01-391-000-0000-6230	Printing, Publishing & Adv	4,000	4,000
01-391-000-0000-6240	Membership/Dues/Association Fees	500	600
01-391-000-0000-6241	Registration Fee	1,200	1,000
01-391-000-0000-6268	Staff Training, Development	1,000	1,000
01-391-000-0000-6302	Vehicle Maintenance	500	500
01-391-000-0000-6330	Transportation/Travel/Parking	250	250
01-391-000-0000-6332	Hotel / Motel Lodging	1,200	1,200
01-391-000-0000-6335	Gas/Vehicle Fuel Charges	600	1,000
01-391-000-0000-6339	Meals (Overnight)	100	100
01-391-000-0000-6352	Insurance	1,815	2,126
01-391-000-0000-6360	Services, Labor, Contracts	20,000	20,000
01-391-000-0000-6374	Auto & Trailer License	25	25
01-391-000-0000-6405	Office, Film, & Field Supplies	2,500	2,500
01-391-000-0000-6605	Building & Structure Related Expendit	45,000	45,000
01-391-000-0000-6800	Miscellaneous(Promotional)	1,200	1,200
01-391-036-0000-6431	EED Expenses/Supplies	1,000	1,000
01-391-060-0000-5392	Score State Grant	68,000 -	72,000 -
01-391-060-0000-6360	Recycling Contract	175,000	205,000
392 DEPT	Water Wells		
01-392-000-0000-5546	Drinking Water Test Fees	8,000 -	10,000 -
01-392-000-0000-6102	Salaries-Part Time	2,000	2,000
01-392-000-0000-6360	Services, Labor, Contracts	1,000	2,000
01-392-000-0000-6405	Office, Film, & Field Supplies	2,500	3,000
500 DEPT	Library And Historical Society		

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
<u>Account Number</u>	<u>Account Description</u>		
01-500-500-0000-6801	Library Appropriations	252,236	251,450
01-500-501-0000-6171	Workers Compensation	100	50
01-500-501-0000-6352	Historical Society Insurance	4,455	5,435
01-500-501-0000-6801	Historical Society Appropriations	19,000	25,000
01-500-502-0000-6848	CARE Appropriation	37,900	37,900
600 DEPT	Ag Society, Soil & Water, Ag Inspect		
01-600-550-0000-6171	Workers Compensation	50	50
01-600-550-0000-6352	Ag Society Insurance	6,681	9,278
01-600-550-0000-6801	Ag Society Appropriations	12,000	14,000
01-600-550-0000-6843	Ag Society Capital Improvements	10,000	10,000
01-600-552-0000-6800	Soil & Water County LCWP Appropriat	7,700	7,700
01-600-552-0000-6801	Soil & Water Appropriations	68,849	68,849
01-600-552-0000-6836	Soil & Water Snake River Watershed	10,079	0
01-600-552-0000-6847	Mississippi Headwaters Board	1,500	1,500
01-600-553-0000-6271	Ag Inspector Contracts & Services	4,800	5,000
601 DEPT	Extension		
01-601-000-0000-6205	Postage	600	600
01-601-000-0000-6220	Telephone	50	50
01-601-000-0000-6230	Printing, Publishing & Advertising	100	100
01-601-000-0000-6262	Univ Of Minn Contracts	82,349	84,292
01-601-000-0000-6278	Advisory Board/Committee Per Diem	850	850
01-601-000-0000-6379	Extension Committee Expense(Not Pe	250	700
01-601-000-0000-6405	Office Supplies	2,000	2,000
700 DEPT	Promotion,Airport,Tourism, Misc.		
01-700-903-0000-6800	Aitkin Airport Appropriations	30,000	30,000
01-700-903-0000-6801	Mcgregor Airport Appropriations	14,600	15,600
01-700-909-0000-6230	Tourism Printing, Publishing & Adv	0	2,400
01-700-909-0000-6801	Appropriations-Grant	10,000	10,000
711 DEPT	Economic Development		
01-711-000-0000-6101	Salaries-Full Time	74,960	78,708
01-711-000-0000-6124	Medicare-Employer 1.45%	1,087	1,141
01-711-000-0000-6148	Employer Deduct Contribution-HSA	3,260	3,260
01-711-000-0000-6150	Health Insurance-Employer	19,154	20,388
01-711-000-0000-6152	Life Insurance-Employer	102	102
01-711-000-0000-6154	Long Term Disability-Employer	184	216
01-711-000-0000-6157	Retiree Health	6,145	0

Aitkin County

USER-SELECTED BUDGET REPORT



<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
01-711-000-0000-6159	PERA	5,622	5,903
01-711-000-0000-6165	Fica-Employer 6.20%	4,647	4,880
01-711-000-0000-6171	Workers Compensation	157	148
01-711-000-0000-6205	Postage	25	25
01-711-000-0000-6220	Telephone	650	689
01-711-000-0000-6230	Printing, Publishing & Adv	5,400	8,000
01-711-000-0000-6240	Membership/Dues/Association Fees	750	1,535
01-711-000-0000-6241	Registration Fee	500	500
01-711-000-0000-6330	Transportation/Travel/Parking (Own At	100	100
01-711-000-0000-6332	Hotel / Motel Lodging	400	475
01-711-000-0000-6335	Gas/Vehicle Fuel Charges	300	300
01-711-000-0000-6339	Meals (Overnight)	200	200
01-711-000-0000-6352	Insurance	275	359
01-711-000-0000-6405	Office Supplies	50	50

Aitkin County



USER-SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
000	DEPT Undesignated			
	03-000-000-0000-5001	All Current/Delinquent Taxes	1,781,107 -	1,836,978 -
	03-000-000-0000-5227	Twp Road Allotment Gas Tax	643,000 -	514,000 -
	03-000-000-0000-5231	State Aid - Town Bridge	0	40,000 -
	03-000-000-0000-5233	State Aid - Regular Construction	100,000 -	100,000 -
	03-000-000-0000-5235	State Aid - Regular Maintenance	2,474,000 -	2,604,000 -
	03-000-000-0000-5236	State Aid - Municipal Maintenance	136,000 -	120,000 -
	03-000-000-0000-5330	State Grants-Disaster Funds	0	141,750 -
	03-000-000-0000-5425	Federal Grants-FEMA	0	80,250 -
	03-000-000-0000-5505	Culverts	5,000 -	5,000 -
	03-000-000-0000-5517	Charges-Individuals	17,800 -	20,000 -
	03-000-000-0000-5526	Charges-Townships	542,075 -	610,000 -
	03-000-000-0000-5840	Misc Receipts	158,000 -	115,000 -
	03-000-000-0000-5910	Transfer in From Other Funds	0	100,000 -
	03-000-000-0000-5920	Sales of Capital Assets/Auction Proceed	10,000 -	10,000 -
	03-000-000-0000-5948	County Ditch/County Development Funds	120,000 -	20,000 -
301	DEPT R&B Administration			
	03-301-000-0000-6101	Salaries-Full Time	406,822	428,094
	03-301-000-0000-6108	Meals Reimbursed (Taxable)	100	100
	03-301-000-0000-6109	Overtime-Salaries	0	200
	03-301-000-0000-6124	Medicare-Employer 1.45%	5,899	6,207
	03-301-000-0000-6148	Employer Deduct Contribution-HSA	11,040	11,040
	03-301-000-0000-6150	Health Insurance-Employer	52,427	51,392
	03-301-000-0000-6152	Life Insurance-Employer	372	336
	03-301-000-0000-6154	Long Term Disability-Employer	1,100	1,081
	03-301-000-0000-6159	PERA 7.50%	28,156	29,494
	03-301-000-0000-6165	Fica-Employer 6.20%	25,223	26,542
	03-301-000-0000-6171	Workers Compensation	6,178	4,045
	03-301-000-0000-6205	Postage	500	500
	03-301-000-0000-6220	Telephone	0	1,000
	03-301-000-0000-6230	Printing, Publishing & Advertising	0	200
	03-301-000-0000-6240	Membership/Dues/Association Fees	3,200	3,200
	03-301-000-0000-6241	Meeting/Conference Registration Fee	2,000	2,000
	03-301-000-0000-6268	Staff Training, Development	0	100
	03-301-000-0000-6300	Maintenance/Service Contracts	12,000	12,000
	03-301-000-0000-6330	Highway Travel	500	500

Aitkin County



USER-SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
03-301-000-0000-6332	Hotel/Motel Lodging	1,500	1,000
03-301-000-0000-6339	Meals (Overnight)	200	200
03-301-000-0000-6342	Office Equipment Rental/Contracts	4,000	3,500
03-301-000-0000-6352	Insurance	49,698	58,771
03-301-000-0000-6405	Office Supplies	8,000	8,000
03-301-000-0000-6422	Janitorial Services/Supplies	500	500
03-301-000-0000-6500	R&B Supplies and Materials	500	500
302 DEPT	R&B Engineering/Construction		
03-302-000-0000-6101	Salaries-Full Time	423,542	447,673
03-302-000-0000-6108	Meals Reimbursed (Taxable)	100	0
03-302-000-0000-6109	Overtime-Salaries	49,581	45,553
03-302-000-0000-6124	Medicare-Employer 1.45%	6,860	7,152
03-302-000-0000-6148	Employer Deduct Contribution-HSA	2,260	2,260
03-302-000-0000-6150	Health Insurance-Employer	77,595	78,570
03-302-000-0000-6152	Life Insurance-Employer	522	468
03-302-000-0000-6154	Long Term Disability-Employer	1,217	1,204
03-302-000-0000-6159	PERA 7.50%	34,862	36,242
03-302-000-0000-6165	Fica-Employer 6.20%	29,335	30,579
03-302-000-0000-6171	Workers Compensation	2,719	5,784
03-302-000-0000-6181	Safety Footwear Allowance	725	975
03-302-000-0000-6241	Registration Fee	3,000	2,000
03-302-000-0000-6268	Staff Training, Development	0	200
03-302-000-0000-6300	Maintenance/Service Contracts	7,000	7,000
03-302-000-0000-6330	Transportation/Travel/Parking	250	150
03-302-000-0000-6332	Hotel/Motel Lodging	1,500	1,000
03-302-000-0000-6339	Meals (Overnight)	250	150
03-302-000-0000-6550	R & B Engineer Supplies	8,000	8,000
303 DEPT	R&B Highway Maintenance		
03-303-000-0000-6101	Salaries-Full Time	1,272,268	1,337,801
03-303-000-0000-6108	Meals Reimbursed (Taxable)	100	0
03-303-000-0000-6109	Overtime-Salaries	60,526	75,325
03-303-000-0000-6124	Medicare-Employer 1.45%	19,327	20,489
03-303-000-0000-6148	Employer Deduct Contribution-HSA	4,520	4,520
03-303-000-0000-6150	Health Insurance-Employer	265,591	269,460
03-303-000-0000-6152	Life Insurance-Employer	1,860	1,536
03-303-000-0000-6154	Long Term Disability-Employer	3,645	3,570

USER-SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
03-303-000-0000-6159	PERA 7.50%	97,849	103,013
03-303-000-0000-6165	Fica-Employer 6.20%	82,633	87,613
03-303-000-0000-6171	Workers Compensation	39,426	37,333
03-303-000-0000-6172	Unemployment Compensation	0	2,500
03-303-000-0000-6181	Safety Footwear Allowance	2,610	3,510
03-303-000-0000-6190	Gym Membership	0	50
03-303-000-0000-6199	Employee Recognition	400	400
03-303-000-0000-6220	Telephone	8,500	11,000
03-303-000-0000-6241	Registration Fee	2,000	1,000
03-303-000-0000-6254	Utilities-Gas and Electric	60,000	60,000
03-303-000-0000-6268	Staff Training, Development	0	1,450
03-303-000-0000-6352	Insurance	9,519	11,846
03-303-000-0000-6360	Services, Labor, Contracts	38,000	141,000
03-303-000-0000-6417	Shop/Building Maintenance	60,000	80,000
03-303-000-0000-6423	Fuel for Buildings	40,000	40,000
03-303-000-0000-6514	Pavement Striping	58,275	94,800
03-303-000-0000-6515	Culverts	90,000	165,000
03-303-000-0000-6516	Signs & Posts	20,000	40,000
03-303-000-0000-6517	Asphalt,Crackfiller,Tack Oil,Etc	55,000	55,000
03-303-000-0000-6518	De-Icing Salt	125,600	170,000
03-303-000-0000-6519	Gravel & Royalties	210,000	260,000
03-303-000-0000-6520	Calcium Chloride Dust Control	693,500	745,000
03-303-000-0000-6521	Maintenance Supplies	10,500	10,500
03-303-000-0000-6524	Winter Sand	10,000	0
03-303-000-0000-6570	Motor Fuel & Lubricants	419,100	310,800
03-303-000-0000-6590	Repair & Maintenance Supplies	270,000	300,000
03-303-000-0000-6825	Maintenance Agreements	44,000	33,000
03-303-000-0000-6830	Twp Road Allotment Gas Tax	643,000	514,000
307 DEPT	R&B Capital Infrastructure		
03-307-000-0000-5001	Taxes, Aids, Etc.	675,000 -	700,000 -
03-307-000-0000-5231	State Aid - Town Bridge	485,300 -	235,000 -
03-307-000-0000-5232	County Bridge Bonding	1,410,000 -	194,000 -
03-307-000-0000-5233	State Aid - Regular Construction	3,219,900 -	1,548,100 -
03-307-000-0000-5410	Federal Grants	1,820,000 -	3,473,500 -
03-307-000-0000-5526	Township/City/Private Funds	140,000 -	177,000 -
03-307-000-0000-5947	Planned Use of Fund Balance	80,000 -	0
03-307-000-0000-5948	County Ditch/County Development Funds	100,000 -	0

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03 FUND Road & Bridge

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
03-307-000-0000-6230	Printing, Publishing & Adv	1,200	900
03-307-000-0000-6262	Contract Payments	7,675,000	5,721,000
03-307-000-0000-6269	Professional Services	106,000	125,000
03-307-000-0000-6295	Utility Moves	40,000	0
03-307-000-0000-6311	Transfer from Fund Balance	0	480,700
03-307-000-0000-6362	Right Of Way	108,000	0
308 DEPT R&B Equipment & Facilities			
03-308-000-0000-5001	Taxes, Aids, Etc.	477,300 -	601,000 -
03-308-000-0000-6605	Building & Structure Related Expendit	120,000	50,000
03-308-000-0000-6610	Equipment	357,300	551,000

Aitkin County



USER-SELECTED BUDGET REPORT

04 FUND Unorganized Townships

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
421	DEPT	Unorganized Road & Bridge		
	04-421-000-0000-5001	Property Taxes - Current	46,000 -	46,000 -
	04-421-000-0000-6801	Appropriations	46,000	46,000
422	DEPT	Unorganized Fire		
	04-422-000-0000-5001	Property Taxes - Current	32,000 -	37,850 -
	04-422-000-0000-6801	Appropriations	32,000	37,850
423	DEPT	Unorganized Cemetary		
	04-423-000-0000-5001	Property Taxes - Current	2,700 -	2,700 -
	04-423-000-0000-6801	Appropriations	2,700	2,700

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
000	DEPT	Undesignated		
	05-000-000-0000-5970	Payroll - Contingency Funds	0	55,770 -
400	DEPT	Public Health Department		
	05-400-000-0000-5001	All Current/Delinquent Taxes	412,239 -	456,650 -
	05-400-000-0000-5205	In-Lieus and Aids	4,000 -	4,000 -
	05-400-400-0402-5313	Lph Grant	41,909 -	0
	05-400-400-0402-5321	MIIC Grant	200 -	876 -
	05-400-400-0402-5410	COVID-19 Vaccine Grant	60,000 -	30,000 -
	05-400-400-0402-5421	EHDI.BD Grant	175 -	375 -
	05-400-400-0402-5422	Public Health Emergency Prepare-Fed	22,704 -	32,395 -
	05-400-400-0402-5501	PH Immunizations	1,250 -	1,250 -
	05-400-400-0402-5502	Flu Shots/Pneumvax Fees	32,500 -	35,000 -
	05-400-400-0402-5503	Hepatitis B Fees	1,250 -	1,000 -
	05-400-400-0402-5832	Misc Immun/Dp&C/Ep/Pan Flu	1,150 -	1,000 -
	05-400-400-0402-6205	Postage	50	50
	05-400-400-0402-6220	Telephone	450	460
	05-400-400-0402-6241	Meeting/Conference Registration Fee	250	250
	05-400-400-0402-6266	Software Fees/License Fees	50	50
	05-400-400-0402-6268	Staff Training, Development	300	300
	05-400-400-0402-6330	Mileage/Parking	150	250
	05-400-400-0402-6332	Hotel/Lodging	0	150
	05-400-400-0402-6335	Gas/Vehicle Fuel Charges	125	125
	05-400-400-0402-6339	Meals (Overnight)	25	0
	05-400-400-0402-6360	Services, Labor, Contracts	3,000	0
	05-400-400-0402-6405	Office Supplies	0	3,000
	05-400-400-0402-6430	DP & C - Medical Supplies	3,000	3,000
	05-400-400-0402-6432	Vaccine Cost	28,000	30,000
	05-400-400-0402-6435	Public Health Program Related Supplies	325	550
	05-400-410-0413-5422	Wic Federal Grant	100,000 -	100,000 -
	05-400-410-0413-6205	Postage	300	300
	05-400-410-0413-6220	Telephone	1,500	1,600
	05-400-410-0413-6241	Meeting/Conference Registration Fee	250	100
	05-400-410-0413-6330	Mileage/Parking	200	200
	05-400-410-0413-6332	Hotel/Lodging	250	150
	05-400-410-0413-6335	Gas/Vehicle Fuel Charges	250	250
	05-400-410-0413-6339	Meals (Overnight)	25	0

Aitkin County



USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
05-400-410-0413-6342	WIC Space Rentals	360	360
05-400-410-0413-6360	Services, Labor, Contracts	50	25
05-400-410-0413-6405	Office Supplies	200	150
05-400-410-0413-6430	WIC - Medical Supplies	520	520
05-400-410-0413-6435	Public Health Program Related Supplies	550	550
05-400-410-0413-6485	Computer/Technology Supplies	245	200
05-400-420-0000-5323	State Grant	10,000 -	0
05-400-420-0000-5832	Misc. Revenue	8,000 -	0
05-400-420-4800-6241	Meeting/Conference Registration Fee	500	0
05-400-420-4800-6330	Mileage/Parking	150	0
05-400-420-4800-6360	Services, Labor, Contracts	50	0
05-400-420-4800-6435	Public Health Program Related Supplies	3,500	0
05-400-430-0403-5328	C & Tc State Share	12,216 -	12,162 -
05-400-430-0403-5422	C & Tc Federal Share	12,217 -	12,163 -
05-400-430-0403-6205	Postage	1,350	1,350
05-400-430-0403-6330	Mileage/Parking	75	0
05-400-430-0403-6335	Gas/Vehicle Fuel Charges	45	0
05-400-430-0403-6405	Office Supplies	100	0
05-400-430-0403-6431	C & TC Outreach Supplies	250	0
05-400-430-0403-6435	Public Health Program Related Supplies	350	350
05-400-430-0407-6262	Family Planning Services/Methods	250	250
05-400-430-0408-5322	State Grants - MECSH	28,000 -	28,000 -
05-400-430-0408-5421	Federal Grants - TANF	34,139 -	34,139 -
05-400-430-0408-5422	Federal Grants - MCH	23,121 -	23,328 -
05-400-430-0408-5423	Federal Grants - WIC Peer Breastfeed	5,000 -	5,000 -
05-400-430-0408-5425	Federal Grants - Follow a Long (FAP)	2,024 -	2,100 -
05-400-430-0408-5500	Third Party Reimbursement	20,000 -	20,000 -
05-400-430-0408-6205	Postage	550	750
05-400-430-0408-6220	Telephone	650	600
05-400-430-0408-6240	Membership/Dues/Association Fees	250	250
05-400-430-0408-6241	Meeting/Conference Registration Fee	50	50
05-400-430-0408-6268	Staff Training, Development	50	50
05-400-430-0408-6330	Mileage/Parking	750	750
05-400-430-0408-6335	Gas/Vehicle Fuel Charges	200	350
05-400-430-0408-6360	Services, Labor, Contracts	1,000	1,500
05-400-430-0408-6431	Educational Supplies/Follow A Long Br	500	500
05-400-430-0408-6435	Public Health Program Related Supplies	2,000	2,000

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
05-400-440-0410-5325	MA*STLTSS*LCTS	14,000 -	14,000 -
05-400-440-0410-5425	MA*FELTSS*LCTS	15,000 -	16,500 -
05-400-440-0410-5832	Misc. Revenue	0	56,650 -
05-400-440-0410-6101	Allocated Admin Salaries	126,474	132,227
05-400-440-0410-6108	Meals Reimbursed (Taxable)	25	25
05-400-440-0410-6124	Medicare Employer	1,834	1,917
05-400-440-0410-6148	Employer Deduct Contribution-HSA	5,549	5,419
05-400-440-0410-6150	Health Insurance Employer	31,799	28,406
05-400-440-0410-6152	Life Insurance Employer	186	178
05-400-440-0410-6154	Long Term Disability Employer	310	321
05-400-440-0410-6157	Retiree Health	0	799
05-400-440-0410-6159	Pera Employer	9,486	9,917
05-400-440-0410-6165	Fica Employer	7,841	8,198
05-400-440-0410-6171	Workers Compensation	4,912	4,726
05-400-440-0410-6205	Postage	900	750
05-400-440-0410-6220	Telephone	3,000	3,200
05-400-440-0410-6240	Membership/Dues/Association Fees	1,700	2,000
05-400-440-0410-6241	Meeting/Conference Registration Fee	750	500
05-400-440-0410-6254	Utilities-Gas and Electric	5,250	5,500
05-400-440-0410-6266	Software Fees/License Fees	4,000	4,000
05-400-440-0410-6268	Staff Training, Development	125	150
05-400-440-0410-6278	H & HS Advisory Committee	500	735
05-400-440-0410-6300	Maintenance/Service Contracts	11,390	11,500
05-400-440-0410-6330	Mileage/Parking	300	300
05-400-440-0410-6332	Hotel/Lodging	1,000	1,000
05-400-440-0410-6333	Allocated Admin Mileage/Motorpool	7,500	7,500
05-400-440-0410-6335	Gas/Vehicle Fuel Charges	100	100
05-400-440-0410-6339	Meals (Overnight)	75	75
05-400-440-0410-6342	Office Equipment Rental/Contracts	5,250	5,000
05-400-440-0410-6352	Insurance-Vehicles/Equipment/Liability	3,203	3,218
05-400-440-0410-6360	Services, Labor, Contracts	3,700	3,800
05-400-440-0410-6405	Office Supplies	3,000	3,000
05-400-440-0410-6422	Janitorial Supplies	1,000	1,000
05-400-440-0410-6435	Public Health Program Related Supplies	750	750
05-400-440-0410-6480	Small Furniture/Equipment	1,750	1,750
05-400-440-0410-6485	Computer/Technology Supplies	910	4,000
05-400-440-0410-6605	Building & Structure Related Expendit	15,860	17,080

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
05-400-440-0411-6101	PH Salaries	456,152	476,547
05-400-440-0411-6108	Meals Reimbursed (Taxable)	50	50
05-400-440-0411-6124	Medicare Employer	6,617	6,910
05-400-440-0411-6148	Employer Deduct Contribution-HSA	18,560	18,560
05-400-440-0411-6150	Health Insurance Employer	117,226	102,482
05-400-440-0411-6152	Life Insurance Employer	540	540
05-400-440-0411-6154	Long Term Disability Employer	1,112	1,168
05-400-440-0411-6159	Pera Employer	34,211	35,741
05-400-440-0411-6165	Fica Employer	28,281	29,546
05-400-450-0451-5313	Lph Grant	41,910 -	75,116 -
05-400-450-0451-5319	Health Ed State Grants	53,345 -	67,669 -
05-400-450-0451-5832	Misc Health Ed Grants	1,500 -	1,500 -
05-400-450-0451-6205	Postage	5,250	5,000
05-400-450-0451-6241	Meeting/Conference Registration Fee	450	450
05-400-450-0451-6266	Data Processing/Computer Services	0	179
05-400-450-0451-6268	Staff Training, Development	50	50
05-400-450-0451-6330	Mileage/Parking	300	300
05-400-450-0451-6332	Hotel/Lodging	350	350
05-400-450-0451-6335	Gas/Vehicle Fuel Charges	200	250
05-400-450-0451-6339	Meals (Overnight)	100	100
05-400-450-0451-6342	Office Equipment Rental/Contracts	250	250
05-400-450-0451-6360	Services, Labor, Contracts	9,500	9,500
05-400-450-0451-6405	Office Supplies	100	250
05-400-450-0451-6435	Public Health Program Related Supplies	8,000	9,000
420 DEPT	Income Maintenance		
05-420-000-0000-5001	All Current/Delinquent Taxes	971,705 -	1,076,390 -
05-420-600-0000-5205	In-Lieus and Aids	8,500 -	8,500 -
05-420-600-0000-5320	Periodic Data Match	7,616 -	6,884 -
05-420-600-0000-5321	State Grants-Admin	1,000 -	46,600 -
05-420-600-0000-5421	TANF Income Maintenance Admin	38,000 -	39,000 -
05-420-600-0000-5422	Title IV-E Income Maintenance Admin	5,000 -	5,000 -
05-420-600-0000-5423	SCHIP MN Care Direct	250 -	500 -
05-420-600-0000-5832	Misc Recoveries	13,000 -	13,000 -
05-420-600-4800-6101	Allocated Admin Salaries	294,405	251,679
05-420-600-4800-6108	Meals Reimbursed (Taxable)	50	50
05-420-600-4800-6124	Medicare Employer	4,269	3,649
05-420-600-4800-6148	Employer Deduct Contribution-HSA	15,476	11,719

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
05-420-600-4800-6150	Health Insurance Employer	86,323	55,983
05-420-600-4800-6152	Life Insurance Employer	517	390
05-420-600-4800-6154	Long Term Disability Employer	721	608
05-420-600-4800-6157	Retiree Health	0	2,089
05-420-600-4800-6159	Pera Employer	22,080	18,876
05-420-600-4800-6165	Fica Employer	18,253	15,604
05-420-600-4800-6171	Workers Compensation	1,700	1,846
05-420-600-4800-6205	Postage	7,250	8,250
05-420-600-4800-6220	Telephone	4,250	5,000
05-420-600-4800-6240	Membership/Dues/Association Fees	1,000	1,000
05-420-600-4800-6241	Meeting/Conference Registration Fee	2,500	1,000
05-420-600-4800-6254	Utilities-Gas and Electric	12,000	13,000
05-420-600-4800-6263	Contract Legal Services-Fraud	250	0
05-420-600-4800-6265	Sheriff - Fraud Investigation	75	0
05-420-600-4800-6266	Software Fees/License Fees	32,500	40,000
05-420-600-4800-6268	Staff Training, Development	150	150
05-420-600-4800-6278	H & HS Advisory Committee	1,000	1,733
05-420-600-4800-6300	Maintenance/Service Contracts	5,990	6,000
05-420-600-4800-6330	Mileage/Parking	50	50
05-420-600-4800-6332	Hotel/Lodging	2,500	2,500
05-420-600-4800-6333	Allocated Admin Mileage/Motorpool	3,000	3,000
05-420-600-4800-6335	Gas/Vehicle Fuel Charges	350	350
05-420-600-4800-6339	Meals (Overnight)	400	400
05-420-600-4800-6342	Office Equipment Rental/Contracts	2,800	3,000
05-420-600-4800-6360	Services, Labor, Contracts	8,500	8,750
05-420-600-4800-6405	Office Supplies	4,000	4,250
05-420-600-4800-6422	Janitorial Supplies	2,500	2,000
05-420-600-4800-6480	Small Furniture/Equipment	2,500	2,000
05-420-600-4800-6485	Computer/Technology Supplies	9,645	9,645
05-420-600-4800-6605	Building & Structure Related Expendit	40,260	40,260
05-420-600-4820-6101	IM RMS Salaries	518,073	627,022
05-420-600-4820-6108	Meals Reimbursed (Taxable)	50	50
05-420-600-4820-6109	Salaries Overtime	750	1,000
05-420-600-4820-6124	Medicare Employer	7,523	9,106
05-420-600-4820-6148	Employer Deduct Contribution-HSA	26,680	33,740
05-420-600-4820-6150	Health Insurance Employer	96,008	133,817
05-420-600-4820-6152	Life Insurance Employer	1,020	1,224

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
05-420-600-4820-6154	Long Term Disability Employer	1,256	1,536
05-420-600-4820-6159	Pera Employer	38,912	47,102
05-420-600-4820-6165	Fica Employer	32,167	38,937
05-420-610-0000-5836	Afdc/Mfip Recoveries-Maxis	3,500 -	3,500 -
05-420-610-4100-6011	County Share-Afdc/Mfip	1,500	2,500
05-420-610-4800-6800	Program Expenses Direct Charge	120	100
05-420-620-0000-5832	Ga Recoveries-Non Maxis	0	1,000 -
05-420-620-0000-5836	Ga Recoveries - Maxis	1,150 -	1,150 -
05-420-620-4100-6011	County Share - Ga	9,000	10,000
05-420-620-4400-6025	State Share-GAMC	250	250
05-420-620-4400-6026	State Share - GAMC Estate	7,500	7,500
05-420-630-0000-5421	Food Support Direct Admin Aid	135,000 -	150,000 -
05-420-630-0000-5836	Food Support Recoveries-Maxis	3,250 -	3,650 -
05-420-630-4100-6011	County Share-Food Support	3,000	3,000
05-420-630-4800-6800	Other Expenses - Direct Charge	100	100
05-420-640-0000-5328	Child Support Incentives - State	4,750 -	4,500 -
05-420-640-0000-5421	Title IV-D Child Support Admin	310,000 -	274,000 -
05-420-640-0000-5423	Titile IV-D Child Support Incentives	35,000 -	35,000 -
05-420-640-0000-5832	Recoveries Child Support	2,250 -	2,250 -
05-420-640-4800-6205	Postage	1,500	1,250
05-420-640-4800-6220	Telephone	2,250	2,000
05-420-640-4800-6241	Meeting/Conference Registration Fee	750	750
05-420-640-4800-6262	Genetic Tests IV-D	750	750
05-420-640-4800-6263	Contract Legal Services Iv-D	20,000	18,500
05-420-640-4800-6266	Software Fees/License Fees	8,000	13,000
05-420-640-4800-6270	Aitkin Co Sheriff Fees Iv-D	1,300	1,300
05-420-640-4800-6300	Maintenance/Service Contracts	350	300
05-420-640-4800-6330	Mileage/Parking	100	100
05-420-640-4800-6332	Hotel/Lodging	500	500
05-420-640-4800-6333	Allocated Admin Mileage/Motorpool	500	100
05-420-640-4800-6339	Meals (Overnight)	100	0
05-420-640-4800-6342	Office Equipment Rental/Contracts	2,000	1,850
05-420-640-4800-6360	Services, Labor, Contracts	2,000	2,000
05-420-640-4800-6379	Other Iv-D Charges	2,000	2,000
05-420-640-4800-6405	Office Supplies	1,000	850
05-420-640-4800-6480	Small Furniture/Equipment	1,000	1,000
05-420-640-4800-6485	Computer/Technology Supplies	10,000	10,000

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
05-420-640-4820-6101	CS Salaries	259,040	227,289
05-420-640-4820-6108	Meals Reimbursed (Taxable)	50	50
05-420-640-4820-6124	Medicare Employer	3,756	3,296
05-420-640-4820-6148	Employer Deduct Contribution-HSA	13,840	11,040
05-420-640-4820-6150	Health Insurance Employer	56,712	53,744
05-420-640-4820-6152	Life Insurance Employer	438	336
05-420-640-4820-6154	Long Term Disability Employer	635	557
05-420-640-4820-6159	Pera Employer	19,428	17,047
05-420-640-4820-6165	Fica Employer	16,060	14,092
05-420-640-4820-6169	MNDP IN LIEU OF HEALTH INS	0	2,750
05-420-650-0000-5322	MA Medical Support State Incentive	130,000 -	9,000 -
05-420-650-0000-5323	State Share-CEHI, Medicare & Access	0	120,000 -
05-420-650-0000-5421	Medical Assistance Admin Aid	265,000 -	265,000 -
05-420-650-0000-5422	MA Medical Support Fed Incentive	110,000 -	6,145 -
05-420-650-0000-5423	Fed Share - CEHI, Medicare & Access	0	112,000 -
05-420-650-0000-5828	County Burial Recoveries	4,500 -	4,500 -
05-420-650-0000-5832	MA Recoveries	3,000 -	3,000 -
05-420-650-0000-5836	MA Estate Recoveries	145,000 -	200,000 -
05-420-650-4400-6020	Medicare Premium Reimbursement	31,500	33,000
05-420-650-4400-6022	MA CEHI Reimbursement	180,000	190,000
05-420-650-4400-6025	State/Fed Share - MA Program	20,000	40,000
05-420-650-4400-6026	State/Fed Share - MA Estate	105,000	175,000
05-420-650-4400-6211	Medical Assistance - MTM Admin	8,500	8,500
05-420-650-4402-6210	MA Access-Licensed Foster Parent	1,500	1,500
05-420-650-4800-6800	Program Expenses Direct Charge Ffp	450	450
05-420-650-4800-6810	County Burials	35,000	30,000
05-420-680-0000-5421	Refugee Assistance Admin Aid	100 -	250 -
430 DEPT	Social Services		
05-430-000-0000-5001	All Current/Delinquent Taxes	1,560,618 -	1,724,747 -
05-430-000-0000-5202	Out of Home Placement MS 260C.007	31,487 -	41,502 -
05-430-000-0000-5206	Local Homeless Prevention Aid MS 47	25,123 -	23,365 -
05-430-700-0000-5205	In-Lieus and Aids	13,500 -	13,500 -
05-430-700-0000-5322	LTSS * SSTS (S57)	180,000 -	170,000 -
05-430-700-0000-5325	VCAA Block Grant (S53)	232,237 -	216,260 -
05-430-700-0000-5421	MA SSTS Admin (F54)	72,500 -	70,000 -
05-430-700-0000-5422	MA*LTSS*SSTS (F67)	220,000 -	200,000 -
05-430-700-0000-5426	TXX SS Block Grant (F56)	127,073 -	118,340 -

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
05-430-700-0000-5828	Mh Initiative	0	45,000 -
05-430-700-0000-5832	Ss Administrative Recoveries	750 -	750 -
05-430-700-4800-6101	Allocated Admin Salaries	284,153	270,444
05-430-700-4800-6108	Meals Reimbursed (Taxable)	25	75
05-430-700-4800-6124	Medicare Employer	4,120	3,921
05-430-700-4800-6148	Employer Deduct Contribution-HSA	14,656	13,186
05-430-700-4800-6150	Health Insurance Employer	68,544	60,118
05-430-700-4800-6152	Life Insurance Employer	512	448
05-430-700-4800-6154	Long Term Disability Employer	696	650
05-430-700-4800-6157	Retiree Health	0	3,257
05-430-700-4800-6159	Pera Employer	21,311	20,283
05-430-700-4800-6165	Fica Employer	17,617	16,768
05-430-700-4800-6171	Workers Compensation	3,802	3,226
05-430-700-4800-6205	Postage	5,500	6,000
05-430-700-4800-6220	Telephone	18,500	18,500
05-430-700-4800-6240	Membership/Dues/Association Fees	2,000	2,000
05-430-700-4800-6241	Meeting/Conference Registration Fee	4,500	4,500
05-430-700-4800-6254	Utilities-Gas and Electric	16,000	18,500
05-430-700-4800-6266	Software Fees/License Fees	15,000	22,000
05-430-700-4800-6268	Staff Training, Development	1,500	1,500
05-430-700-4800-6272	Physical Examinations	250	0
05-430-700-4800-6278	H & HS Advisory Committee	1,500	2,782
05-430-700-4800-6300	Maintenance/Service Contracts	8,620	8,620
05-430-700-4800-6330	Mileage/Parking	18,500	18,500
05-430-700-4800-6332	Hotel/Lodging	5,250	5,250
05-430-700-4800-6333	Allocated Admin Mileage/Motorpool	35,000	30,000
05-430-700-4800-6335	Gas/Vehicle Fuel Charges	5,000	6,000
05-430-700-4800-6339	Meals (Overnight)	1,000	1,000
05-430-700-4800-6342	Office Equipment Rental/Contracts	5,000	5,000
05-430-700-4800-6352	Insurance-Vehicles/Equipment/Liability	20,485	21,704
05-430-700-4800-6360	Services, Labor, Contracts	14,000	26,000
05-430-700-4800-6405	Office Supplies	7,250	7,000
05-430-700-4800-6422	Janitorial Supplies	4,000	3,500
05-430-700-4800-6480	Small Furniture/Equipment	5,000	5,000
05-430-700-4800-6485	Computer/Technology Supplies	18,945	18,945
05-430-700-4800-6605	Building & Structure Related Expendit	65,880	64,660
05-430-700-4800-6800	Direct Charge Expenses Non Ffp	5,000	5,000

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
05-430-700-4800-6802	Mh Init - LAC (402)	150	150
05-430-700-4800-6803	Mh Init - Consumer Support (434)	14,650	20,000
05-430-700-4800-6804	Mh Init - Housing Expense (443)	4,000	4,000
05-430-700-4800-6805	Mh Init - Transportation (416)	5,000	5,000
05-430-700-4800-6809	Mh Init - Employability (437)	100	0
05-430-700-4800-6810	Mh Init - Flex (418)	6,000	6,000
05-430-700-4800-6823	Special Kids Fund - Expenditure	150	0
05-430-700-4810-6101	Non SSTS Salaries	258,783	308,271
05-430-700-4810-6108	Meals Reimbursed (Taxable)	25	35
05-430-700-4810-6124	Medicare Employer	3,752	4,470
05-430-700-4810-6148	Employer Deduct Contribution-HSA	8,780	9,856
05-430-700-4810-6150	Health Insurance Employer	48,117	51,017
05-430-700-4810-6152	Life Insurance Employer	234	268
05-430-700-4810-6154	Long Term Disability Employer	634	755
05-430-700-4810-6159	Pera Employer	19,409	23,120
05-430-700-4810-6165	Fica Employer	16,045	19,113
05-430-700-4820-6101	SS Salaries	1,415,151	1,461,435
05-430-700-4820-6108	Meals Reimbursed (Taxable)	1,000	500
05-430-700-4820-6109	Salaries Overtime	7,500	5,000
05-430-700-4820-6124	Medicare Employer	20,700	21,263
05-430-700-4820-6148	Employer Deduct Contribution-HSA	60,960	61,960
05-430-700-4820-6150	Health Insurance Employer	240,252	243,734
05-430-700-4820-6152	Life Insurance Employer	1,956	1,956
05-430-700-4820-6154	Long Term Disability Employer	3,446	3,581
05-430-700-4820-6159	Pera Employer	107,088	109,983
05-430-700-4820-6165	Fica Employer	88,527	90,919
05-430-700-4821-6101	HCBS Salaries	251,268	226,459
05-430-700-4821-6108	Meals Reimbursed (Taxable)	50	25
05-430-700-4821-6124	Medicare Employer	3,643	3,284
05-430-700-4821-6148	Employer Deduct Contribution-HSA	9,019	7,780
05-430-700-4821-6150	Health Insurance Employer	51,241	39,298
05-430-700-4821-6152	Life Insurance Employer	345	306
05-430-700-4821-6154	Long Term Disability Employer	616	555
05-430-700-4821-6159	Pera Employer	18,845	16,984
05-430-700-4821-6165	Fica Employer	15,579	14,040
05-430-700-4831-6101	SS On Call	5,200	7,800
05-430-710-0000-5319	Child Protection Allocation (S04)	75,000 -	92,296 -

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
05-430-710-0000-5322	Northstar Foster Care (S03)	20,000 -	20,000 -
05-430-710-0000-5323	Family Response State Grant (S67)	3,073 -	3,687 -
05-430-710-0000-5324	State Share-CADI/CAC/BI (S01)	13,000 -	13,000 -
05-430-710-0000-5326	Child Protection Opioid Response (S06)	1,579 -	15,000 -
05-430-710-0000-5328	STAY Grant (S06)	350 -	350 -
05-430-710-0000-5330	PSOP Grant Expansion (S05)	7,724 -	4,484 -
05-430-710-0000-5420	Fed-Cadi/Tbi/Ltcc (F06)	13,000 -	13,000 -
05-430-710-0000-5422	Family Group Dis Making (F08)	100 -	100 -
05-430-710-0000-5423	Title IV-B2 Family Response (F65)	1,964 -	2,356 -
05-430-710-0000-5425	Title IV-B1 Family Response (F65)	3,500 -	4,200 -
05-430-710-0000-5429	IV-E Self Grant (F04)	1,400 -	2,000 -
05-430-710-0000-5430	PSOP - Children's Trust Fund (F09)	4,938 -	2,866 -
05-430-710-0000-5441	IV-E Foster Care (F01)	50,000 -	50,000 -
05-430-710-0000-5442	IV-E SSTS Admin (F02)	35,000 -	30,000 -
05-430-710-0000-5453	CW TCM Revenue (F05)	75,000 -	70,000 -
05-430-710-0000-5482	IV-E Admin LCTS (F07)	11,000 -	9,000 -
05-430-710-0000-5483	MA Admin LCTS (F07)	62,500 -	65,000 -
05-430-710-0000-5832	Admin Foster Care Recoveries (M03)	35,000 -	20,000 -
05-430-710-0000-5833	IV-E Foster Care Recoveries (M03)	3,500 -	3,500 -
05-430-710-3040-6020	Child Protect Assess/Investigation	1,000	1,500
05-430-710-3080-6020	Family Assessment Response	300	250
05-430-710-3160-6020	Transportation Child Serv	500	500
05-430-710-3160-6057	Foster Care-Transportation	2,500	2,500
05-430-710-3180-6020	Health-Related Services	1,000	1,000
05-430-710-3190-6020	Court Related Services & Activities	10,000	10,000
05-430-710-3460-6065	SELF Funds - Adolescent Life Skills	2,000	1,750
05-430-710-3630-6020	Family-Based Life Mgmt Skills Services	50	50
05-430-710-3640-6020	Family Assessment Response Services	1,000	500
05-430-710-3650-6027	Serv For Concurrent Perm Plan	1,250	1,250
05-430-710-3660-6020	Family Group Decision Making	500	500
05-430-710-3670-6020	PSOP - Parent Support Outreach Serv	750	750
05-430-710-3750-6057	Northstar Kinship Assistance	250	500
05-430-710-3780-6057	Northstar Adoption Assistance	250	500
05-430-710-3810-6057	Family Foster Care	320,000	300,000
05-430-710-3830-6057	Children's Group Residential Care	5,000	30,000
05-430-710-3850-6057	Correctional Facilities	30,000	30,000
05-430-710-3880-6057	Supervised Independent Living	10,000	10,000

Aitkin County



USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
05-430-710-3890-6057	Respite Care-Foster Care	1,500	1,500
05-430-710-3930-6020	General Case Management	300	250
05-430-710-3960-6050	Adoptions & Kinship	100	100
05-430-710-3970-6064	Collaborative Grant	70,000	70,000
05-430-710-3980-6020	License & Resource Development	250	150
05-430-720-0000-5322	MFIP Consolidated Fund (S11)	16,387 -	16,387 -
05-430-720-0000-5326	Child Care MFIP Admin (S66)	1,000 -	1,000 -
05-430-720-0000-5370	BSF Child Care Admin (S08)	2,021 -	1,865 -
05-430-720-0000-5426	Child Care MFIP Admin (F13)	1,000 -	1,000 -
05-430-720-0000-5432	Employment & Train Serv (F14)	105,086 -	105,086 -
05-430-720-0000-5470	BSF Child Care Admin (F15)	3,753 -	3,788 -
05-430-720-0000-5832	Misc Child Care Recoveries/Fees (M07)	3,000 -	2,750 -
05-430-720-3020-6069	Community Ed & Prevent/Advertising	500	250
05-430-720-3110-6069	Bsf Child Care	4,337	4,337
05-430-720-3140-6020	Other Child Care	1,500	1,000
05-430-720-3370-6038	Mfip-Employment Services	136,836	136,836
05-430-720-3980-6020	License And Resource Development	300	300
05-430-730-0000-5321	CDTF Fund Admin (S17)	12,000 -	12,000 -
05-430-730-0000-5322	SUD Treatment Coordination (S21)	1,000 -	1,000 -
05-430-730-0000-5421	MA Rule 25 Admin SSTS (F22)	20,000 -	0
05-430-730-0000-5422	SUD Treatment Coordination (F25)	750 -	500 -
05-430-730-0000-5832	Detox Recoveries (M11)	10,000 -	6,500 -
05-430-730-3090-6050	Pre-Petition Screening/Hearing	500	500
05-430-730-3590-6072	Ccdtf County % State Billings	40,000	25,000
05-430-730-3710-6020	Detoxification - Grand Rapids	20,000	20,000
05-430-730-3710-6080	Detoxification - Other	5,000	0
05-430-740-0000-5322	MA Rule 5 Foster Care (S64)	10,000 -	5,000 -
05-430-740-0000-5341	CMH Respite Grant (S63)	1,778 -	1,177 -
05-430-740-0000-5351	Child MH Combined (S63)	15,081 -	9,288 -
05-430-740-0000-5437	IV-E MH Foster Care (F28)	5,000 -	5,000 -
05-430-740-0000-5450	MA CMH TCM (F64)	13,000 -	13,000 -
05-430-740-0000-5500	Insurance Company Revenue (M13)	50,000 -	50,000 -
05-430-740-3050-6020	Child Outpat Assess/Psyc. Testing	7,500	7,500
05-430-740-3160-6020	Child MHTransportation	0	50
05-430-740-3830-6057	Rule 5-Children's Residential Trmt	45,000	45,000
05-430-740-3890-6020	Child Mh Respite	500	500
05-430-740-3890-6057	Mh Respite - Foster Care	500	500

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
05-430-740-3900-6020	Child Rule 79 Case Mgmt	1,000	1,000
05-430-745-0000-5321	MA Adult MH-TCM (S32)	500 -	500 -
05-430-745-0000-5322	MH PASRR Screening (S27)	200 -	400 -
05-430-745-0000-5343	Adult MH Rule 78 CSP (S25)	55,418 -	55,418 -
05-430-745-0000-5421	MA Adult MH TCM (F31)	25,000 -	25,000 -
05-430-745-0000-5422	MH PASRR Screening (F32)	600 -	1,200 -
05-430-745-0000-5500	Insurance Company Revenue (M13)	85,000 -	95,000 -
05-430-745-3030-6071	Client Outreach - Csp	74,591	77,000
05-430-745-3085-6020	Adult Outpat Diagnostic Assess/Psyc	12,000	11,000
05-430-745-3090-6050	Pre-Petition Screening/Hearing	4,500	4,500
05-430-745-3340-6071	Other Community Support Program Se	8,710	8,710
05-430-745-3720-6081	State-Operated Inpatient - Rtc Or Cbhh	30,000	30,000
05-430-745-3721-6081	Commitment Costs - Poor Relief	120,000	125,000
05-430-745-3730-6020	Adult Acute Care Hospital Inpatient	3,000	3,000
05-430-745-3910-6020	Adult Rule 79 Case Mgmt	5,000	5,000
05-430-750-0000-5322	DD PASRR Screening (S36)	100 -	100 -
05-430-750-0000-5323	State Share-DD Services (S38)	88,000 -	90,000 -
05-430-750-0000-5341	DD Family Support Grant (S35)	1,000 -	1,000 -
05-430-750-0000-5373	DD SILS Program (S34)	17,889 -	16,184 -
05-430-750-0000-5420	Fed Share-DD Services (F38)	88,000 -	90,000 -
05-430-750-0000-5422	DD PASRR Screening (F39)	300 -	300 -
05-430-750-0000-5445	MA VA/DD TCM (F42)	8,000 -	8,000 -
05-430-750-3340-6073	Semi-Independent Living Serv (Sils)	21,046	19,040
05-430-750-3350-6020	Family Support Program	1,000	1,000
05-430-750-3950-6020	Public Guardianship DD	16,000	16,000
05-430-760-0000-5322	State Share - CADI/CAC (S44)	95,000 -	100,000 -
05-430-760-0000-5323	State Share - EW (S44)	21,500 -	21,500 -
05-430-760-0000-5324	State Share - AC (S45)	2,500 -	2,500 -
05-430-760-0000-5325	State Share - TBI (S44)	8,500 -	8,500 -
05-430-760-0000-5330	Adult Protection Grant (S48)	19,720 -	13,789 -
05-430-760-0000-5331	State Share - RSC (S44)	1,750 -	1,000 -
05-430-760-0000-5420	Fed Share - AC (F48)	2,500 -	2,500 -
05-430-760-0000-5422	Fed Share - CADI/CAC (F47)	95,000 -	100,000 -
05-430-760-0000-5423	Fed Share - EW (F47)	21,500 -	21,500 -
05-430-760-0000-5425	Fed Share - TBI (F47)	8,500 -	8,500 -
05-430-760-0000-5432	Federal Share - RSC (F47)	1,750 -	1,000 -
05-430-760-0000-5500	Insurance Company Revenue (M21)	375,000 -	375,000 -

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05 FUND Health & Human Services

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
05-430-760-0000-5810	Co Share - Waivered Services (M23)	1,500 -	1,750 -
05-430-760-0000-5832	Misc Adult Service Recoveries (M23)	1,000 -	1,000 -
05-430-760-3040-6020	APS Assessment/Investigation	1,500	1,500
05-430-760-3950-6020	Guardianship/Conservatorship	13,000	13,000
05-430-760-3980-6020	Licensing & Resource Development	0	100

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06 FUND Debt Service

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
000 DEPT Undesignated			
06-000-000-0000-5001	Property Taxes - Current	746,566 -	745,516 -
06-000-000-0000-6795	Long Term Loans	405,000	420,000
06-000-000-0000-6796	Interest	297,090	280,515

Aitkin County



USER-SELECTED BUDGET REPORT

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
921	DEPT Co. Development			
	10-921-000-0000-5220	Concon Apport Ms 84 A 51 Intergovvern	220,000 -	220,000 -
	10-921-000-0000-5251	In Lieu Apportionments & Receipts	97,500 -	135,200 -
	10-921-000-0000-5947	Planned Use of Fund Balance	225,906 -	46,995 -
	10-921-000-0000-6240	Membership/Dues/Association Fees	3,000	3,000
	10-921-000-0000-6360	Miscellaneous-Services	24,000	24,000
	10-921-000-0000-6515	Culverts	15,000	15,000
	10-921-000-0000-6801	SWCD Appropriation	50,000	25,000
	10-921-000-0000-6900	Transfers to Other Funds	451,406	335,195
923	DEPT Forfeited Tax Sales			
	10-923-000-0000-5010	Forfeited Tax Sales	1,500,000 -	1,495,140 -
	10-923-000-0000-6101	Salaries-Full Time	438,204	463,241
	10-923-000-0000-6124	Medicare-Employer 1.45%	6,357	6,717
	10-923-000-0000-6148	Employer Deduct Contribution-HSA	17,900	15,560
	10-923-000-0000-6150	Health Insurance-Employer	70,726	72,653
	10-923-000-0000-6152	Life Insurance-Employer	714	354
	10-923-000-0000-6154	Long Term Disability-Employer	1,074	1,274
	10-923-000-0000-6159	PERA	32,866	34,743
	10-923-000-0000-6165	Fica-Employer	27,169	28,721
	10-923-000-0000-6169	MNDP IN LIEU OF HEALTH INS	0	2,800
	10-923-000-0000-6171	Workers Compensation	6,770	3,047
	10-923-000-0000-6181	Safety Footwear Allowance	0	1,015
	10-923-000-0000-6190	Gym Membership	0	20
	10-923-000-0000-6205	Postage	2,000	2,000
	10-923-000-0000-6220	Telephone	8,300	10,000
	10-923-000-0000-6230	Printing, Publishing & Adv	1,500	1,000
	10-923-000-0000-6240	Membership/Dues/Association Fees	3,000	2,500
	10-923-000-0000-6254	Utilities-Gas and Electric	7,500	15,000
	10-923-000-0000-6268	Staff Training, Development	3,000	1,000
	10-923-000-0000-6280	State Deed Forfeited Tax Sales	1,000	500
	10-923-000-0000-6282	State Deed Repurchase	200	150
	10-923-000-0000-6330	Transportation/Travel/Parking	2,000	300
	10-923-000-0000-6332	Hotel / Motel Lodging	500	400
	10-923-000-0000-6335	Gas/Vehicle Fuel Charges	40,000	35,000
	10-923-000-0000-6339	Meals (Overnight)	100	100
	10-923-000-0000-6342	Office/Equipment-Rental	0	3,800

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 10 FUND Trust

Aitkin County



USER-SELECTED BUDGET REPORT

Report Basis: Cash

		ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
<u>Account Number</u>	<u>Account Description</u>		
10-923-000-0000-6352	Insurance	10,186	10,745
10-923-000-0000-6360	Miscellaneous-Services	52,000	45,500
10-923-000-0000-6405	Office Supplies	15,000	7,000
10-923-000-0000-6450	Field Supplies	7,000	7,000
10-923-000-0000-6590	Repair & Maintenance Supplies	30,000	30,000
10-923-000-0000-6818	FTS Apportionment	690,000	618,000
10-923-000-0000-6820	Refunds & Reimbursements	50,000	45,000
10-923-000-0000-6901	Incidental Transfers	30,000	30,000
926 DEPT	Law Library		
10-926-000-0000-5548	Law Library Fees	30,000 -	30,000 -
10-926-000-0000-6455	Law Books	30,000	30,000
929 DEPT	MN Trust Insurance Fund		
10-929-000-0000-5861	Insurance Proceeds/Reimbursements	400 -	0

USER-SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
925	DEPT	Resource Management		
		11-925-000-0000-5150 Sooline RR Permits	200 -	200 -
		11-925-000-0000-5222 L79C303 Ms 477-A-11-14 Intergovernr	142,000 -	141,000 -
		11-925-000-0000-5252 Forf Tax Sales Apportionment	270,000 -	264,500 -
		11-925-000-0000-5395 Forest Road Grt Lw 1988Ch686	0	75,000 -
		11-925-000-0000-5396 Trail Grants-State	36,000 -	0
		11-925-000-0000-5840 Misc Receipts	1,000 -	1,000 -
		11-925-000-0000-5920 Sales of Capital Assets/Auction Proce	0	4,000 -
		11-925-000-0000-6101 Salaries-Full Time	74,532	93,326
		11-925-000-0000-6124 Medicare-Employer 1.45%	1,078	1,353
		11-925-000-0000-6148 Employer Deduct Contribution-HSA	3,260	3,260
		11-925-000-0000-6150 Health Insurance-Employer	19,154	20,388
		11-925-000-0000-6152 Life Insurance-Employer	102	102
		11-925-000-0000-6154 Long Term Disability-Employer	158	196
		11-925-000-0000-6159 PERA	4,846	5,343
		11-925-000-0000-6165 Fica-Employer	4,621	5,786
		11-925-000-0000-6171 Workers Compensation	500	1,708
		11-925-000-0000-6273 Timber Improvement	74,000	57,000
		11-925-000-0000-6278 Advisory Board/Committee Per Diem	3,500	3,500
		11-925-000-0000-6330 Transportation/Travel/Parking	2,000	3,000
		11-925-000-0000-6352 Insurance	2,712	2,246
		11-925-000-0000-6360 Services, Labor, Contracts	15,000	15,000
		11-925-000-0000-6361 Road Construction Service	50,000	75,000
		11-925-000-0000-6374 Auto & Trailer License	150	150
		11-925-000-0000-6590 Repair & Maintenance Supplies	15,000	10,000
		11-925-000-0000-6620 Auto, Trailers, Snowmobiles, ATV	85,200	111,200
		11-925-000-0000-6900 Transfers to Other Funds	231,406	215,195
939	DEPT	County Surveyor		
		11-939-000-0000-5840 Misc Receipts	2,500 -	1,080 -
		11-939-000-0000-5910 Transfer in From Other Funds	462,812 -	430,390 -
		11-939-000-0000-6101 Salaries-Full Time	330,207	300,203
		11-939-000-0000-6124 Medicare-Employer 1.45%	4,788	4,353
		11-939-000-0000-6148 Employer Deduct Contribution-HSA	12,300	10,040
		11-939-000-0000-6150 Health Insurance-Employer	53,536	48,753
		11-939-000-0000-6152 Life Insurance-Employer	510	264
		11-939-000-0000-6154 Long Term Disability-Employer	809	826

Aitkin County



USER-SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED	PROPOSED
		<u>2023</u>	<u>2024</u>
11-939-000-0000-6159	PERA	24,765	22,516
11-939-000-0000-6165	Fica-Employer	20,743	18,613
11-939-000-0000-6171	Workers Compensation	748	902
11-939-000-0000-6240	Membership/Dues/Association Fees	600	600
11-939-000-0000-6268	Staff Training, Development	1,000	500
11-939-000-0000-6330	Transportation/Travel/Parking	200	100
11-939-000-0000-6332	Hotel / Motel Lodging	200	200
11-939-000-0000-6339	Meals (Overnight)	200	100
11-939-000-0000-6356	License Fees	0	19,000
11-939-000-0000-6360	Services, Labor, Contracts	200	0
11-939-000-0000-6405	Office Supplies	3,000	3,000
11-939-000-0000-6450	Supplies	1,050	500
11-939-000-0000-6590	Repair & Maintenance Supplies	1,000	1,000
11-939-000-0000-6610	Equipment	5,000	0

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12 FUND Townships/Cities/ARDC/Ambulance

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
930	DEPT ARDC			
	12-930-000-0000-5001	Property Taxes - Current	60,060 -	72,131 -
	12-930-000-0000-6801	Appropriations	60,060	72,131

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15 FUND Aitkin County Collaborative

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
000 DEPT Undesignated			
15-000-000-0000-5791	Interest Income	500 -	500 -
15-000-000-0000-5832	Lcts Revenue Earned	70,000 -	65,295 -
450 DEPT Collaborative-Aitkin School			
15-450-000-0000-6231	Aitkin School Services	27,500	39,477
451 DEPT Collaborative-Hill City School			
15-451-000-0000-6231	Hill City School Services	15,500	9,211
452 DEPT Collaborative-Mcgregor School			
15-452-000-0000-6231	Mcgregor School Services	27,500	17,107

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18 FUND Environmental Trust Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
937 DEPT Environmental Trust Fund			
18-937-000-0000-5791	Interest Income	13,600 -	26,000 -
18-937-000-0000-6900	Transfers to Other Funds	13,600	26,000

USER-SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
000	DEPT Undesignated			
	19-000-000-0000-5910	Transfer in From Other Funds	0	75,000 -
521	DEPT LLCC Administration			
	19-521-000-0000-5751	Contributions-Unrestricted	20,000 -	20,000 -
	19-521-000-0000-5762	Restricted Contributions	25,000 -	25,000 -
	19-521-000-0000-5861	Insurance Proceeds/Dividends	4,576 -	4,576 -
	19-521-000-0000-5884	Commissary Sales Non Taxable	35,000 -	40,000 -
	19-521-000-0000-5885	Commissary Sales Taxable	20,000 -	21,000 -
	19-521-000-0000-6101	Salaries-Full Time	72,755	79,051
	19-521-000-0000-6124	Medicare-Employer 1.45%	1,055	1,146
	19-521-000-0000-6148	Employer Deduct Contribution-HSA	2,800	0
	19-521-000-0000-6150	Health Insurance-Employer	8,595	0
	19-521-000-0000-6152	Life Insurance-Employer	102	102
	19-521-000-0000-6154	Long Term Disability-Employer	178	217
	19-521-000-0000-6159	PERA	5,457	5,929
	19-521-000-0000-6165	Fica-Employer 6.20%	4,511	4,901
	19-521-000-0000-6169	MNDP IN LIEU OF HEALTH INS	0	2,800
	19-521-000-0000-6171	Workers Compensation	159	106
	19-521-000-0000-6205	Postage	150	500
	19-521-000-0000-6220	Telephone	3,555	3,555
	19-521-000-0000-6230	Printing, Publishing & Adv	5,000	5,000
	19-521-000-0000-6240	Membership/Dues/Association Fees	550	550
	19-521-000-0000-6254	Utilities-Gas and Electric	52,055	55,736
	19-521-000-0000-6255	Garbage	1,200	1,320
	19-521-000-0000-6268	Staff Training, Development	2,000	1,000
	19-521-000-0000-6330	Transportation/Travel/Parking	200	500
	19-521-000-0000-6352	Insurance	15,364	19,389
	19-521-000-0000-6360	Services, Labor, Contracts	14,700	12,000
	19-521-000-0000-6405	Office Supplies	400	500
	19-521-000-0000-6454	Commissary Supplies-Non Jail	41,000	44,000
522	DEPT LLCC Education			
	19-522-000-0000-5553	Non School Groups	84,900 -	97,600 -
	19-522-000-0000-5557	Adventure Program Pkg Fees	94,050 -	105,000 -
	19-522-000-0000-5558	School Program Pkg Fees	536,682 -	532,355 -
	19-522-000-0000-6101	Salaries-Full Time	274,210	292,490
	19-522-000-0000-6124	Medicare-Employer 1.45%	3,976	4,241

USER-SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
19-522-000-0000-6148	Employer Deduct Contribution-HSA	7,320	4,520
19-522-000-0000-6150	Health Insurance-Employer	25,786	18,910
19-522-000-0000-6152	Life Insurance-Employer	306	90
19-522-000-0000-6154	Long Term Disability-Employer	392	470
19-522-000-0000-6159	PERA	19,674	20,970
19-522-000-0000-6165	Fica-Employer 6.20%	17,001	18,134
19-522-000-0000-6169	MNDCP IN LIEU OF HEALTH INS	0	2,800
19-522-000-0000-6171	Workers Compensation	3,986	3,725
19-522-000-0000-6241	Registration Fee	3,150	450
19-522-000-0000-6267	Credit Card Fees	2,000	2,000
19-522-000-0000-6430	Medical Supplies	400	500
19-522-000-0000-6431	Educational Supplies	5,700	4,558
19-522-000-0000-6820	Refunds & Reimbursements	0	2,000
523 DEPT	LLCC Food		
19-523-000-0000-5543	Special Milk Refunds	5,000 -	5,000 -
19-523-000-0000-6101	Salaries-Full Time	83,297	85,564
19-523-000-0000-6109	Overtime-Salaries	1,000	0
19-523-000-0000-6124	Medicare-Employer 1.45%	1,208	1,241
19-523-000-0000-6148	Employer Deduct Contribution-HSA	2,800	0
19-523-000-0000-6150	Health Insurance-Employer	8,595	0
19-523-000-0000-6152	Life Insurance-Employer	102	102
19-523-000-0000-6154	Long Term Disability-Employer	115	136
19-523-000-0000-6159	PERA 7.50%	5,544	6,166
19-523-000-0000-6165	Fica-Employer 6.20%	5,164	5,305
19-523-000-0000-6169	MNDCP IN LIEU OF HEALTH INS	0	2,800
19-523-000-0000-6171	Workers Compensation	709	382
19-523-000-0000-6418	Groceries-Students	75,155	89,977
19-523-000-0000-6420	Food Service Supplies	1,000	500
524 DEPT	LLCC Maintenance		
19-524-000-0000-5840	Misc Receipts	75,000 -	0
19-524-000-0000-6101	Salaries-Full Time	77,137	80,535
19-524-000-0000-6124	Medicare-Employer 1.45%	1,118	1,168
19-524-000-0000-6148	Employer Deduct Contribution-HSA	3,260	2,260
19-524-000-0000-6150	Health Insurance-Employer	19,155	9,455
19-524-000-0000-6152	Life Insurance-Employer	102	102
19-524-000-0000-6154	Long Term Disability-Employer	119	139

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19 FUND Long Lake Conservation Center

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

		ADOPTED	PROPOSED
		2023	2024
<u>Account Number</u>	<u>Account Description</u>		
19-524-000-0000-6159	PERA 7.50%	3,636	6,040
19-524-000-0000-6165	Fica-Employer 6.20%	4,782	4,993
19-524-000-0000-6171	Workers Compensation	1,118	1,134
19-524-000-0000-6172	Unemployment Compensation	500	0
19-524-000-0000-6302	Vehicle Maintenance	1,000	1,000
19-524-000-0000-6335	Gas/Vehicle Fuel Charges	1,000	0
19-524-000-0000-6422	Janitorial Supplies	7,000	6,000
19-524-000-0000-6570	Motor Fuel & Lubricants	0	500
19-524-000-0000-6590	Repair & Maintenance Supplies	12,000	12,000
525 DEPT	LLCC Capital Improvement		
19-525-085-0000-5810	Rental Income	19,200 -	13,200 -
19-525-085-0000-6480	Small Furniture/Equipment	2,000	2,000

Aitkin County



USER-SELECTED BUDGET REPORT

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2023</u>	<u>PROPOSED</u> <u>2024</u>
520 DEPT Parks			
21-520-000-0000-5001	Taxes	15,000 -	15,000 -
21-520-000-0000-5201	MV Credit MS Statute 273.1384	184 -	164 -
21-520-000-0000-5216	Taconite Credit-Current	630 -	600 -
21-520-000-0000-5251	In Lieu Apportionments & Receipts	130 -	140 -
21-520-000-0000-5252	Forf Tax Sales Apportionment	120,000 -	108,000 -
21-520-000-0000-5256	DNR-Public Access Maintenance	2,000 -	0
21-520-000-0000-5396	Trail Grants-State	495,000 -	682,000 -
21-520-000-0000-5510	Co. Parks Campground Fees	40,000 -	35,000 -
21-520-000-0000-6101	Salaries-Full Time	128,762	133,841
21-520-000-0000-6124	Medicare-Employer 1.45%	1,867	1,941
21-520-000-0000-6148	Employer Deduct Contribution-HSA	4,520	4,520
21-520-000-0000-6150	Health Insurance-Employer	17,191	18,910
21-520-000-0000-6152	Life Insurance-Employer	204	204
21-520-000-0000-6154	Long Term Disability-Employer	233	269
21-520-000-0000-6159	PERA	7,146	7,337
21-520-000-0000-6165	Fica-Employer	7,981	8,298
21-520-000-0000-6171	Workers Compensation	2,878	2,046
21-520-000-0000-6254	Utilities-Gas and Electric	3,500	3,000
21-520-000-0000-6255	Garbage	0	5,700
21-520-000-0000-6268	Staff Training, Development	500	500
21-520-000-0000-6352	Insurance	4,418	5,416
21-520-000-0000-6360	Services, Labor, Contracts	35,000	29,300
21-520-000-0000-6361	Road Construction Service	3,000	3,000
21-520-000-0000-6374	Auto & Trailer License	250	250
21-520-000-0000-6450	Field Supplies	2,000	1,500
21-520-000-0000-6523	Misc Bldg & Shop Supplies	5,000	4,000
21-520-000-0000-6620	Auto, Trailers, Snowmobiles, ATV	15,500	0
21-520-000-0000-6802	Trail Grants-State	433,000	608,000
21-520-000-0000-6900	Transfers to Other Funds	75,000	70,000
Final Totals	Revenue	43,498,971 -	44,756,912 -
	Expend.	44,517,884	45,123,520
	Net	1,018,913	366,608



Board of County Commissioners Agenda Request

7D
Agenda Item #

Requested Meeting Date: December 19, 2023

Title of Item: Approve 5-Year Capital Plan

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 Min.
Summary of Issue: Attached is the 2024-2028 5-Year Capital Improvement Plan sorted by department. The plan has been previously reviewed with the Board and Facilities Committee.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Recommendation to approve the 2024-2028 5-Year Capital Improvement Plan		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

AITKIN COUNTY -- CAPITAL IMPROVEMENT PLAN: 2024 - 2028

		2024	2025	2026	2027	2028	S Yr. Total	FUTURE CAPITAL NEEDS
Assessor								
	Transportation							
	Appraiser Vehicle	22,000	12,000	12,000	12,000	12,000	70,000	
Attorney								
	Tech							
	Computers	6,000	6,000	6,000	6,000	6,000	30,000	
	Database Software	100,000					100,000	
Auditor								
	Equipment							
	Poll Pads			42,000			42,000	
	Ballot Counter & Central Count	30,000	10,000	10,000	10,000	10,000	70,000	50,000
Buildings & Facilities								
	Buildings							
	Courthouse Front Steps /IT Window Repair						-	
	Fuel Tank Removal						-	
	Sidewalk Replacement	10,000		10,000		10,000	30,000	
	Government Center HVAC Controls Update			10,000	10,000	10,000	30,000	
	Window Replacement - Judicial Center		800,000				800,000	
	Motor Pool Campus						-	
	Replace Rubber Roof (5745 sf) - Judicial Center		203,000				203,000	
	Replace Rubber Roof (2030sf) - Jail	70,000					70,000	
	Replace Rubber Roof (5311) - Jail/Hallway			231,000			231,000	
	Replace Rubber Roof (6960) - Jail				290,000		290,000	
	Pavement Repair	15,000					15,000	
	Equipment							
	Maintenance Vehicle	10,000	20,000				30,000	
	Maintenance/Cleaning Equipment	6,000	6,000	6,000	6,000	6,000	30,000	
	Lawn Mower/Snow Removal Equipment	10,000	10,000	10,000	10,000	10,000	50,000	
Court Administration								
	Tech							
	Technology Improvements	5,000	5,000	5,000	5,000		20,000	
Environmental Services								
	Buildings							
	Compost Sites	20,000	20,000	20,000			60,000	
	Recycling Center Improvements	25,000	25,000				50,000	
	Transportation							
	Auto - Planning & Zoning		18,000		18,000		36,000	
Health & Human Services								
	Buildings							
	Building Remodel Project		8,000,000				8,000,000	
Human Resources								
	Tech							
	HRIS Software	75,000	75,000	75,000			225,000	

IT							
Buildings							
	Primary Air Conditioner (Leibert)					10,000	10,000
	Backup Air Conditioner (Mitsubishi)						-
Tech							
	AD Server x 2 - DC1 & DC2						-
	Assureon Replacement (storage for scanned documents)			15,000	45,000		60,000
	GIS Servers - Web & DB Sequel Server						-
	Highway Server		10,000				10,000
	Server - Cerberus						-
	Server - Coatty			10,000			10,000
	Server - Image						-
	ASA x 2		24,000				24,000
	Mercury (hydra replacement)						-
	TRIGLAV						-
	Back up Device (Barracuda)	40,000					40,000
	HCI Cluster	20,000	20,000	20,000	20,000	20,000	100,000
	Server - Tiamat - retired						-
	Virtual Host Server - Medusa; retired						-
	Darktrace						-
Land							
Equipment							
	#108- 2016 CF Moto 400			8,400			8,400
	#208- 2000 Skidoo Tundra		10,000				10,000
	#209- 2001 Skidoo Tundra			10,200			10,200
	#210- 2002 Skidoo Tundra				10,400		10,400
	#211- 2002 Skidoo Tundra						-
	#685- 2008 Polaris Sportsman 400	8,200					8,200
	#686- 2008 Polaris Sportsman 400					8,600	8,600
	1996 Sledbed Snowmobile						-
	2004 Redi Dump Trailer		15,000				15,000
	2005 T 250 Skid Steer (2027 purchase)	15,000	22,500		37,500		75,000
	2006 H&S Tandem Car						-
	2011 Bearcat 570						-
	2015 John Deere Gator						-
	2018 PJ Utility 10'						-
	2018 PJ Utility 16'						-
	2019 H&H Utility Alum. Snowmobile					5,000	5,000
	2020 PJ Gooseneck						-
	2021 T 66 Skid Steer (2033 purchase)						-
	2022 Floe ATV						-
	2022 Polaris Ranger Side X Side						-
	2022 Polaris Voyager 155						-
	2023 Honda Rancher						-
	2023 Polaris Indy						-
Transportation							
	2015 Red F-250				55,000		55,000
	2016 Truck -Tom	43,000					43,000

Transportation	2019 Truck -Dan (2025 purchase)	45,000				45,000
	2019 Truck -Ryan		45,000			45,000
	2020 Black F-350					-
	2021 Truck -Dustin			47,000		47,000
	2023 Truck -Bryan				50,000	50,000
	2023 Truck -Chris					-
	2023 Truck -Kinzer				50,000	50,000
	2023 Truck -Tracy					-
Land						
Buildings						
	Roof Replacement, Fence		25,600	27,000		52,600
Equipment						
	2021 Skidoo Tundra					-
Land (LLCC)						
Buildings						
	LLCC School House Roof					-
	LLCC Dry Storage Door/Frame Replacement					-
	LLCC Siding Replacement/Repair					-
	LLCC North Star Lodge Beams					-
	LLCC LED Lighting Conversion					-
	LLCC Repair Paved Paths					-
	LLCC Director's House Boiler					-
	LLCC House Roof					-
Equipment						
	LLCC Fire Suppression Pump/Panel					-
Motor Pool						
Transportation						
	Replacement Vehicles (1/yr.)	20,000	22,500	25,000	25,000	92,500
Roads & Bridges						
Buildings						
	Aitkin Fuel Tank Replacement					-
	McGrath Fuel Tank Replacement	40,000				40,000
	Palisade Cold Storage Building					-
	Swatara Shop Heating System Modification					-
	McGregor Fuel Tank Replacement					-
	Palisade Fuel Tank Replacement					-
	Aitkin Gate Improvements					-
	Aitkin Area Maint Facility: Shop Addition	100,000	100,000	100,000	100,000	400,000
	Palisade Gate	5,000				5,000
	McGregor Fabric Salt Shed Roof			16,000		16,000
	Swatara Gate	5,000				5,000
	Unit #631: Office Desk- Maintenance Foreman					-
	Unit #632: Office Desk- Asst Maintenance Foreman					-
	Unit #663: Aitkin Office Furniture					-
Equipment						
	Unit #019: 2006 Roscoe SweepPro					-
	Unit #029: 1991 Felling Trailer					-
	Unit #032 - Felling Trailer					-

Equipment	Unit #034: Towmaster Trailer		32,000			32,000
	Unit #066: 2003 Honda Water Pump					-
	Unit #126: 2000 Ford Single Axle					-
	Unit #127: 2000 Ford Axle Dump Truck					-
	Unit #128: 2001 Sterling LT9511					-
	Unit #131: 2001 Sterling LT9511					-
	Unit #136: International Tandem Axle Dump Truck	160,000	80,000			240,000
	Unit #211: Cat Motor Grader					-
	Unit #212: Cat 140G Motor Grader					-
	Unit #304 - Ulrich Shoulder Mach					-
	Unit #350: John Deer Tractor/Mower	60,000				60,000
	Unit #370: Cat 312 Excavator					-
	Unit #394: 2002 John Deere Tractor Mower					-
	Unit #498: Water Tanker Trailer					-
	Unit #500: Ranco Belly Dump					-
	Unit #732: Leica Total Station					-
	Unit #801: Hydraulic Hoist					-
	Unit #810: 2009 Husqvarna Zero Turn Mower					-
	Mastic Patch Trailer		70,000			70,000
	Chassis only Tandem Truck			52,000		52,000
	Upgrade R8 GPS Receiver					-
	8' Disk Mower		20,000			20,000
	Unit #010: 1989 Case 1840 Skidsteer					-
	Unit #013: 2011 Polaris 500 Ranger ATV					-
	Unit #016: Stow VPC80E Plate Compactor					-
	Unit #018: Graco Pavement Marker					-
	Unit #020: Bobcat Skidsteer					-
	Unit #028: Felling Trailer					-
	Unit #031: Survey Trailer					-
	Unit #033: Homemade Culvert Trailer					-
	Unit #035: Homemade 6x8 Trailer					-
	Unit #041: 2014 Cimline 230DH Gen IV Melter					-
	Unit #042: Ingersoll Rand Compressor					-
	Unit #043: Pavement Compactor CATCB24					-
	Unit #048: Hydro Tek Steamer					-
	Unit #050: STEPP Pothole Patch Trailer					-
	Unit #051: Towmaster Trailer T-50					-
	Unit #052: Continental Cargo 6x10 Trailer					-
	Unit #053: Kaufman Trailer					-
	Unit #054: 2022 TM T-50 Trailer					-
	Unit #064: 2023 Virnig VBW84 Snowblower					-
	Unit #065: Schulte XH1000 Mower					-
	Unit #067: Pull-type Pneumatic Roller					-
	Unit #068: Honda 340CC Trash Pump					-
	Unit #096: All American Disk					-
	Unit #097: Home Made Trailer					-
	Unit #098: Ford Tandem Wheel Disk					-
	Unit #135: 2012 International Tandem (Aitkin -Greg)	145,000				145,000
	Unit #137: 2012 International Tandem (McGregor -Scott)		240,000	45,000		285,000

Unit #138: 2012 International Tandem (Aitkin -Al)			285,000			285,000
Unit #139: 2016 Mack GU 713 (McGrath -Ben)				240,000	20,000	260,000
Unit #140: 2016 Mack GU 713 (Palisade -Gary)					290,000	290,000
Unit #141: 2016 Mack GU 713 (McGrath -Randy)					260,000	260,000
Unit #142: 2010 Mack GU812 Single Axle (Jacobson)						-
Unit #143: 2019 Mack GR64F (Palisade -Don)						-
Unit #144: 2020 Mack GR64F (Aitkin -Rick)						-
Unit #145: 2019 Mack GR64F (McGregor -Dave)						-
Unit #146: 2015 International ProStar (Chassis Only)						-
Unit #147: 2022 Mack GR64F (McGregor -Kyle)						-
Unit #148: 2022 Mack GR64F (Palisade -Josh)						-
Unit #149: 2022 Mack GR64F (Swatara -Florian)						-
Unit #200: Caterpillar 120M Motor Grader (McGregor)						-
Unit #201: Caterpillar 120M Motor Grader (McGrath -Randy)						-
Unit #205: 2016 John Deere 670GP (Swatara)						-
Unit #206: 2016 John Deere 670GP (McGrath -Ben)						-
Unit #213: Caterpillar 120M2 Motor Grader (Palisade)						-
Unit #214: 2020 John Deere 670GP Motor Grader (Aitkin)						-
Unit #215: 2011 Caterpillar 140M VHP Motor Grader (Jacobson)						-
Unit #300: 2011 PT100G Terex Track Brush Machine			70,000	90,000		160,000
Unit #306: 2013 LB Performance RW35 Road Widener						-
Unit #351: New Holland Tractor Mower						-
Unit #352: New Holland- Guardrail Mower						-
Unit #366: 1985 John Deere Tractor-Loader						-
Unit #369: 1999 Self-propelled Steel Drum Roller						-
Unit #371: 2008 John Deere 624J Loader (Aitkin)						-
Unit #372: 2020 Volvo Excavator						-
Unit #386: 2003 JD 410E Wheel Loader Backhoe (Swatara)						-
Unit #389: 1994 Ford Loader/Backhoe (Jacobson)	80,000					80,000
Unit #391: 1997 Cat 938F Loader (Palisade)				250,000		250,000
Unit #397: John Deere Loader/Backhoe (McGrath)						-
Unit #398: John Deere 624J Loader (McGregor)						-
Unit #399: Caterpillar D5NLGP Dozer						-
Unit #499: 1995 Red River Belly Dump			30,000			30,000
Unit #501: 2001 Red River Belly Dump						-
Unit #503: 2015 CPS Belly Dump						-
Unit #709: Pin Finder Locator FT150						-
Unit #711: Concrete Air Tester						-
Unit #718: Laser Level						-
Unit #726: Course Sieve Shaker						-
Unit #727: Digital Scale						-
Unit #740: Trimble Survey Equipment 2019						-
Unit #777: Nikon Auto Level						-
Unit #802: Airco Welder Outfit						-
Unit #804: Pressure Washer						-
Unit #806: John Deere Snowblower	3,000					3,000
Unit #807: Sears Portable Generator						-
Unit #809: Plasma Cutter						-
Unit #811: Husqvarna Chop Saw K760						-
Unit #812: AC/DC 225/115 Welder						-

Equipment	Unit #813: Power Mig 256 Mig Welder							-
	Unit #814: 2020 John Deere Z7E Trak							-
	Unit #815: Turfmaker 325- Hydroseeder							-
Tech								
	Unit #644: Computer Maintenance Foreman							-
	Unit #786: Engineering Tech Desktop Computers - 4							-
	Unit #787: Engineering Tech Laptops - 4			10,000				10,000
	Unit #660: Computer							-
	Conference Room Projector - Panasonic LCD Projector							-
	Latitude 5511 - Dell (Carol's Laptop)						3,000	3,000
	Latitude 5511 - Dell (Sarah's Laptop)						3,000	3,000
	Precision 7750 - Dell (Mike's Laptop)						3,000	3,000
	Surface Book 2- 13.5" Display (John's Laptop)			2,000				2,000
	Unit #653: Office Asst. Computer			1,200				1,200
	Unit #657: Engineer Computer							-
	Unit #658: Maintenance Employee Computer #2							-
	Unit #659: Asst. Maintenance Supervisor Computer							-
	Unit #661: Mechanic Computer							-
	Unit #662: Maintenance Employee Computer #1							-
	Unit #664: Asst. Engineer Computer					1,800		1,800
	Unit #665: ROW - Permitting Agent Computer					1,800		1,800
	Unit #666: Accountant Computer					1,300		1,300
	Unit #731: One Office DataBase/Egram							-
	Unit #738: HP Laserjet 5200DTN Printer							-
	Unit #739: Autocad Civil 3D 2017							-
	Unit #769: Toughbooks #1							-
	Unit #772: IPAD - Sign Truck							-
	Unit #778: E-TimeCard							-
	Unit #784: Engineer Tech Computer #5							-
	Unit #785: NewRoads ACS Software							-
Transportation								
	Unit #448: 2004 Ford F-150 4x4							-
	Unit #453 2008 Ford F-250 (with lift)							-
	Unit #454: 2008 Ford F-150							-
	Unit #456: 2008 Ford F-350 Flatbed	20,000						20,000
	Unit #458: 2010 Ford F150 CrewCab			30,000				30,000
	Unit #460: 2011 Ford F-350 SD	65,000						65,000
	Unit #467: 2007 Ford F-150 4x4 Styleside							-
	Unit #468: 2007 Ford F150							-
	Unit #469: 2005 Ford F150							-
	Unit #472: 2018 Ford F-250 SuperDuty	50,000						50,000
	Unit #473: 2018 Ford F-250 SuperDuty							-
	Unit #459: 2010 Ford F150						34,000	34,000
	Unit #471: Sign Truck 2017 Ford F-450 Super Duty					75,000		75,000
	Snow Blower Attachment							-
	Unit #440: 1999 Ford Pickup							-
	Unit #462: 20125 Chevy 4DR Ext.							-
	Unit #464: 2012 Ford F-150 Ext Cab					32,000		32,000
	Unit #465: 2012 Chevy Mechanic Truck							-
	Unit #466: 2014 Ford F-150							-

Roads & Bridges	Transportation	Unit #470: 2006 GMC Sierra 1500	28,000					28,000	
		Unit #474: 2020 F-150 4x4 Extended Cab						-	
		Unit #475: 2020 Ford F550 Super Duty						-	
		Unit #476: 2021 GMC Sierra						-	
		Unit #477: 2015 Ford F-150 Supercab						-	
		Unit #478: 2022 Chevy Silverado					55,000	55,000	
		Unit #479: 2016 GMC Sierra 1500						-	
		Unit #480: 2016 GMC Sierra 1500						-	
	(blank)								
		Unit #803: Gray Wireless Portable Life System						-	
Sheriff's Department									
	Buildings								
		Remodel/Expansion						-	8,000,000
		HVAC Replacement	750,000					750,000	
		Generator	25,000					25,000	
	Communications								
		Radio Fleet Upgrade - Enforcement						-	
		Radio Fleet Upgrade - Jail						-	
	Equipment								
		ATV	7,000					7,000	
		Jail Cameras						-	
		Tazers						-	
		Radars						-	
		Technology Improvements	15,000	15,000	15,000	15,000	15,000	75,000	
		Boat & Water - vehicle & radio equipment						-	
	Tech								
		Computers						-	
	Transportation								
		Annual Squad Car	201,000	219,000	237,000	255,000		912,000	
		STS Van						-	
Grand Total			2,354,200	10,223,800	1,561,500	1,553,900	846,600	16,540,000	8,050,000



Board of County Commissioners Agenda Request

7E
Agenda Item #

Requested Meeting Date: December 19, 2023

Title of Item: Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: April Kellerman	Department: Administration	
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 minutes
Summary of Issue: Administrator Updates.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Aitkin County Board of Commissioners Committee Reports Forms



Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Leiviska
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Leiviska Alt. Sample
ATV Committee	Monthly		Sample and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Westerlund and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Leiviska
Historical Society (Liaison)	Monthly	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner Alt.
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3rd Monday	Westerlund Alt. Kearney
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P	TBD	TBD	Leiviska, Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund



Board of County Commissioners Agenda Request

9A
Agenda Item #

Requested Meeting Date: December 19, 2023

Title of Item: Closed Session under MN Statute 13D.03 Subd. 1(b) Labor Negotiations

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input checked="" type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 30 Min.
Summary of Issue: Closed meeting to discuss 2024 labor negotiations.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion only.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		